

RESOLUTION NO. 2016-\_\_\_\_\_

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH KEY ENGINEERS, INC., BERLIN, NJ, TO COMPLETE AN INFRASTRUCTURE INVESTIGATION OF THE UNION HEIGHTS NEIGHBORHOOD AND SURROUNDING WATERSHED, IN AN AMOUNT NOT TO EXCEED \$26,000.00

WHEREAS, there exists a need for professional services to Complete an Infrastructure Investigation of the Union Heights Neighborhood and the surrounding Watershed, due to the New Jersey Department of Environmental Protection letter; and

WHEREAS, the City of Vineland has a need to acquire such professional services as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, the City Engineer has recommended that a contract for the required services be awarded to Key Engineers, Inc., Berlin, NJ, based upon the proposal indicating they will provide the professional services

WHEREAS this contract is awarded in an amount not to exceed \$26,000.00 for specified services, for a contract period beginning February 23, 2016 through August 31, 2016; and

WHEREAS, Key Engineers, Inc. has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that Key Engineers, Inc. has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit Key Engineers, Inc. from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the City Comptroller; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement pursuant to N.J.S.A. 19:44A-20.5 with Key Engineers, Inc., Berlin, NJ, for Professional Services to Complete an Infrastructure Investigation of the Union Heights Neighborhood and the surrounding Watershed in an amount not to exceed \$26,000.00.
2. That this Agreement is awarded without competitive bidding as a Professional Services in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
4. That a Notice of this action shall be printed once in the Daily Journal.

Adopted:

---

President of Council

ATTEST:

---

City Clerk

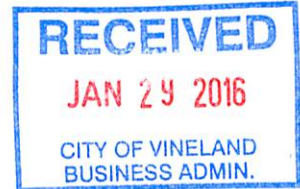
**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

1/6/2016

(DATE)

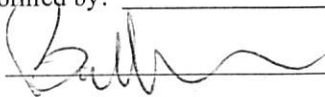
1. Service (detailed description): Complete an infrastructure investigation of the Union Heights neighborhood and the surrounding watershed due to NJDEP letter.
2. Amount to be Awarded: \$ Cost not to exceed \$26,000.00

- Encumber Total Award  
 Encumber by Supplemental Release




3. Amount Budgeted: \$ \$26,000.00
4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_
5. \*\*Account Number to be Charged: 021-0-00-00-0000-2-5518201
6. Contract Period: February 23, 2016 - August 31, 2016
7. Date To Be Awarded: February 23, 2016
8. Recommended Vendor and Address: Key Engineers, Inc. 80 S. White Horse Pike  
Berlin, NJ 08009
9. Justification for Vendor Recommendation:(attach additional information for Council review)  
Key Engineers, Inc. is knowledgeable of the area and is highly qualified to perform this infrastructure investigation.

- Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: Mike Russo
11. Approved by: 

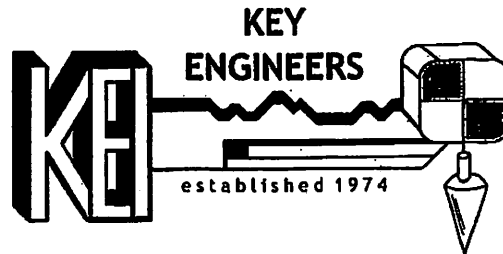
12. Attachments:
- Awarding Proposal  
 Other: \_\_\_\_\_

- Send copies to:  
Purchasing Division  
Business Administration ✓ 

**\*\* If more than one account #, provide break down**

**ENGINEERING & PLANNING**

Municipal  
Consulting  
Construction  
Residential  
Commercial  
Industrial  
Construction Management



**SURVEYING**

Residential  
Commercial  
Industrial  
Governmental  
Construction

*~Celebrating Over 41 Years of Excellence~*

September 14, 2015

City of Vineland  
640 E. Wood Street  
Vineland, New Jersey 08360

ATTN: Mr. Brian Myers, City Engineer

**RE: REQUEST FOR PROFESSIONAL ENGINEERING SERVICES**

Union Heights Infrastructure Investigation  
Coleen Johnson vs. City of Vineland  
And A&C Flaim, LLC  
City of Vineland, Cumberland County, NJ

Dear Mr. Myers:

Thank you for considering Key Engineers, Inc. to provide the City of Vineland with professional engineering services in regard to the above referenced matter.

Based on the information discussed in our meeting with Mr. Benson, our recent discussion regarding your conversation with the New Jersey Department of Environmental Protection and my review of the information you have provided to me regarding the complaints from Ms. Johnson, it is my opinion that a hydrologic/hydraulic analysis be performed on the watershed that effects Union Heights to determine the past and present impact the overall drainage area has on the two residential properties in question. Primary analysis points that should be evaluated include the culvert near Independence Court, the discharge at the downstream side of Old Union Road and the culverts within the farm fields.

After the analysis of the existing conditions is complete, I recommend that our office meet with you and other representatives of the City Engineer's Office to evaluate the information generated and to develop a list of recommendations which can be considered to satisfy the possible impacts to Ms. Johnson's property, as well as the concerns raised by the NJDEP Stormwater Section.

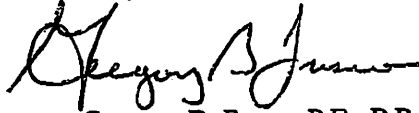
Our office will perform the drainage analysis utilizing the mapping and information provided by you, as well as our own site inspection and reconnaissance. The TR55 Method of analysis will be

utilized using HydroCad Stormwater Modeling Software. The estimated cost for our office to document the existing drainage conditions, develop the watershed analysis and run the HydroCad Model is \$24,480.00

Meetings and telephone conversations with Vineland City staff, Mr. Benson and the NJDEP will be charged at a rate of \$175.00 per hour, plus expenses.

Should you have any questions or comments in this regard, please contact me at this office.

Very truly yours,



Gregory B. Fusco, P.E., P.P., C.M.E.

GBF:jb

cc: Mr. Michael E. Benson, Esq., Buonadonna and Benson, PC, 1138 Chestnut Avenue,  
Suite 2A, Vineland, NJ 08360

D:\Proposals\Vineland\Union Heights