



**SOLICITATION FOR REQUEST  
FOR PROPOSALS (RFP'S)  
FAIR & OPEN PROCESS**

**Date:** 11/7/2014 **Department** Police

1. Service (detailed description): Facility Needs Assessment for Police Department Facility
2. Estimated amount for this project: \$ \_\_\_\_\_
3. AMOUNT BUDGETED FOR THIS RFP: \$ \_\_\_\_\_
4. BUDGETED ITEM: YES  NO   
*(If no, is it an ordinance authorized material, service or supply?)*  
YES  NO  ORDINANCE NO.: \_\_\_\_\_

(B) Please identify the page number and line item appropriation sub-account:

Budget Page No. \_\_\_\_\_ Account No. \_\_\_\_\_

5. Check here if:  
Federal Funds  State Funds   
UEZ Funds  Davis Bacon Requirements   
*(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)*

6. Date you want to receive proposals by: December 19, 2014
7. Special conditions or instructions: Site visit/walkthrough- December 5, 2014

Attachments:

- Technical Requirements  
 List of vendors

Send copies to:  
Purchasing Division  
Business Administration

**REQUEST FOR PROPOSALS  
FACILITY NEEDS ASSESSMENT  
VINELAND POLICE DEPARTMENT FACILITY**

**PART I - SCOPE OF SERVICES**

**INTRODUCTION**

The City of Vineland is soliciting proposals for professional services to complete a Facility Needs Assessment for a potential new Police Department facility. A new Police Department facility would house all operations, storage requirements and include a variety of security related features and needs specific to modern and efficient 24/7 law enforcement operations. The requirements for the Facility Needs Assessment and the general conditions thereof are included in this document.