

RESOLUTION NO. 2014- 42

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO CONTRACT NO. RES11-455, ISSUED TO ECSM UTILITY CONTRACTORS INC., CARLISLE, PA.

WHEREAS, the City Council of the City of Vineland, on November 7, 2011, adopted Resolution No. 2011-455, entitled “A RESOLUTION AWARDING AN OPEN-END CONTRACT TO ECSM UTILITY CONTRACTORS INC., CARLISLE, PA FOR LOCATING & MARKING URD ELECTRIC FACILITIES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – DISTRIBUTION DIVISION”; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the management personnel of the Electric Utility has requested that an amendment be made to contract awarded to ECSM Utility Contractors Inc., Carlisle, PA for Locating & Marking URD Electric Facilities for the Vineland Municipal Electric Utility – Distribution Division, as authorized by Resolution No. 2011-455; said amendment is made necessary in order to extend the contract for Ninety (90) days from December 5, 2013; the only bid received was rejected and this will allow the Utility to continue to have its URD facilities to be marked out until a new contract is in place; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the City Comptroller has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$13,000.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order to Contract No. RES11-455, issued to ECSM Utility Contractors Inc., Carlisle, PA, in the amount of \$13,000.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



January 21, 2014

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1
Contract No. RES11-455
Locating & Marking URD Electric Facilities
ECSM Utility Contractors Inc., Carlisle, PA

Dear Mayor and Members of Council:

We are requesting that an amendatory supplemental change order be issued for Contract No. RES11-455 issued to ECSM Utility Contractors Inc., Carlisle, PA for Locating & Marking URD Electric Facilities for the Vineland Municipal Electric Utility – Distribution Division. This contract was authorized by Resolution No. 2011-455, adopted by City Council on November 7, 2011.

The change order requested, in the amount of \$13,000.00, will provide for an extension of the contract period for Ninety (90) days from December 5, 2013. The only bid received in the first bidding process was rejected. The Utility has re-advertised for bids and is in the process of issuing a new contract. This extension will allow the Utility to continue to have its URD facilities to be marked out until a new contract is in place. This change order represents an increase of approximately 18.7320% over the original contract amount of \$69,400.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "William Lutz", is written over the text "Respectfully submitted,".

William Lutz
Business Administrator

WL/wr
Encl.



REQUEST FOR CHANGE ORDER

FOR:

Open Ended Specification for Locating & Marking URD Electric Facilities

PROJECT NAME

TO: William Lutz
[REDACTED]
(BUSINESS ADMINISTRATION)

FROM: Dexter L. Gordon

OK 11/02/2013

Harry M. [unclear] for JAI

This is a request for change order # 1 to Contract # RES11-455 for:

Project Name Open Ended Specification for Locating & Marking URD Electric Facilities

Name/Address of

Contractor: ECSM Utility Contractors, Inc. / 1200 Walnut Bottom Road Carlisle, PA 17015

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach documentation to support the necessity of this change order. (Documentation from contractor, engineer, etc.)

Only one (1) bid was received. The bidder requested language changes to the specification. The City's Legal office determined that at one (1) of those changes was unacceptable. Therefore the bid was rejected. The existing contract expires on 12/05/2013. This will allow the Utility to continue to have it's URD facilities to be marked out, while we re-advertise, receive new bids. This time will allow for a transition to a new vendor, if needed.

Amount of this change order: \$ 13,000 (estimate)
Original Contract Amount: \$ 69,400 (estimate)
Total Revised Amount: \$ 82,400 (estimate)

Provide the original contract amount, the amount of the change order and the revised contract amount.

NOTE:
CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 002-0-54-90-9003-2-7023393

CC: Purchasing Division



November 7, 2013

Dexter L. Gordon
City of Vineland Municipal Utilities
Senior Engineer, E.U.
P.O. Box 1508
415 N. West Ave.
Vineland, NJ 08362-1508

Re: Locating & Marking URD Electric Facilities

Dear Mr. Gordon:

Thank you for taking the time to speak with me this morning regarding our Locating & Marking Contract #RES11-455. As discussed, ECSM is in agreement to extend this contract for up to ninety (90) days from December 5, 2013 at the existing rates.

ECSM appreciates the opportunity to receive and bid on this work as soon as it becomes available from the Council.

Regards:

A handwritten signature in black ink, appearing to read "Phillip D. Dorner".

Phillip D. Dorner
Operations Director
1200 Walnut Bottom Road
Suite 101
Carlisle, PA 17015

Cc: Gerald L. Redden, ECSM
Yvonne Lewis, City of Vineland Purchasing Department

