

RESOLUTION NO. 2015-_____

A RESOLUTION TO AUTHORIZE AN AGREEMENT
BETWEEN THE CITY OF VINELAND AND THE NEW
JERSEY EMPLOYEE ADVISORY SERVICE FOR AN
EMPLOYEE ASSISTANCE PROGRAM.

WHEREAS, there is a need for an Employee Assistance Program for the City employees;
and

WHEREAS, the New Jersey Employee Advisory Service has submitted a proposal
indicating they will provide said services for \$125.00 per session on an as needed basis, for the
period January 1, 2016 through December 31, 2016; and

WHEREAS, the availability of funds for said services herein have been certified by the
City Comptroller based upon an estimated maximum of 36 sessions, in an amount not to exceed
\$4,500.00;

NOW, THEREFORE, BE IT RESOLVED by this City Council that the Mayor of the
City of Vineland is hereby authorized and directed to execute an agreement with the New Jersey
Department of Treasury, Employee Advisory Service to provide an Employee Assistance
Program for the City of Vineland, \$125.00 per session on an as needed basis, for the period
January 1, 2016 through December 31, 2016.

Adopted:

President of Council

ATTEST:

City Clerk



CIVIL SERVICE COMMISSION
 Employee Advisory Service
 P.O. Box 320
 TRENTON, NJ 08625-0320
 Phone (866)327-9133 – Fax (609)633-8584

Chris Christie
Governor
 Kim Guadagno
Lt. Governor

Robert M. Czech
Chair/Chief Executive Officer

**NJ Employee Advisory Service Agreement
 Local Government
 Fiscal Year 2016 (July 1, 2015 – June 30, 2016)**

Agency: City of Vineland
 (Name of Agency)

Agency Contact: Rosie Gonzalez

Term of Contract: January 1, 2016 to December 31, 2016
 (Month/Year) (Month/Year)

Number of Employees: Approximately 700

Please select fee option

Per Employee – based on the total number of employees in your agency. The agency is billed on an annual basis at \$15.00 per employee.
 Includes:
 ✓ Unlimited individual and supervisory sessions
 ✓ Unlimited management/ Human Resource consultations
 ✓ Two (2) group workshops (stress, conflict management, small group resolution sessions.)

All other workshops or emergency response services are billed at \$250.00 per initial session.

Per Session – based on fee-for-service. Agencies will be billed \$125.00 for each employee who receives a person-to-person or telephone contact lasting more than 20 minutes.
 Includes:
 ✓ Supervisory orientations

All other workshops or emergency response services are billed at \$250.00 per initial session.

Upon signature, this Agency agrees to the selected fee option above. Payment for Per Employee (annual) contracts will be submitted upon receipt of this signed contract. Please attach additional forms (purchase orders, executive order, etc.) and submit with this page.

 Agency Signature

 Date

 Kimberly Rogers-McLean
 Civil Service Commission

 Date