

CITY OF VINELAND
DEPARTMENTAL REQUEST FOR PUBLIC BIDDING

1. NATURE OF REQUEST: Natural Gas Management Services

2. ENGINEER'S ESTIMATE: \$ 41,400 (see attached)
(If Engineer's Estimate has been prepared by anyone other than the person signing this form, please attach a copy of said Engineer's Estimate.)

3. AMOUNT BUDGETED FOR THIS REQUESTED ITEM: \$ 40,000

4. BUDGETED ITEM: YES NO
(If no, is it an ordinance authorized material, service or supply?)

YES NO ORDINANCE NO.: _____



(B) Please identify the page number and line item appropriation sub-account:

Budget Page No. _____ Account No. 002-0-54-90-9000-2-7023416 E923

5. Check here if:

Federal Funds State Funds
UEZ Funds Davis Bacon Requirements

(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)

6. Date to be Advertised: 05/10/16

7. Date to be Received: 05/24/16

8. Date to be Awarded: 06/14/16

9. Special Conditions or Instructions: _____

10. The following must be attached:

Summary of Project
Specifications
Plans (if applicable)
Bidders Mailing List (with emails of the vendor)

11. Specifications Prepared by: Steve August, Senior Engineer - X4241
(NAME, TITLE AND EXTENSION NUMBER)

SMA 4/25/2016
John 4/25/16
13 4/25/16

12. Approved by: _____
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

Send copies to:
Purchasing Department
Business Administration

Summary of Project

Natural Gas Management Services

Natural Gas Pipeline Transportation Management:

- As applicable, evaluate and make recommendations regarding potential pipeline capacity opportunities and review existing pipeline capacity agreements to make sure they meet the requirements of the current gas purchasing strategy.
- As applicable, evaluate and propose changes to intra-state and inter-state pipeline transportation arrangements.
- Recommend/manage daily activities at the pipeline level, including coordinating with VMU and scheduling agent to confirm appropriate volumes.
- As applicable, evaluate and recommend strategies for capacity release.

Natural Gas Daily Purchases Management:

- Monitor cash markets on a daily basis to determine and act upon cost reduction/spot purchase opportunities.
- Monitor usage and deliveries to mitigate imbalance charges.
- Maintain daily communication with facility personnel regarding current day and next day usage.
- Assist in determining volumes for daily and intra-day nominations.
- Assist with the review of natural gas supply and transportation contract proposals

Natural Gas Storage Management:

- As applicable, evaluate and make recommendations regarding potential storage opportunities and review existing storage agreements to make sure they meet the requirements of the current storage strategy.
- Create storage strategy including but not limited to injection/withdrawal schedule and physical and financial purchasing recommendations, making sure to abide by LDC/pipeline guidelines.