

RESOLUTION NO. 2014- 76

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN OPEN-END CONTRACT TO W.B. MASON COMPANY, BROCKTON, MA FOR DELIVERING AND SUPPLYING OFFICE SUPPLIES THROUGH THE CUMBERLAND COUNTY COOPERATIVE PRICING SYSTEM FOR THE PERIOD JANUARY 1, 2014 THROUGH DECEMBER 31, 2015.

WHEREAS, the City of Vineland is a participant in the Cumberland County Cooperative Pricing System, pursuant to Resolution No. 96-534, adopted August 13, 1996; and

WHEREAS, the County of Cumberland, as the Lead Agency, has advertised for bids and received bids on behalf of all participating contracting units in the Cooperative Pricing System for Delivering and Supplying Office Supplies; and

WHEREAS, the County of Cumberland has reviewed said bids and has made an award to the lowest responsive, responsible bidder, W.B. Mason Company, Brockton, MA, for the period January 1, 2014 through December 31, 2015, with option to renew for one (1) additional two (2) year period commencing January 1, 2016, terminating December 31, 2017, based on unit pricing for core items commonly used in an office environment and numerous other items in the United Stationers Catalog which may be purchased at a 65.1% discount; and

WHEREAS, the City of Vineland desires to enter into an agreement with W.B. Mason Company, for Delivering and Supplying Office Supplies Office Supplies under the cooperative pricing system contract awarded by the County of Cumberland for the period January 1, 2014 through December 31, 2015, with option to renew for one (1) additional two (2) year period commencing January 1, 2016, terminating December 31, 2017, based on unit pricing for core items commonly used in an office environment and numerous other items in the United Stationers Catalog which may be purchased at a 65.1% discount; and

WHEREAS, the City Comptroller has certified the availability of funds for the contract to be awarded herein;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VINELAND, as follows:

1. THAT the Mayor and City Clerk are hereby authorized to execute an agreement with W.B. Mason Company, for Delivering and Supplying Office Supplies Office Supplies for the period January 1, 2014 through December 31, 2015, with option to renew for one (1) additional two (2) year period commencing January 1, 2016, terminating December 31, 2017, based on unit pricing for core items commonly used in an office environment and numerous other items in the United Stationers Catalog which may be purchased at a 65.1% discount, based upon the open-end contract awarded by the County of Cumberland cooperative pricing system.

2. THAT the Purchasing Agent be and the same is hereby authorized and directed to issue a purchase order contract to W.B. Mason Company, for Delivering and Supplying Office Supplies Office Supplies, as stated above.

Adopted:

President of Council

ATTEST:

City Clerk

FROM THE DESK OF YVONNE LEWIS



January 23, 2014

MEMO TO:

William Lutz:
Business Administrator:

RE: Cooperative Contract for Delivering and Supplying Office Supplies

On December 3, 2013, the County of Cumberland solicited bids for Supplying and Delivering Office Supplies for themselves and for the Cumberland County Cooperative Contract Purchasing System, of which we are a member of.

The Cumberland County Board of Chosen Freeholders adopted a Resolution to award an open-ended contract to W.B. Mason Company, to provide these services to the County. W.B. Mason has elected to extend their prices to government entities within the geographic boundaries of the County.

The contract period is January 1, 2014 – December 31, 2015.

We recently had a contract with WB Mason through the county which expired on December 31, 2013. The new contract with W.B. Mason has unit pricing for core items commonly used in an office environment. Those unit prices are fixed for the period from January 1, 2014 through December 31, 2014. The contract also identifies numerous other items from the United Stationers Catalog which may be purchased at a 65.1% discount. This discount is fixed for the entire term of the contract.

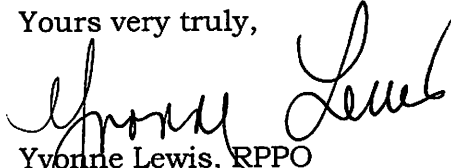
If you are in concurrence with the above, please prepare a resolution to award an open-end contract for the supply and delivery Office Supplies to:

**W.B. Mason Company
59 Centre Street
Brockton, MA 02303**

Attached is a letter from the Cumberland County Purchasing Office along with the County's Resolution.

If you have any questions, please do not hesitate to contact me.

Yours very truly,



Yvonne Lewis, RPPO
Purchasing Agent

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Enclosures