

RESOLUTION NO. 2014-166

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH GPM ASSOCIATES INC., CHERRY HILL, NJ IN CONNECTION WITH WELL NO. 4 TREATMENT FACILITY IMPROVEMENTS FOR EDB REMOVAL.

WHEREAS, there exists a need for Professional Engineering Services to provide Design Services, NJDEP Permitting, Bidding Phase Services and Construction Phase Services, in connection with Well No. 4 Treatment Facility Improvements for the Removal of Ethylene Dibromide (EDB); and

WHEREAS, the City of Vineland has a need to acquire such professional services as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, GPM Associates Inc., Cherry Hill, NJ, has submitted a proposal indicating they will provide the professional services in an amount not to exceed \$63,188.70 for a period of one year from date of award; and

WHEREAS, GPM Associates Inc. has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that GPM Associates Inc. has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit GPM Associates Inc. from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the City Comptroller; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement pursuant to N.J.S.A. 19:44A-20.5 with GPM Associates Inc., Cherry Hill, NJ for Professional Engineering Services in connection with Well No. 4 Treatment Facility Improvements for EDB Removal, in an amount not to exceed \$63,188.70.
2. That this Agreement is awarded without competitive bidding as a Professional Services in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
4. That a Notice of this action shall be printed once in the Daily Journal.

Adopted:

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President of Council

ATTEST:

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City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

4/7/14

(DATE)

1. Service (detailed description): Engineering for Well 4 EDB Treatment Plant

2. Amount to be Awarded: \$ 63,188.70

- Encumber Total Award
- Encumber by Supplemental Release



3. Amount Budgeted: \$ 63,188.70

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year Waiting on Grant contract approval from State.

5. \*\*Account Number to be Charged: Grant From State DEP Well # 4

6. Contract Period: To completion of well 4 project <sup>4-10-14</sup> per M. Lawler - 1 yr. from date of award <sub>WR</sub>

7. Date To Be Awarded: 5/13/14

8. Recommended Vendor and Address: GPM Associates Inc. 1920 Frontage Rd  
Suite 110 PO Box 605 Cherry Hill NJ 08003

9. Justification for Vendor Recommendation: (attach additional information for Council review)  
Firm is the current General Engineer for Water Utility and has begun much  
of the preliminary ground work involved with this project. This project is time  
sensitive and needs to be started as soon as possible.

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: Mike Lawler

11. Approved by: Michael Lawler   
Joe Isabella

12. Attachments:
- Awarding Proposal
  - Other: \_\_\_\_\_

- Send copies to:  
Purchasing Division  
Business Administration

\*\* If more than one account #, provide break down



1920 Frontage Road • Suite 110 • P.O. Box 605 • Cherry Hill, NJ 08003

March 17, 2014

Michael S. Lawler, CPWM, Superintendent  
City of Vineland Water & Sewer Utility  
330 E. Walnut Road  
Vineland, NJ 08360

Re: Proposal for Professional  
Engineering Services for  
for the City of Vineland Water Utility  
Well No. 4 Treatment Facility  
Improvements for EDB Removal

Dear Mike:

G.P.M. Associates Inc. ("GAI") is pleased to propose its professional services for the proposed Treatment Facility Improvements for the removal of Ethylene Dibromide ("EDB") from existing Well No. 4 ("Project") for the City of Vineland Water & Sewer Utility ("City"). As you know, the City of Vineland will receive funding from the State of New Jersey Department of Environmental Protection ("NJDEP") Site Remediation Program for the Project, including all associated engineering costs and GAI has assisted the City, under its general engineering services contract, to secure the funding for the Project with the NJDEP. The NJDEP has budgeted \$63,188.70 for engineering and inspections for the Project. GAI proposes to provide the following professional engineering services for the Project:

1. **Design Services:** GAI will provide the complete engineering design for the Project. GAI's design services will include providing initial site investigation work, review all existing documentation and as-built records, and complete all required design plans and specifications suitable for bidding in accordance with municipal bidding requirements. Included in the design will be all the required facilities for the Project. The design will include all necessary building renovations, mechanical equipment, electric and controls, new air stripping tower system (including foundation design), and retrofitting the new air stripping tower system into the existing plant influent and effluent piping system. GAI will work closely with City officials during the design phase to assure their appropriate input for the design.
2. **NJDEP Permitting:** GAI will provide all professional engineering services required to obtain the State of New Jersey, Department of Environmental Protection ("NJDEP") Bureau of Water System Engineering ("BWSE") permit that will be required for the Project. Permitting services will include, in addition to the Plans and Specifications developed in Task 2 above, the preparation of the necessary application forms and engineer's report in support of the application. GAI's services will include answering any questions from the BWSE and seeing the application through to the receipt of a permit.

Michael S. Lawler, CPWM, Superintendent  
March 17, 2014  
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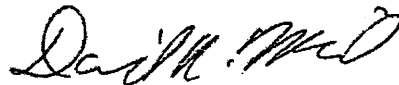
3. **Bidding Phase Services:** GAI will assist the City in advertizing for bids for the construction for the Project. GAI will provide fifteen (15) sets of bidding documents. It is assumed that the City will administer the bidding documents and maintain a plan holders list during the bidding phase. GAI will attend a pre-bid meeting at the site. GAI's bidding phase services will include answering questions from bidders during the bidding process and the preparation of any required addenda during the bidding process. GAI will be present at the bid opening and provide the City with any technical assistance, if needed. GAI will review the bids received and make a recommendation on award to the City.
  
4. **Construction Phase Services:** GAI's construction phase services for the project will include providing limited site inspection services that are needed during critical construction periods (GAI assumes the City of Vineland will handle routine, daily inspections); provide technical assistance including answering contractors questions during the construction phase; arrange for and attend a Pre-Construction meeting; review all shop drawings for equipment to be supplied; negotiate change orders on behalf of the City and process said change orders, if required; review monthly requisitions from the Contractor and make a recommendation for payment; perform a final inspection and prepare a punch list; complete and submit the required Construction Certification Report to the NJDEP; and provide startup assistance to assure that there is a smooth transition between construction and operations.

GAI proposes to provide the above professional services on an hourly rate basis, in accordance with the attached schedule of hourly rates, with a not-to-exceed amount of \$63,188.70, as budgeted by the NJDEP. GAI's services will commence upon execution of the Contract between the NJDEP and the City for securing the funding for the project.

GPM Associates Inc. appreciates the opportunity to propose its services for this exciting project and looks forward to, once again, work with you and your staff.

Very truly yours,

G.P.M. ASSOCIATES INC.



David R. Monie, P.E.  
President

enc.

www.gpmwater.com  
e-mail: rachel@gpmwater.com



WATER ENGINEERING and  
MANAGEMENT CONSULTANTS

(856) 354-2273  
FAX (856) 354-8236

1920 Frontage Road, Suite 110, P.O. Box 605, Cherry Hill, NJ 08003

## ***HOURLY RATE SCHEDULE***

<b><i><u>POSITION</u></i></b>	<b><i><u>RATE</u></i></b>
<i>Principal Engineer</i>	<i>\$210/hr.</i>
<i>Sr. Project Manager</i>	<i>\$158/hr.</i>
<i>Operations Manager</i>	<i>\$158/hr.</i>
<i>Financial Officer</i>	<i>\$137/hr.</i>
<i>Project Manager</i>	<i>\$132/hr.</i>
<i>Project Coordinator</i>	<i>\$ 95/hr.</i>
<i>Sr. Resident Project Representative</i>	<i>\$ 79/hr.</i>
<i>CAD Operator</i>	<i>\$ 84/hr.</i>
<i>Draftsperson</i>	<i>\$ 74/hr.</i>
<i>Technical Typist/Office Staff</i>	<i>\$ 60/hr.</i>

*Effective 03/01/13*