

RESOLUTION NO. 2015-_____

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 2 TO CONTRACT NO. C14-0048, ISSUED TO WILLIAMS SCOTSMAN, INC., CHERRY HILL, NJ.

WHEREAS, the City Council of the City of Vineland, on March 25, 2014, adopted Resolution No. 2014-127, entitled “A RESOLUTION AWARDED A CONTRACT TO WILLIAMS SCOTSMAN, INC., CHERRY HILL, NJ FOR THE FURNISHING OF OFFICE TRAILERS FOR CLAYVILLE UNIT 1 CONSTRUCTION SITE FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION”; and

WHEREAS, N.J.A.C. 5:30-11.9 sets forth the procedures for processing change orders which exceed the 20 percent limitation; and

WHEREAS, the Municipal Electric Utility has requested that an amendment be made to contract awarded to Williams Scotsman, Inc., Cherry Hill, NJ for furnishing of Office Trailers for Clayville Unit 1 Construction Site for the Vineland Municipal Electric Utility – Generation Division, as authorized by Resolution No. 2014-127, said amendment is made necessary to incorporate the following modifications:

1. Installation of additional blocking and installation and removal of additional anchors for the existing triple-wide trailer designated as the “VMEU Trailer”
2. Relocation, installation and removal of additional anchors for the existing singlewide trailer designated as “Rolls-Royce Trailer”
3. Relocation, installation and removal of additional anchors for the Commissioning Trailer. Also for additional rental for six (6) months of the Commissioning Trailer; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the City Comptroller has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$17,568.69; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #2 to Contract No. C14-0048, issued to Williams Scotsman, Inc., Cherry Hill, NJ, in the amount of \$17,568.69, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



September 1, 2015

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 2
Contract No. C14-0048
Office Trailers for Clayville Unit 1 Construction Site - VMEU
Williams Scotsman, Inc., Cherry Hill, NJ

Dear Mayor and Members of Council:

We are requesting that an amendatory supplemental change order be issued for Contract No. C14-0048, issued to Williams Scotsman, Inc., Cherry Hill, NJ for furnishing of Office Trailers for Clayville Unit 1 Construction Site for the Vineland Municipal Electric Utility – Generation Division. This contract was authorized by Resolution No. 2014-127, adopted by City Council on March 25, 2015.

The change order requested, in the amount of \$17,568.69, will incorporate the following modifications, as more particularly described in the attached request:

1. Installation of additional blocking and installation and removal of additional anchors for the existing triple-wide trailer designated as the "VMEU Trailer"
2. Relocation, installation and removal of additional anchors for the existing singlewide trailer designated as "Rolls-Royce Trailer"
3. Relocation, installation and removal of additional anchors for the Commissioning Trailer. Also for additional rental for six (6) months of the Commissioning Trailer

This change order, plus change order #1 (\$1,625.00) represents an increase of approximately 30.7724% over the original contract amount of \$62,373.00.

The amendatory supplemental change order which exceeds the 20% limitation, for which authorization is herein requested, may be authorized in accordance with N.J.A.C. 5:30-11.9.

Respectfully submitted,

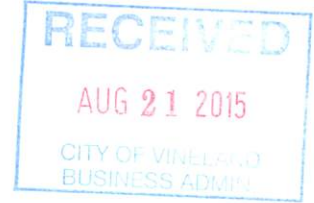
A handwritten signature in blue ink, appearing to read "Robert Dickenson".

Robert Dickenson
Assistant Business Administrator

RD/wr
Encl.

REQUEST FOR CHANGE ORDER
FOR:

Office Trailers for Clayville Unit 1 Construction Site
PROJECT NAME



TO: BUSINESS ADMINISTRATION

DEPARTMENT: VMEU Generation Engineering FROM: Jeff Davis, Assistant Engineer

This is a request for change order # 2 to Contract # C14-0048 for:

Project Name: Office Trailers for Clayville Unit 1 Construction Site

Name/Address of Contractor: Williams Scotsman, Inc.
1900 Old Cuthbert Road
Cherry Hill, NJ 08034

This change order is necessary to incorporate the following modifications to this contract (Authorizing Resolution 2014-127 attached):

- 1) For the existing triple-wide 64' X 36' trailer designated in the contract as the "VMEU Trailer":
 - a. Installation of additional blocking and installation and removal of additional anchors in accordance with Williams-Scotsman e-mail dated July 11, 2014 (copy attached).
Incorporation of these modifications results in a contract price increase of \$1,105.00.

- 2) For the existing singlewide 44' X 12' trailer designated in the contract as the "Rolls-Royce Trailer":
 - a. Relocation of the Rolls-Royce Trailer in accordance with Williams-Scotsman relocation quote dated July 31, 2015 (copy attached).
 - b. Installation and removal of additional anchors for the Rolls-Royce Trailer" in accordance with Williams-Scotsman e-mail dated July 11, 2014 (copy attached).
Incorporation of these modifications results in a contract price increase of \$4,522.26.



- 3) For the existing singlewide 44' X 12' trailer designated in the contract as the "Commissioning Trailer":
- a. Relocation of the Commissioning Trailer in accordance with Williams-Scotsman relocation quote dated July 31, 2015 (copy attached).
 - b. Installation and removal of additional anchors for the Commissioning Trailer in accordance with Williams-Scotsman e-mail dated July 11, 2014 (copy attached).
 - c. Additional rental for six (6) months for the Commissioning Trailer.

Incorporation of this modification results in a contract price increase of \$6,502.26.

- 4) Delivery, installation, tear-down, return and six (6) months rental for an additional singlewide 44' X 12' trailer hereby designated as "VMEU Trailer #4", in accordance with Williams-Scotsman quote dated August 10, 2015. Incorporation of these modifications results in a contract price increase of \$5,439.17.

Original Contract Amount:	\$	<u>62,373.00</u>
Amount of This Change Order:	\$	<u>17,568.69</u>
Previous Change Orders:	\$	<u>1,625.00</u>
Total Revised Amount:	\$	<u>81,566.69</u>

APPROVED BY: Joseph Isabella
Print/Type



Signature



NOTE: CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Charge to Account # 022-0-00-00-0000-2-7511600 E346Y

CC: Purchasing Division

Gus Foster
John Boyle 
Pete Kudless

Tom Dunmore 
Jeff Davis 



RESOLUTION NO. 2014- 127

A RESOLUTION AWARDED A CONTRACT TO WILLIAMS SCOTSMAN, INC., CHERRY HILL, NJ FOR THE FURNISHING OF OFFICE TRAILERS FOR CLAYVILLE UNIT 1 CONSTRUCTION SITE FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY - GENERATION DIVISION.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of Office Trailers for Clayville Unit 1 Construction Site for the Vineland Municipal Electric Utility - Generation Division, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on January 30, 2014, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of March 18, 2014, submitted a written report and tabulation of the bids received and has recommended that a contract for the furnishing of Office Trailers for Clayville Unit 1 Construction Site for the Vineland Municipal Electric Utility - Generation Division, be awarded to Williams Scotsman, Inc., Cherry Hill, NJ, as follow:

LEASING OF THREE (3) OFFICE TRAILERS TO BE LOCATED AT VMEU'S CLAYVILLE UNIT 1 COMBUSTION TURBINE CONSTRUCTION SITE DURING CONSTRUCTION AND TESTING OF THE UNIT

1. Lease of VMEU trailer for a minimum term of fifteen (15) months, with automatic extensions on a month-to-month basis
2. Lease of Rolls-Royce trailer for a minimum term of twelve (12) months, with automatic extensions on a month-to-month basis
3. Lease of the Commissioning Trailer for a minimum term of four (4) months, with automatic extensions on a month-to-month basis.

Lease for all trailers (includes delivery, installation, tear-down and return & monthly rental), in the amount of \$62,373.00, and reserving the right to automatically extend the lease for each trailer on a month-to-month basis at the monthly rental cost as follows:

1. VMEU Trailer: \$995.00/month
2. Rolls-Royce Trailer: \$300.00/month
3. Commissioning Trailer: \$330.00/month;

The lease for each trailer shall be automatically extended on a month-to-month basis, unless VMEU provides thirty (30) days written notice of termination

said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the furnishing of Office Trailers for Clayville Unit 1 Construction Site for the Vineland Municipal Electric Utility - Generation Division, be and the same is awarded to Williams Scotsman, Inc., Cherry Hill, NJ, as stated above, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted: March 25, 2014


President of Council arf

ATTEST:

City Clerk kp



Relocation Fax

To: Kim Bessey
Company: Williams-Scotsman
FAX #:

From: Jeff Davis
Date: 7/31/15
Number of Pages: (Including Cover)

Please provide an email address for pricing confirmation:

IN ORDER TO PROTECT BOTH CUSTOMERS AND THE EQUIPMENT CURRENTLY ON LEASE, WE NEED THE FOLLOWING RELOCATE FORM COMPLETED. UNIT MUST BE EMPTY FOR RELOCATION.

SITE CONTACT: Jeff Davis PHONE # 856-765-7860

COMPANY NAME: City of Vineland (Vineland Municipal Electric Utility)

CURRENT TRAILER LOCATION: 4087 South Lincoln Ave., Vineland NJ 08361

NEW TRAILER LOCATION: 4087 South Lincoln Ave., Vineland NJ 08361 (same site - less than 1000 ft. move)

TRAILER # MO4412 W-26251 SIZE 12 x 44 # OF STEPS 2

REQUESTED DATE FOR RELOCATE: August 14, 2015

RAMPS/DECKS REMOVE/INSTALL: YES BELOW GRADE: NO

DO YOU WANT WS TO REMOVE/INSTALL SKIRTING: YES

PLUMBING/ELECTRICAL DISCONNECTED: YES TRAILER WINTERIZED: NO

SECURITY CLEARANCE REQUIRED: NO KEYS IN TRAILER: YES

SITE CONDITIONS: DIRT X ASPHALT CONCRETE

TRAILER ANCHORED WITH: AUGERS X CROSS DRIVES

IS UNIT ON CONCRETE BLOCK OR JACK STANDS? Jack Stands

ARE THE HITCH/TIRES/AXLES ATTACHED & ACCESSIBLE FOR HOOK UP: YES

DO YOU WANT WS TO BLOCK AND LEVEL AND INSTALL ANCHORS AT NEW SITE? YES

SPECIAL INSTRUCTIONS: This trailer is designated as the "Rolls-Royce" trailer

Note: If we send a driver to relocate this trailer and it is not accessible, you will be billed for a Trip Charge.

WILLIAMS SCOTSMAN REQUIRES A MINIMUM 3-DAY NOTICE OF ALL RELOCATES. THE ABOVE WORK CANNOT BE SCHEDULED UNTIL WE RECEIVE THIS SIGNED COPY VIA FAX AT (856-616-9674)

Your quote for relocation is: \$ 4042.26

(Quote is based on the information provided above and includes freight and site work.)

SIGNATURE:

Thank you for your business.



Relocation Fax

To: Kim Bessey
Company: Williams-Scotsman
FAX #: _____

From: Jeff Davis
Date: 7/31/15
Number of Pages: _____ (Including Cover)

Please provide an email address for pricing confirmation: _____

IN ORDER TO PROTECT BOTH CUSTOMERS AND THE EQUIPMENT CURRENTLY ON LEASE, WE NEED THE FOLLOWING RELOCATE FORM COMPLETED. UNIT MUST BE EMPTY FOR RELOCATION.

SITE CONTACT: Jeff Davis PHONE # 856-765-7860

COMPANY NAME: City of Vineland (Vineland Municipal Electric Utility)

CURRENT TRAILER LOCATION: 4087 South Lincoln Ave., Vineland NJ 08361

NEW TRAILER LOCATION: 4087 South Lincoln Ave., Vineland NJ 08361 (same site - less than 1000 ft. move)

TRAILER # MO4412 SM-309/2 SIZE 12 x 44 # OF STEPS 2

REQUESTED DATE FOR RELOCATE: August 14, 2015

RAMPS/DECKS REMOVE/INSTALL: YES BELOW GRADE: NO

DO YOU WANT WS TO REMOVE/INSTALL SKIRTING: YES

PLUMBING/ELECTRICAL DISCONNECTED: YES TRAILER WINTERIZED: NO

SECURITY CLEARANCE REQUIRED: NO KEYS IN TRAILER: YES

SITE CONDITIONS: DIRT X ASPHALT _____ CONCRETE _____

TRAILER ANCHORED WITH: AUGERS X CROSS DRIVES _____

IS UNIT ON CONCRETE BLOCK OR JACK STANDS? Jack Stands

ARE THE HITCH/TIRES/AXLES ATTACHED & ACCESSIBLE FOR HOOK UP: YES

DO YOU WANT WS TO BLOCK AND LEVEL AND INSTALL ANCHORS AT NEW SITE? YES

SPECIAL INSTRUCTIONS: This trailer is designated as the "Commissioning" trailer

Note: If we send a driver to relocate this trailer and it is not accessible, you will be billed for a Trip Charge.

WILLIAMS SCOTSMAN REQUIRES A MINIMUM 3-DAY NOTICE OF ALL RELOCATES. THE ABOVE WORK CANNOT BE SCHEDULED UNTIL WE RECEIVE THIS SIGNED COPY VIA FAX AT (856-616-9674)

Your quote for relocation is: \$ 4042.26

(Quote is based on the information provided above and includes freight and site work.)

SIGNATURE: _____

Thank you for your business.



An ALGECO SCOTSMAN Company

Williams Scotsman, Inc.
 1901 Old Cuthbert Road
 Cherry Hill, NJ 08034-1416

Your Williams Scotsman Representative
 Matt Manarino
 Phone: (856)470-1223 Ext. 74223
 Fax: 856-429-7478
 Toll Free: 800-782-1500

Contract Number: 572983

Revision: 1
Date: August 10, 2015

Lease Agreement

Lessee: 10430389
 CITY OF VINELAND
 640 E WOOD ST
 VINELAND, New Jersey, 08362

Contact:
 Jeff Davis
 640 E Wood St
 Vineland, NJ, 08360-3713
 Phone: 856-794-4000
 Fax:

Ship To Address:
 4087 S Lincoln Ave
 VINELAND, NJ, 08362

Delivery Date (on or about):
 8/18/2015

E-mail: jdavis@vinelandcity.org

Rental Pricing Per Month		Quantity	Price	Extended
44x12 Mobile Office (40x12 Box)	Unit Number:	1	\$290.00	\$290.00
Steps - OSHA Aluminum Rental		2	\$10.00	\$20.00
Minimum Lease Term: 6 Months		Total Monthly Building Charges:		\$290.00
		Other Monthly Charges:		\$20.00
		Total Rental Charges Per Month:		\$310.00
Delivery & Installation				
Tiedowns into dirt		6	\$85.00	\$510.00
Block and Level		1	\$293.47	\$293.47
Delivery Freight		1	\$428.93	\$428.93
Teardown		1	\$89.13	\$89.13
Return Freight		1	\$428.93	\$428.93
Vinyl skirting		104	\$12.46	\$1,295.84
		Total Delivery & Installation Charges:		\$3,046.29
Final Return Charges*				
Tiedown-Dirt Removal		6	\$20.00	\$120.00
Skirting Removal - Vinyl LF		104	\$3.97	\$412.88
		Due On Final Invoice*:		\$532.88
		Total Charges Including (6) Month Rental, Delivery, Installation & Return**:		\$5,439.17

Comments

Pre-Payment of Last Month Rent due on initial invoice: \$280

Summary of Charges

Model: MO4412	QUANTITY: 1	Total Charges for (1) Building(s):	\$5,439.17
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Additional Services: For your convenience, we also recommend the following items (not included in this Agreement)

BY INITIALING BELOW, Lessee: HEREBY ACKNOWLEDGES AND CONFIRMS THAT IT HAS SELECTED THE INITIALED RECOMMENDED ITEMS TO BE ADDED TO THIS CONTRACT AND AGREES TO PAY THE ADDITIONAL SPECIFIED AMOUNT(S) IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS CONTRACT.

Initial	Recommended Items	Billing Frequency	Qty	Price	Extended
_____	Prop Damage Waiver (11/12)	Monthly	1	\$70.00	\$70.00
_____	General Liability - Allen Insurance	Monthly	1	\$22.00	\$22.00

RE: VMEU Trailer Question

Bessey, Kim L. [Kim.Bessey@as.willscot.com]

Sent: Friday, July 11, 2014 8:49 AM

To: Davis Jeffrey M; Collins, Patricia T. [Patricia.Collins@as.willscot.com]

Our architect is working on the drawings and as soon as I know when I can expect them I will advise you.

There will be additional costs due the increase in anchors and double blocking of the triple wide and they are as follows:

Triple wide needs to be double blocked additional cost of \$625.00

(4) Additional anchors for the triple wide \$85.00 Each x 4 = \$340.00

(4) Additional anchors for the 44 x 12 \$85.00 Each x 4 = \$340.00

(4) Additional anchors for the 2nd 44 x 12 \$85.00 Each x 4 = \$340.00

Remove (4) additional anchors for the triple wide \$35.00 Each x 4 = \$140.00

Remove (4) additional anchors for the 44 x 12 \$35.00 Each x 4 = \$140.00

Remove (4) additional anchors for the 2nd 44 x 12 \$35.00 Each x 4 = \$140.00

Also, just to confirm that we can deliver the units without the above drawings and can we also set them up without the drawings?

Please advise if you will be sending a change order to the PO #14-004020 or if you will be issuing a new PO for the additional costs.

Please advise at your earliest convenience.

Kim Bessey | Customer Coordinator | Williams Scotsman, Inc.

Office: 856.470.1232 | Fax: 856.429.7478

Email: Kim.Bessey@as.willscot.com

1900 Old Cuthbert Rd., Cherry Hill, NJ 08034

www.willscot.com

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-----Original Message-----

From: Davis Jeffrey M [<mailto:jdavis@vinelandcity.org>]

Sent: Thursday, July 10, 2014 5:46 PM

To: Collins, Patricia T.; Bessey, Kim L.

Subject: RE: VMEU Trailer Question

Trish and Kim,

Finally, attached is the PO for the trailer drawings. Our purchasing department will be sending you the original by mail.

If there is anything else you need on this, please let me know.