

RESOLUTION NO. 2015- 115

A RESOLUTION AWARDDING AN OPEN-END CONTRACT TO GARRISON ENTERPRISE INC., VINELAND, NJ, FOR THE FURNISHING OF ON-CALL EMERGENCY WATER SYSTEM REPAIRS.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of On-Call Emergency Water System Repairs, for a period of one year from date of award, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on February 10, 2015, bids were received, duly opened and read aloud, being referred to the Assistant Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Assistant Business Administrator has, under date of March 3, 2015 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing of On-Call Emergency Water System Repairs, be awarded to Garrison Enterprise Inc., Vineland, NJ, in an estimated amount of \$2,989.40 per job, not to exceed \$8,000.00, for the contract period of one year from date of award, with option for an additional year, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing of On-Call Emergency Water System Repairs, for a period of one year from date of award, with option for an additional year, be and the same is awarded to Garrison Enterprise Inc., Vineland, NJ, in an estimated amount of \$2,989.40 per job, not to exceed \$8,000.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



March 10, 2015

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 2/10/15

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on February 10, 2015.

FURNISHING OF ON-CALL EMERGENCY WATER SYSTEM REPAIRS FOR A PERIOD OF ONE YEAR FROM DATE OF AWARD WITH OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Superintendent of the Water Utility, which has the concurrence of the Assistant Business Administrator, the Director of Municipal Utilities and the Purchasing Agent that an open-end contract be awarded to the only bidder, Garrison Enterprise Inc., Vineland, NJ, in an estimated amount of \$2,989.40 per job, not to exceed \$8,000.00.

FURNISHING AND DELIVERY OF ULTRASONIC WATER METERS FOR THE VINELAND WATER UTILITY, FOR A PERIOD OF ONE YEAR FROM DATE OF AWARD, WITH OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Superintendent of the Water Utility, which has the concurrence of the Assistant Business Administrator, the Director of Municipal Utilities and the Purchasing Agent that a contract be awarded to the only bidder, Exeter Supply Co. Inc., Reading, PA, in the amount of \$46,980.00.

ACQUISITION OF 2015 AWD SUV POLICE PURSUIT VEHICLES

It is the recommendation of the Purchasing Agent, which has the concurrence of the Assistant Business Administrator that the bids received for the above, must be **rejected** because the specifications called for a 2015 model and the only bidder bid a 2016 model. Said specifications were not clear in that the City would accept a newer model, therefore the specifications must be revised.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolutions will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert Dickenson", is written over the typed name.

Robert Dickenson  
Assistant Business Administrator

/wr



COPY

BID EVALUATION FORM

DEPARTMENT Vineland Municipal Utilities - Water Division

Date: 2-11-15

The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: On-Call Emergency Water System Repairs
- 2. Amount to be Awarded: 2,989.40
  - Encumber Total Award
  - Encumber by Supplemental Release
- 3. Engineer's Estimate: \$6,000
- 4. Amount Budget: \$ 10,000
- 5. Account Number to be Charged: W 352 003 044 80 8006 2 9022000
- 6. Date Bids Received: 2-10-15
- 7. Date to be Awarded: 3-10-15
- 8. Recommended Vendor: Garrison Enterprise Inc.
- 9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No
- 10. Comments/Special Instructions: Only one bid received.
- 11. Evaluation Performed by: Gregory V. Henderson *Gregory V. Henderson*
- 12. Approved By: Michael S. Lawler *Michael S. Lawler*

13. Attached: (Check-Off List)
- Tabulation of Bids
  - Justification for Vendor Recommendation (if applicable)
  - Evaluation Data (if applicable)

Send copies to:  
Purchasing Division  
Business Administration

Estimated amount of \$2,989.40 per job, not to exceed \$8,000.00  
G.H. *[Signature]*

**TABULATION OF BIDS**  
**ON-CALL EMERGENCY WATER SYSTEM REPAIRS**  
**FEBRUARY 10, 2015**

Engineers estimate: \$ 6,000.00

	<b>Garrison Enterprise Inc.</b> <b>211 W. Elmer Road</b> <b>Vineland NJ</b>
BB, CAC, CEC	BB 10%
Stock discl.	YES
Affir. Action	YES
Check List	YES
Proposal	YES
Submittals	*
Non-Collusion	YES
Addenda	NO **
Discl. Iran	YES
<b>Total Amount Labor,</b>	<b>\$1,442.90</b>
<b>Equipment &amp; Material</b>	<b>\$1,546.50</b>

\* to be evaluated by Water Utility

\*\* No Addenda was issued

**Specifications also sent to the following:**

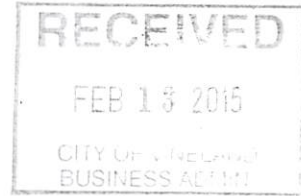
Pioneer Pipe Contractors Inc.

Joseph Jingoli & Son Inc.

Construction Journal

Cont'd

<b>Although the Utility has in-house staff to address repairs within the distribution system, an occasion can arise where the services of an outside contractor may be required. As an example, multiple breaks within a one day period coupled with the failure of existing gate valves to control the flow of water would require help from an outside source. Having a contract in place will allow the Utility to have a set price for all work performed and thus avoid any hidden and/or excessive charges being submitted in the event an emergency occurs.</b>									



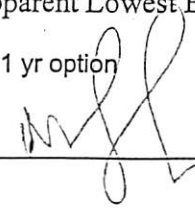
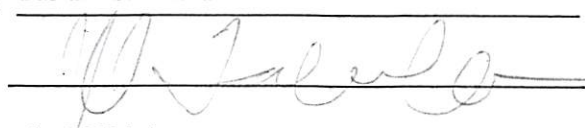
**BID EVALUATION FORM**

DEPARTMENT WATER DEPT.


Date: 2/11/15



The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: UTRA SONIC WATER METERS
- 2. Amount to be Awarded: \$46,980.00
  - Encumber Total Award
  - Encumber by Supplemental Release
- 3. Engineer's Estimate: \$25,000.00
- 4. Amount Budget: \$ 50,000.00
- 5. Account Number to be Charged: 003-0-44-80-8006-2-9022000
- 6. Date Bids Received: 2/10/15
- 7. Date to be Awarded: 3/210/15
- 8. Recommended Vendor: EXETER SUPPLY CO Inc.
- 9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No
- 10. Comments/Special Instructions: 1 yr option
- 11. Evaluation Performed by: MSL 
- 12. Approved By: Michael Lawler 
- 13. Attached: (Check-Off List)
  - Tabulation of Bids
  - Justification for Vendor Recommendation (if applicable)
  - Evaluation Data (if applicable)

**Send copies to:**

Purchasing Division  
Business Administration 

**TABULATION OF BIDS**  
**ULTRASONIC WATER METERS**  
**FEBRUARY 10, 2015**

Engineer's Estimate - \$25,000.00

	<b>Exeter Supply Co Inc</b> <b>117 Prospect Street</b> <b>Reading PA 19606</b>
Stock Discl.	YES
Affir. Action Plan	YES
Check List	YES
Proposal	YES
Iran Discl	YES
<b>TOTAL</b>	<b>\$46,980.00</b>
<b>2" Octave stainless steel</b>	<b>\$2,101.00</b>
<b>3" Octave stainless steel</b>	<b>\$2,572.00</b>
<b>4" Octave stainless steel</b>	<b>\$4,222.00</b>
<b>6" Octave stainless steel</b>	<b>\$6,766.00</b>
<b>8" Octave stainless steel</b>	<b>\$9,172.00</b>
<b>10" Octave cast ductile</b>	<b>\$9,813.00</b>
<b>12" Octave cast ductile</b>	<b>\$12,342.00</b>

**Specifications also sent to:**

RIO Supply  
 HD Supply Waterworks  
 Neptune Tech. Group Inc.  
 Stevenson Supply co.  
 Water Works Supply

Project summary was not submitted.

## Reid Wanda

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**From:** Lewis Yvonne  
**Sent:** Thursday, February 26, 2015 11:01 AM  
**To:** Reid Wanda  
**Cc:** Brownlee Jeanine; Dickenson Bob; Lauria Jr John; Fulcher Christopher  
**Subject:** RE: Revised 2016 AWD SUV Police Vehicles Bid

Yes the bid needs to be rejected. The reason is that the specifications called for a 2015 model and the only bidder bid a 2016 model.

Our specifications were not clear that we would accept a newer model.

Thanks

**Yvonne Lewis, RPPO**  
**Purchasing Agent**  
**City of Vineland**  
**640 E. Wood Street**  
**PO Box 1508**  
**Vineland, NJ 08360**  
**(856) 794-4000 Ext. 4045**  
**FAX: (856) 405-4605**  
**Email: [ylewis@vinelandcity.org](mailto:ylewis@vinelandcity.org)**

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**From:** Reid Wanda  
**Sent:** Wednesday, February 25, 2015 4:17 PM  
**To:** Lewis Yvonne  
**Cc:** Brownlee Jeanine; Dickenson Bob; Lauria Jr John; Fulcher Christopher  
**Subject:** RE: Revised 2016 AWD SUV Police Vehicles Bid

Yvonne,

What are we doing about the bids received for the 2015 AWD SUV Vehicles. Are we rejecting them? If so what reason do I put in the resolution?

*Wanda Reid*  
*Secretarial Assistant*  
*City of Vineland Business Administration*  
*856-794-4000, ext. 4140*



**From:** Fulcher Christopher

**Sent:** Tuesday, February 17, 2015 1:18 PM

**To:** Lewis Yvonne

**Cc:** Reid Wanda; Brownlee Jeanine; Dickenson Bob; Lauria Jr John

**Subject:** Revised 2016 AWD SUV Police Vehicles Bid

Yvonne,

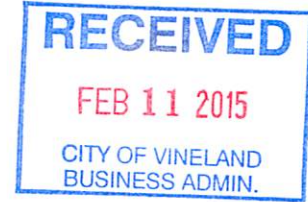
Attached is the revised bid for 2016 AWD SUV Police Pursuit vehicles. A hard copy of the Request for Public Bidding form was sent to yourself, and Administration (Wanda), via inter-office mail today.

If there is anything else you need, please let me know.

Thank you,

*Sgt. CF*

**TABULATION OF BIDS**  
**2015 AWD SUV VEHICLES**  
**FEBRUARY 10, 2015**



Engineer's Estimate - \$360,000.00

	<b>Winner Ford</b> <b>250 Berlin Road</b> <b>Cherry Hill NJ</b>
BB, CAC, CEC	BB \$373,920.00
Stock Discl.	YES
Affir. Action	YES
Non Coll.	YES
Check List	YES
Proposal	YES
Addenda	YES
Discl. Iran	YES
Brochures	YES
<b>TOTAL</b>	<b>\$373,920.00</b>

**Specifications also e-mailed to:**

Day Chevrolet  
Mall Chevrolet  
Major Police Supply

Cont'd

A small, handwritten mark or signature in the bottom right corner of the page.

<b>This bid specification includes the purchase of eight (8) 2015 AWD SUV Police Pursuit Vehicles (PPV). Bids shall be supplied as cost per vehicle so exact costs can be determined.</b>							