

RESOLUTION NO. 2016-_____

A RESOLUTION TO AMEND AND SUPPLEMENT RESOLUTION NO. 2012-475, AUTHORIZING AN AGREEMENT WITH PENNONI ASSOCIATES, VINELAND, NJ FOR DESIGN SERVICES FOR THE RESURFACING OF LANDIS AVENUE.

WHEREAS, the City Council of the City of Vineland, on December 11, 2012, adopted Resolution No. 2012-475, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT WITH PENNONI ASSOCIATES, INC., VINELAND, NJ FOR PROFESSIONAL DESIGN SERVICES FOR THE RESURFACING OF LANDIS AVENUE"; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to Pennoni Associates, Inc., Vineland, NJ, for Professional Design Services for the Resurfacing of Landis Avenue, as authorized by Resolution No. 2012-475; by change order to Contract No. C12-0080, to provide for revisions to the plans and specifications to the Phase 2 project.

As Phase 1 construction has moved forward, it was found that there were numerous conflicts with the drainage work. This has necessitated field order changes resulting in the need for new pay items and field design. The additional work will ensure that necessary pay items will be in the contract for the Phase 2 construction work.

Additionally, NJDOT has requested that we insert a pay item for Performance and Payment Bonds. This will allow the City of Vineland to submit for reimbursement from the State in a faster time frame than if it was incidental to the work and not a pay item.

WHEREAS, the City Comptroller has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2012-475, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT WITH PENNONI ASSOCIATES, INC., VINELAND, NJ FOR PROFESSIONAL DESIGN SERVICES FOR THE RESURFACING OF LANDIS AVENUE"; be and the same is hereby amended and supplemented to increase maximum amount of the contract by \$10,920.00
2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order #4 to Contract No. C12-0080, in the amount of \$10,920.00.

BE IT FURTHER RESOLVED that said change order to Contract No. C12-0080 authorized herein shall be subject to the approval of the State of New Jersey Department of Transportation.

Adopted:

President of Council

ATTEST:

City Clerk



March 15, 2016

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 4
Contract No. C12-0080
Design Services for the Resurfacing of Landis Avenue
Pennoni Associates, Inc., Vineland, NJ

Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C12-0080, issued to Pennoni Associates, Inc., Vineland, NJ, for Professional Design Services for the Resurfacing of Landis Avenue. This contract was authorized by Resolution No. 2012-475, adopted by City Council on December 11, 2012.

The change order requested is in the amount of 10,920.00, will provide for revisions to the plans and specifications to the Phase 2 project.

As Phase 1 construction has moved forward, it was found that there were numerous conflicts with the drainage work. This has necessitated field order changes resulting in the need for new pay items and field design. The additional work will ensure that necessary pay items will be in the contract for the Phase 2 construction work.

Additionally, NJDOT has requested that we insert a pay item for Performance and Payment Bonds. This will allow the City of Vineland to submit for reimbursement from the State in a faster time frame than if it was incidental to the work and not a pay item

ORIGINAL	\$103,555.50
#1	\$ 15,797.35
#2	\$ 46,022.15
#3	\$ 21,022.00

This change order will increase the current revised contract amount to \$197,317.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:34-4.1 et seq.

Sincerely,

Robert E. Dickenson, Jr.
Assistant Business Administrator

/wr



REQUEST FOR CHANGE ORDER

FOR:

Landis Avenue Design Phases 1 & 2

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: PW, Division of Engineering FROM: David Maillet

This is a request for change order # 4 to Contract # C12-0080 for:

Project Name

Name/Address of Contractor: Pennoni Associates

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order. *(Documentation from contractor, engineer, etc.)

See Attached "Change Order #4 Justification"

Original Contract Amount: \$ 103555.5
Amount of this change order: \$ 10920.0
Previous Change Orders: \$ 82841.50
Total Revised Amount: \$ 197317.00

APPROVED BY: Brian N. Myers
Print/type

Signature

NOTE: CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # 021-0-00-00-0000-2-5517301

CC: Purchasing Division

LANDIS AVENUE DESIGN PHASES 1 & 2
CHANGE ORDER #4 JUSTIFICATION

Change Order number 4 is necessary for revisions to the plans and specifications to the Phase 2 project.

As Phase 1 construction has moved forward, it was found that there were numerous conflicts with the drainage work. This has necessitated field order changes resulting in the need for new pay items and field design. The additional work will ensure that necessary pay items will be in the contract for the Phase 2 construction work.

Additionally, NJDOT has requested that we insert a pay item for Performance and Payment Bonds. This will allow the City of Vineland to submit for reimbursement from the State in a faster time frame than if it was incidental to the work and not a pay item.

February 17, 2016

CVIN 1304

Sent via Email and Regular Mail
dmaillet@vinelandcity.org

David J. Maillet, PE
Principal Engineer
City of Vineland
640 E. Wood Street
PO Box 1508
Vineland, NJ 08362-1508

RECEIVED
FEB 22 2016
Engineering Division

**RE: CITY OF VINELAND
RESURFACING OF LANDIS AVENUE, PHASE 2
CONTRACT NO. C12-0080
CHANGE ORDER REQUEST FOR OUT OF SCOPE SERVICES**

Dear Dave:

In connection with the referenced project the City has requested changes to the Phase 2 bid documents that are beyond our original scope and a change order is required. We have developed the following scope of services:

We will modify the utility plans to provide alternate drainage designs and provide pay items for the various new components.

We will add pavement markers at all fire hydrants.

We will add a pay item for bonding and consolidate all pay items.

We will revise the bid forms and provide revised bid packages and plan sets.

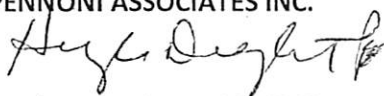
We will submit to FHWA/NJDOT for review and anticipate minor revisions.

We respectfully request a Change Order to City Contract No. C12-0080 in the amount of \$10,920.00. We have enclosed the FHWA/NJDOT Labor Form for your convenience.

Please feel free to contact us with any questions.

Sincerely,

PENNONI ASSOCIATES INC.


Hugh J. Dougherty, PE, CME
Associate Vice President


Kenneth J. Shine
Project Manger

Enclosure

cc: Brian Myers, PE, City Engineer

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CVIN 1301 - City of Vineland | Resurfacing of Landis Avenue - Myrtle Street to West Avenue, Phase 2

LABOR FORM - Wednesday February 17, 2016

CITY OF VINELAND REQUEST FOR PROFESSIONAL DESIGN SERVICES - CHANGE ORDER PROJECT NAME: Resurfacing of Landis Avenue - Myrtle Street to West Avenue Phase 2												
PROJECT TASKS	NUMBER OF MANHOURS REQUIRED											TOTAL
	PRINC. ENGR/SVYR	PROJ. ENGR/SVYR	ENGR.	SR. GEOL.	PROJ. GEOL.	ENGR. AID	DRAFT.	SR. SRVY TECH	SRVY TECH	CLERICAL	OTHER	
ENGINEERING												
REDESIGN DRAINAGE AT 4 INTERSECTIONS (hrs)		8	8				12					28
ADD PAVEMENT MARKERS TO PLANS AND SPECS (hrs)			2				2					4
REVISE BID FORMS (hrs)			4									4
RENUMBER PLAN SHEETS AND CREATE NEW PLAN SETS (hrs)			2				8					10
SUBMISSION TO CITY/REVISIONS (hrs)		4	4				4					12
FHWA/NJDOT SUBMISSION/REVISIONS (hrs)		2	6				8					16
FINAL BID SETS (hrs)		4	4				4			16		28
(hrs)												0
Total hours	0	18	30	0	0	0	38	0	0	16	0	102
Rate/Hour \$	\$65.00	\$47.00	\$41.00	\$50.00	\$30.00	\$36.00	\$38.00	\$50.00	\$36.00	\$16.00	\$20.00	
Total Salaries \$	\$0.00	\$846.00	\$1,230.00	\$0.00	\$0.00	\$0.00	\$1,444.00	\$0.00	\$0.00	\$256.00	\$0.00	\$3,776.00
Total Engineering Salaries											\$ 3,776.00	
Profit											0.20	
Subtotal Engineering Salaries with Profit											4,531.20	
Federal Acquisition Regulations (FAR) Overhead Rate											x 1.67871	
Federal Acquisition Regulations (FAR) Overhead Amount											\$ 6,338.81	
SUBTOTAL - ENGINEERING DESIGN (Salaries plus Overhead)											10,870.01	
DIRECT EXPENSES												
Estimated mileage	161.25 miles			0.31								\$ 49.99
SUBTOTAL - DIRECT EXPENSES											\$ 49.99	
TOTAL FEE											\$ 10,920.00	