

RESOLUTION NO. 2015-219

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL ARCHITECTURAL SERVICES WITH MANDERS MERIGHI PORTADIN FARRELL ARCHITECTS, LLC, VINELAND, NJ, FOR PRELIMINARY DESIGN AND COST ESTIMATES FOR OLD PLANT TURBINE HALL RENOVATIONS, IN AN AMOUNT NOT TO EXCEED \$28,000.00.

WHEREAS, there exists a need for Professional Architectural Services for Preliminary Design and Cost Estimates for Old Plant Turbine Hall Renovations; and

WHEREAS, the City of Vineland has a need to acquire such professional services as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, Manders Merighi Portadin Farrell Architects, LLC, Vineland, NJ, has submitted a proposal indicating they will provide the professional services; and

WHEREAS, the maximum amount authorized for said services is in an amount not to exceed \$28,000.00, for the contract period of one year from date of award; and

WHEREAS, Manders Merighi Portadin Farrell Architects has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that Manders Merighi Portadin Farrell Architects has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit Manders Merighi Portadin Farrell Architects from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the City Comptroller; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement pursuant to N.J.S.A. 19:44A-20.5 with Manders Merighi Portadin Farrell Architects, LLC, Vineland, NJ, for Professional Architectural Services for Preliminary Design and Cost Estimates for Old Plant Turbine Hall Renovations, in an amount not to exceed \$28,000.00.
2. That this Agreement is awarded without competitive bidding as a Professional Services in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
4. That a Notice of this action shall be printed once in the Daily Journal.

Adopted:

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President of Council

ATTEST:

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City Clerk

REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)



May 11, 2015

(DATE)

1. Service (detailed description): Architectural Services for Preliminary Design and Cost Estimates for Old Plant Turbine Hall Renovations

2. Amount to be Awarded: \$ 28,000.00 (Not to exceed)

Encumber Total Award  
 Encumber by Supplemental Release  
Proposal Fee: \$25,500. - Additional cost to include other fees not included in each Phase/Fee of work - See Proposal

3. Amount Budgeted: \$ 30,000.00

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year E341X STRUCTURES & IMP

5. \*\*Account Number to be Charged: 022-0-00-00-0000-2-7511300

6. Contract Period: One (1) Year from date of award

7. Date To Be Awarded: May 26, 2015

8. Recommended Vendor and Address: Manders Merighi Portadi Farrell Architects  
1138 E. Chestnut Avenue, Vineland, NJ 08360

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
The objective of the plant renovations is to make office space available for plant personnel. Manders Merighi Portadin Farrell is familiar with many aspects of this project as they performed a similar study with same goal for an alternate site.

Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? \_\_\_\_\_

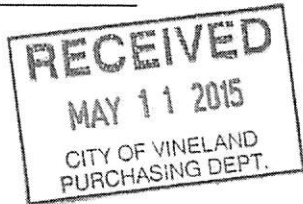
10. Evaluation Performed by: M. Puri, Principal Engineer *M. Puri* 5/11/15

11. Approved by: *[Signature]*

*[Handwritten notes]*  
5/11/15  
5/11/15

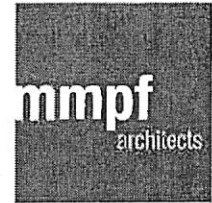
12. Attachments:

Awarding Proposal  
 Other: \_\_\_\_\_



- Send copies to:  
Purchasing Division  
Business Administration

\*\* If more than one account #, provide break down



May 5, 2015

Mr. Mohan Puri, PE, Principal Engineer  
Vineland Municipal Electric Utility  
211 N. West Avenue  
Vineland, NJ 08360

**Re: VMEU Plant Renovations  
Proposal Number P1514**

Dear Mohan:

I would like to provide you with the following fee proposal relative to renovations to the existing VMEU plant located at 211 N. West Avenue in Vineland, NJ. As requested, the proposed fee has been broken down into three phases:

**Phase I - Feasibility Study / Programming**

The program will be revisited and the project scope established.  
Existing conditions will be documented for the area of work and the  
square footage required will be determined ..... \$5,000.00

**Phase II - Schematic Design**

A Schematic Floor Plan will be developed to allocate space according to  
department and adjacencies. Revisions based on Owner review will be  
incorporated ..... \$18,000.00

**Phase III - Cost Estimate**

A Cost Estimate/Construction Budget based on the approved schematic  
plan will be developed and presented ..... \$2,500.00

Excluded from each phase/fee is any work relative to demolition and asbestos abatement. Also excluded are legal fees, structural engineering fees, fees relative to the design of mechanical, electrical or plumbing systems and civil engineering fees.

Thank you for giving us the opportunity to present you with this proposal. We look forward to continuing our working relationship with the Vineland Municipal Electric Utility. If you should have any questions regarding the information provided, please do not hesitate to call.

Very truly yours,

Ron Portadin, AIA  
RP/amf