

RESOLUTION NO. 2016-\_\_\_\_\_

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES WITH KEY ENGINEERS, INC., BERLIN, NJ FOR 2015 CITY WIDE INFRASTRUCTURE INSPECTIONS, IN AN AMOUNT NOT TO EXCEED. \$59,060.00.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Consulting Services for 2015 City Wide Infrastructure Inspections, to perform inspections of storm water structures and facilities at various locations; and

WHEREAS, the Request was published in the City of Vineland's official newspaper and on the City's official website; and

WHEREAS, four (4) proposals were received and referred to the City Engineer for evaluation and recommendation; and

WHEREAS, the Engineer has recommended that a contract for the required services be awarded to Key Engineers, Inc., Berlin, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$59,060.00 for specified services, for a contract period beginning January 12, 2016 through July 31, 2016; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the City Comptroller; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Consulting Services for 2015 City Wide Infrastructure Inspections, be awarded to Key Engineers, Inc., Berlin, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$59,060.00, for a contract period beginning January 12, 2016 through July 31, 2016.

Adopted:

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President of Council

ATTEST:

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City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**



12/22/2015  
(DATE)

1. Service (detailed description): 2015 City Wide Infrastructure Inspection.  
Inspection of stormwater facilities from previous failure, NJDEP recommended
2. Amount to be Awarded: \$ 59,060.00

- Encumber Total Award  
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 59,060.00

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: 021-0-00-00-0000-2-5518201 (ord. 2012-40)

6. Contract Period: January 12, 2016 - July 31, 2016

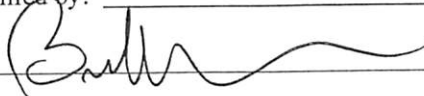
7. Date To Be Awarded: January 12, 2016

8. Recommended Vendor and Address: Key Engineers, Inc. 80 S. White Horse Pike  
Berlin, NJ 08009

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
Key Engineers, Inc. has submitted the lowest responsible bid and is qualified  
to perform inspections of storm water structures and facilities.


- Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: Mike Russo

11. Approved by: 

12. Attachments:

- Awarding Proposal  
 Other: Bid eval. & recommendation

- Send copies to:  
Purchasing Division   
Business Administration

\*\* If more than one account #, provide break down

## 2015 CITY WIDE INFRASTRUCTURE INSPECTION BID EVALUATION

### KEY Engineers, Inc.

- Price **\$59,060.00**
- Traffic Control Plan
- Includes Police Assistance
- Includes Kick Off meeting plus 3 progress meetings
- Video pipe inspection
- Report preparation including possible solutions
- Does not state whether a DVD of the pipe inspection will be included
- Licensed engineer will be manager

### Pennoni Associates, Inc.

- Price **\$59,779.00**
- No Traffic Control Plan proposed
- No police assistance is proposed
- Includes kick off meeting and no other meetings
- Video Pipe inspection
- Cleaning and jetting
- Video DVD will be provided
- Report preparation including possible solutions and cost estimate for repairs
- Licensed Engineer manager, licensed NICET II inspector, PE Senior Engineer, EIT Associate Engineer, and 1 inspector

### Remington & Vernick Engineers

- Price **\$77,850.00**
- Includes traffic control plan
- No police assistance
- Includes kick off meeting and 3 progress meetings
- Video pipe inspection includes cost proposal from video pipe service, Inc.
- Jetting and light cleaning
- Proposes to utilize a local fire hydrant for water which is not allowed.
- Copy of video will be provided (doesn't state whether it'll be on DVD)
- Report preparation including possible solutions and cost estimate for repairs
- Licensed Engineer, 2 Engineers (unlicensed), 1 NICET IV inspector

### Consulting Engineer Service (CES)

- Price \$8.60 per LF Pipe Inspection. Approx. 7000 LF \*\$8.60 = \$60,200.00
- Price \$9.90 per LF Culvert inspection. Approx. 3000 LF \*\$9.90 = \$29,700.00
- Total Approximate price **\$89,900**
- No traffic control plan
- No police assistance
- Does not state whether any meetings are included in the cost
- Video pipe inspection
- Cleaning and jetting (one pass only)
- Does not state whether a DVD of the pipe inspection will be included
- Report preparation including possible solutions and cost estimate for repairs
- 2 – Licensed engineers and 2 – NICET Level III inspectors are proposed.

### Recommendation:

Based on the proposals submitted it is recommended that the City of Vineland award this contract to KEY Engineers, Inc. at the cost of \$59,060.00. All of the proposals submitted were generally the same. All proposals included video of the interior piping and associated inlets & manholes, field inspections and video review, reporting problem areas and possible solutions. All proposals also include staffing of licensed engineers for project management and oversight. Most of the proposals included meetings in the cost. Field inspectors have NICET certification however a NICET cert isn't really necessary as this is not a construction project. KEY engineers had the lowest cost proposal and still offered the same services and included some other services that were not included in any of the other proposals.

**REQUEST FOR PROPOSALS**  
**PROFESSIONAL CONSULTING SERVICES**  
**2016 CITY WIDE INFRASTRUCTURE INSPECTION**  
**DECEMBER 3, 2015**



	<b>CONSULTING ENGINEER SERVICES</b> 645 BERLIN-CROSS KEYS ROAD SUITE 1 SICKLERVILLE, NJ 08081	<b>PENNONI ASSOCIATES</b> 515 GROVE STREET SUITE 1B HADDON HEIGHTS, NJ 08035	<b>REMINGTON &amp; VERNICK ENGINEERS</b> 232 KINGS HIGHWAY EAST HADDONFIELD, NJ 08033	<b>KEY ENGINEERS</b> 80 S. WHITE HORSE PIKE BERLIN, NJ 08009
Acknowledgment of Receipt of Addenda	YES	YES	YES	YES
Non-Collusion Affidavit	YES	YES	YES	YES
Stockholder Disclosure Certification	YES	YES	YES	YES
Affirmative Action	YES	YES	YES	YES
Business Registration Certificate	YES	YES	YES	YES
Disclosure Investment - Iran	YES	YES	YES	YES
Cost Proposal	YES	YES	YES	YES

**RFP ALSO SENT TO:**

Fralinger Engineers  
 Pickering, Corts & Summerson  
 CHA-Design Construction Solutions  
 Tectonic  
 Savin Engineers  
 Construction Journal  
 T&M Associates  
 Structural Group, Inc.  
 Hatch Mott McDonald