

RESOLUTION NO. 2015-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO CONTRACT NO. C13-0068 ISSUED TO DM MEDICAL BILLINGS, BERLIN, NJ.

WHEREAS, the City Council of the City of Vineland, on June 25, 2013, adopted Resolution No. 2013-293, entitled "A RESOLUTION AWARDED CONTRACT TO DM MEDICAL BILLINGS, BERLIN, NJ FOR THE FURNISHING OF EMS BILLING SERVICES FOR THE VINELAND DEPARTMENT OF HEALTH, EMS DIVISION"; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the management personnel of the Department of Health has requested that an amendment be made to contract awarded to DM Medical Billings, Berlin, NJ for furnishing of EMS Billing Services for the Vineland Department of Health, EMS Division, as authorized by Resolution No. 2013-293: said amendment is made necessary to extend the contract period through December 31, 2015 in order to substantially revise specifications, re-advertise and receive bids for award of a new contract; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; now, therefore

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order to Contract No. C13-0068, issued to DM Medical Billings, Berlin, NJ, in the amount of 5.95% of Amount Collected (by the City of Vineland for Claims billed by vendor), be and the same is hereby ratified and approved.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



August 18, 2015

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 1  
Contract No. C113-0068  
Furnishing of EMS Billing Services  
DM Medical Billings, Berlin, NJ

We are requesting that an amendatory supplemental change order be issued to Contract No. C13-0068, issued to DM Medical Billings, Berlin, NJ for furnishing of EMS Billing Services for the Vineland Department of Health, EMS Division. This contract was authorized by Resolution No. 2013-293 adopted by City Council on June 25, 2013.

The change order requested will extend the contract period through December 31, 2015 in order to substantially revise specifications, re-advertise and receive bids for award of a new contract. The compensation rate of 5.95% of Amount Collected remains the same.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

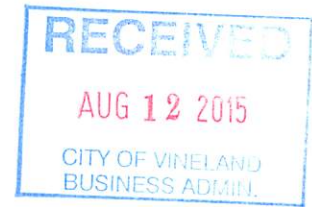
Respectfully submitted,

Robert E. Dickenson, Jr.  
Assistant Business Administrator

RD/wr  
Encl.

REQUEST FOR CHANGE ORDER

FOR:



PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Health, EMS FROM: Chief Alfred Lincks

This is a request for change order # 1 to Contract # C13-0068 for:

Project Name EMS Billing Services

Name/Address of Contractor: DM Medical Billings, Building 2, 88 S Lakeview Dr, Gibbstown, NJ

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach \*documentation to support the necessity of this change order.

\*(Documentation from contractor, engineer, etc.)

Requested by City Council at July 21<sup>st</sup>, 2015, work session.

Original Contract Amount: \$ 5.95 % of revenue recovered

Amount of this change order: \$ same

Previous Change Orders: \$ \_\_\_\_\_

Total Revised Amount: \$ same

APPROVED BY: DALE K JONES  
Print/type

[Signature]  
Signature

**NOTE:**  
**CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT**

Please provide the account number that the change order will be charged to:

Account # 001-0-29-35-3503-1-5023038

CC: Purchasing Division

[Handwritten mark]

City of Vineland  
PO Box 1508  
Vineland, NJ 08362  
Attn: Purchasing Dept

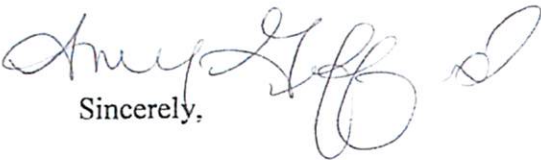
August 6, 2015

Re: Third Party Billing for EMS

To whom it may concern:

DM Medical Billings agrees to the extension of the current agreement with the City of Vineland for EMS third party billing to extend through December 31, 2015 under the current terms in existence.

Please contact our office if any additional information is needed and thank you for your assistance.

  
Sincerely,

Amy Gifford  
Vice President  
DM Medical Billings

## Lincks Alfred

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**From:** Dickenson Bob  
**Sent:** Tuesday, July 14, 2015 5:54 PM  
**To:** Jones Dale; Lincks Alfred; Lewis Yvonne  
**Subject:** EMS Billing

Your resolution was pulled. You are required to attend the next worksession on July 21, at 4:00pm....

Yvonne, you are required to attend.

Thanks, Bob