

RESOLUTION NO. 2016-_____

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PENNONI ASSOCIATES, HADDON HEIGHTS, NJ, FOR THE DESIGN OF GARDEN & MILL TRAFFIC SIGNAL, IN THE AMOUNT NOT TO EXCEED \$85,227.13.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Services for the Design of Garden & Mill Traffic Signal; and

WHEREAS, the Request was published in the City of Vineland's official newspaper; and

WHEREAS, three (3) proposals were received by the Purchasing Board and referred to the City Engineer's Office for evaluation and recommendation; and

WHEREAS, the City Engineer has recommended that a contract for the required services be awarded to Pennoni Associates, Haddon Heights, NJ, based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$85,227.13 for specified services, for a contract period not exceed one year from date of award; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the City Comptroller; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Services for the Design of Garden & Mill Traffic Signal, be awarded to Pennoni Associates, Haddon Heights, NJ based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$85,227.13 for a contract period not exceed one year from date of award.

BE IT FURTHER RESOLVED that the award of contract authorized herein shall be subject to the approval of the State of New Jersey Department of Transportation.

Adopted:

President of Council

ATTEST:

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

April 6, 2016

(DATE)

1. Service (detailed description): Design of Garden & Mill Traffic Signal

2. Amount to be Awarded: \$ 85,227.13

- Encumber Total Award
 Encumber by Supplemental Release



3. Amount Budgeted: \$ _____

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: 021-0-0-00-0000-2-5517301

6. Contract Period: 12 months

7. Date To Be Awarded: April 26, 2016

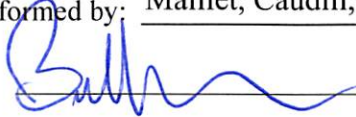
8. Recommended Vendor and Address: Pennoni Associates
515 Grove Street, Suite 2C, Haddon Heights,

9. Justification for Vendor Recommendation:(attach additional information for Council review)
Award must be contingent upon concurrence from NJDOT.

See attached.

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? Newspaper

10. Evaluation Performed by: Maillet, Caudill, Myers

11. Approved by: 
Brian Myers, City Engineer

12. Attachments:

- Awarding Proposal
 Other: _____

- **Send copies to:**
Purchasing Division
Business Administration

**** If more than one account #, provide break down**



AWARD JUSTIFICATION

Design of Garden & Mill Traffic Signal

This design contract is to be funded by the Federal Highway Administration (FHWA), as administered by the New Jersey Department of Transportation (NJDOT).

In accordance with Federal guidelines, our office advertised the Request for Proposals and received Technical and Cost proposals. After review of the Technical Proposals, Pennoni Associates ranked highest. Then, the cost proposal for Pennoni was opened and reviewed.

Our office met with representatives of Pennoni on Thursday, February 25, 2016 to review the scope of services, ensuring that all needed activities were included, and to review how the understanding of the scope would affect the cost.

Pursuant to that meeting, Pennoni submitted a revised cost proposal in the amount of \$85,227.13. Our office feels that this is a reasonable fee for the work anticipated.

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
Pennonl	40	20	24	15	99 0
Remington & Vernick	39	20	24	15	98 0
CES	38	20	24	15	97 0

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff. Location of the office that will be

DBE Utilization: The goal is 12.49% DBE utilization.

Scores provided by Brian Myers

PENNONI

GOOD DESCRIPTION
 UPDATE PREVIOUS DESIGN
 SYNCHRONIZED
 DBR ABOVE

DBR

HOW FAST CURBLINE/RELOCATE IND. SIGN
 CLOSEST CON PROPOSED WOOD? (SECURITY OR COMMENT)
 PROP TAKING FOR BASIN OR TIE IN TO EXISTING BASIN
 CONCEPT PLAN
 REDUCE TAKING
 DBR ABOVE

CES

CONCEPT PLANS
 REDUCE ROW TAKING
 DBR ABOVE

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
Pennon	7	9	8	10	8.10 0
Remington & Vernick	8	8	8	10	8.30 0
CES	8	8	9	10	8.55 0

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

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DBE Utilization: The goal is 12.49% DBE utilization.

Scores provided by Rick Caudill

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CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
Pennoni	9	9	9	10	9.15
Remington & Vernick	8	8	8	10	8.3
CES	8	8	8	10	8.3

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Scores provided by David Maillet