

RESOLUTION NO. 2016 - \_\_\_\_\_

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH DR. DONATO TERRIGNO, BRIDGETON, NJ, TO BE MEDICAL DIRECTOR OF THE EMS DIVISION OF THE DEPARTMENT OF HEALTH, FOR AN AMOUNT NOT TO EXCEED \$6,600.00.

WHEREAS, there exists a need for professional services for Medical Director of the EMS Division of the Department of Health; and

WHEREAS, the Director of the Health Department has recommended that a professional services contract be awarded to Dr. Donato Terrigno, Bridgeton, NJ to be the Medical Director of the EMS Division of the Department of Health from January 1, 2016 through December 31, 2016 in an amount not to exceed \$6,600.00; and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification and Political Contribution Disclosure Form for Non-Fair and Open Contracts which certifies that he has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit him from making any reportable contribution through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the City Comptroller has certified that funds for said contract are available.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a professional services contract without competitive bidding and the contract itself must be available for public inspection.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Dr. Donato Terrigno, Bridgeton, NJ to be Medical Director of the EMS Division of the Department of Health from January 1, 2016 through December 31, 2016 in an amount not to exceed \$6,600.00.
2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.
3. The Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with this Resolution.
4. A notice of this action shall be printed once in the Daily Journal.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

# CITY OF VINELAND

February 16, 2016

## CERTIFICATION OF AVAILABILITY OF FUNDS

I, Jacqueline Muccirelli, Interim Certified Financial Officer of the City of Vineland, do hereby certify, to the best of my knowledge and belief, that there now exists adequate funds to award a Professional Services contract to Dr. Donato Terrigno, Bridgeton, NJ to be the Medical Director of the EMS Division of the Department of Health from January 1, 2016 through December 31, 2016, in the amount not to exceed \$6,600.00. Such funds for the contract to be awarded herein are valid only to the amount available in the Calendar Year 2016 Temporary Budget of the City of Vineland. The full amount is contingent upon the necessary funds being appropriated by the governing body for calendar year 2016.

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Jacqueline Muccirelli  
Interim Certified Financial Officer

Account No(s): 001-0-17-35-3502-0-5023044

Check one & initial:

Encumber

Supplement

# CITY OF VINELAND

## NOTICE OF CONTRACT AWARDED

The City of Vineland has awarded a contract without competitive bidding as a Professional Service pursuant to N.J.S.A. 40A:11-5(1)(a) and as a Non-Fair and Open process, pursuant to N.J.S.A. 19:44A-20.5. This contract and the resolution authorizing it, Resolution No. \_\_\_\_\_, are available for public inspection in the office of the City Clerk.

Awarded to: Dr. Donato Terrigno, Bridgeton, NJ

Services: Medical Director of the EMS Division of the Department of Health

Cost: Not to exceed \$6,600.00.

BY ORDER OF THE CITY COUNCIL OF

CITY OF VINELAND

KEITH PETROSKY, CITY CLERK

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

RECEIVED  
JAN 08 2016

01/07/2016  
(DATE)

1. Service (detailed description): EMS Medical Director
  
2. Amount to be Awarded: \$ 6600.00  
 Encumber Total Award  
 Encumber by Supplemental Release
  
3. Amount Budgeted: \$ 6600.00
  
4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_
  
5. \*\*Account Number to be Charged: 001.0.17.35.3502.0.5023044
  
6. Contract Period: 01/01/2016 - 12/31/2016
  
7. Date To Be Awarded: asap
  
8. Recommended Vendor and Address: Donato Terrigno, MD  
183 Beebe Run Rd., Bridgeton, NJ 08302
  
9. Justification for Vendor Recommendation:(attach additional information for Council review)  
Dr. Terrigno is a Board Certified Physician in Emergency Medicine.

- Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: \_\_\_\_\_
  
11. Approved by: Dale K. Jones  
Health Director

*Dale K. Jones*  
1/7/16

RECEIVED  
JAN 08 2016  
CITY OF VINELAND  
PURCHASING DEPARTMENT

12. Attachments:  
 Awarding Proposal  
 Other: \_\_\_\_\_

- Send copies to:  
Purchasing Division  
Business Administration *BN*

**\*\* If more than one account #, provide break down**