

**CITY OF VINELAND**  
**DEPARTMENTAL REQUEST FOR PUBLIC BIDDING**

1. NATURE OF REQUEST: Rental of Chiller- Vineland Police Department Building

2. ENGINEER'S ESTIMATE: \$ \$45,000.00  
*(If Engineer's Estimate has been prepared by anyone other than the person signing this form, please attach a copy of said Engineer's Estimate.)*

3. AMOUNT BUDGETED FOR THIS REQUESTED ITEM: \$ 45,000.00

4. BUDGETED ITEM: YES  NO   
*(If no, is it an ordinance authorized material, service or supply?)*  
YES  NO  ORDINANCE NO.: \_\_\_\_\_

(B) Please identify the page number and line item appropriation sub-account:

Budget Page No. \_\_\_\_\_ Account No. \_\_\_\_\_

5. Check here if:

Federal Funds  State Funds   
UEZ Funds  Davis Bacon Requirements

*(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)*

6. Date to be Advertised: March 24, 2015

7. Date to be Received: April 14, 2014


8. Date to be Awarded: April 28, 2015

9. Special Conditions or Instructions: \_\_\_\_\_  
\_\_\_\_\_

10. The following must be attached:

Summary of Project   
Specifications   
Plans (if applicable)   
Bidders Mailing List (with emails of the vendor)

11. Specifications Prepared by: Sgt. Christopher Fulcher  
(NAME, TITLE AND EXTENSION NUMBER)

12. Approved by:   
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

Send copies to:  
Purchasing Department  
Business Administration

## **RENTAL OF CHILLER – VINELAND POLICE DEPARTMENT BUILDING**

### **SCOPE OF WORK**

Delivery, installation and maintenance of a 100-ton chiller for temporary cooling of the Vineland Police Department building located at 111 N. Sixth Street in Vineland, New Jersey.

Installation is intended to be operational on or about May 1, 2015. Initial rental period is a five-month period through September 30, 2015, **with option for an additional rental period of approximately five (5) months during calendar year 2016, if necessary.**

Chiller may be trailer mounted, and if trailer mounted, all costs associated with trailer mounting shall be included in the monthly chiller rental costs.

### **GENERAL**

This contract is for all labor, materials and equipment required for installation. The system shall be complete and finished in all respects, tested and ready for operation. Work shall include calibration of equipment with factory settings. This contract will be awarded to only one bidder. Any apparatus, appliance, material or work necessary to make the work complete and perfect in all respects and ready for operation, even if not specifically mentioned, shall be provided by the Contractor without additional expense to the City.

Before submitting his Bid, the Contractor shall visit the site and become thoroughly familiar with all existing conditions under which his work will be installed. This Contract includes all modifications of existing systems required for the installation of new equipment. This Contract includes all necessary offsets, transitions and modifications required to install all new equipment in existing spaces. The Contractor shall be held responsible for any assumptions they make, any omissions or errors they make as a result of their failure to become fully familiar with the existing conditions and the Specifications of all subcontracted trades. The Contractor shall verify all dimensions and locations of the existing system in the field and adjust as necessary. Where items must fit spaces previously constructed, take measurements at the site, not from drawings.

Any requirements not identified at the time of bidding, shall be furnished by the Contractor, at contractors cost.

All installations must meet City of Vineland code, including any necessary permits.

Prospective bidders may set up a site visit with Vicente Mercado, General Supervising Maintenance Repairer, City of Vineland Department of Public Works (856-794-4000, ext. 4012), prior to bid opening to conduct a walk-through of facility.