

RESOLUTION NO. 2014-447

A RESOLUTION AUTHORIZING THE ISSUANCE OF CHANGE ORDER NO. 1 TO CONTRACT NO. C13-0017, ISSUED TO UNIFIRST CORPORATION, CROYDON, PA.

WHEREAS, the City Council of the City of Vineland, on January 29, 2013, adopted Resolution No. 2013-30, entitled "A RESOLUTION AWARDING AN OPEN-END CONTRACT TO UNIFIRST CORPORATION, CROYDON, PA FOR THE FURNISHING AND DELIVERY OF UNIFORM DIRECT PURCHASES (PUBLIC WORKS)"; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the management personnel of Public Works has requested that an amendment be made to contract awarded to Unifirst Corporation, Croydon, PA for furnishing and delivery of Uniform Direct Purchases (Public Works), as authorized by Resolution No. 2013-30: said amendment is made necessary to provide for a change to fire resistant material for pants and long sleeve shirts needed for the Vehicle Maintenance Division; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the City Comptroller has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$1,340.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order to Contract No. C13-0017, issued to Unifirst Corporation, Croydon, PA, in the amount of \$1,340.00, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



October 21, 2014

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 1
Contract No. C13-0017
Uniform Direct Purchases (Public Works)
Unifirst Corporation, Croydon, PA

We are requesting that an amendatory supplemental change order be issued to Contract No. C13-0017, issued to Unifirst Corporation, Croydon, PA for furnishing and delivery of Uniform Direct Purchases (Public Works). This contract was authorized by Resolution No. 2013-30, adopted by City Council on January 29, 2013.

The change order requested, in the amount of \$1,340.00, provides for a change to fire resistant material for pants and long sleeve shirts needed for the Vehicle Maintenance Division. This change order represents an increase of approximately 3.9699% over the original contract amount of \$33,754.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,


Denise Monaco
Assistant Business Administrator

DM/wr
Encl.

REQUEST FOR CHANGE ORDER

FOR:

Uniform Direct Purchases



PROJECT NAME

TO: DENISE MONACO
(BUSINESS ADMINISTRATION)

FROM: MARK GULLIELMI

C13-0017

This is a request for change order # 1 to Contract # 2013-30 for:

Project Name Uniform Direct Purchases

Name/Address of Contractor: Unifirst Corporation, 940 River Road, Croydon PA 19021

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach documentation to support the necessity of this change order. (Documentation from contractor, engineer, etc.)

CHANGE IN MATERIAL OF PANTS & LONG SLEEVE SHIRTS FOR VEHICLE MAINTENANCE DIVISION - THEY NEED FIRE RESISTANT MATERIAL

Amount of this change order: \$ 1,340.00

Original Contract Amount: \$ 33,754.00

Total Revised Amount: \$ 35,094.00

Provide the original contract amount, the amount of the change order and the revised contract amount.

NOTE:
CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 001-0-16-30-3001-0-5023033

CC: Purchasing Division

OK
7-12-13