

CITY OF VINELAND

RESOLUTION NO. 2016-_____

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH H.C. LEARY LLC MILLVILLE, NEW JERSEY FOR LICENSED UCC INSPECTION SERVICES ON AN AS-NEEDED BASIS

WHEREAS, as a result of a loss in licensed staff for the Department of Licenses and Inspections, which were unforeseen, the Department is left devoid of the necessary number of licensed individuals able to inspect construction sites for compliance with the Uniform Construction Code (UCC) and City Code, as applicable, which would adversely impact development within the City ; and

WHEREAS, the City of Vineland is actively seeking licensed professionals to fill the existing vacancies, but may not be able to fill in the positions within the necessary time for continued UCC compliance and alternative professionals are necessary on an as-needed basis as a Non-Fair and Open Contract pursuant to NJSA 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will not exceed \$17,500.00; and

WHEREAS, the Professional Inspection Firm of H.C. Leary LLC, Millville, New Jersey, New Jersey is a Firm that has necessary licensed staff with years of experience and has submitted a proposal indicating they will provide the professional services on an hourly basis of \$40.00 per hour inclusive of travel time for a period of one year in an amount not to exceed \$5,000.00; and

WHEREAS, H.C. Leary LLC has or shall complete and submit a Business Entity Disclosure Certification for Non-Fair And Open Contract which certifies that the firm has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit H.C. Leary LLC from making any reportable contributions through the term of the contract or its extension to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded have been certified by the City Comptroller; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40 A: 11 – 1, et seq.) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Vineland as follows:

1. Contingent upon completion of all Pay to Play documents which indicate compliance with the code of the City of Vineland and Statutes of the state of New Jersey, the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement pursuant to N.J.S.A. 19:44A – 20.5 with H.C. Leary LLC, Millville, New Jersey for Professional Services for Licensed Uniform Construction Code Service

CITY OF VINELAND

for the City of Vineland at an hourly rate of \$40.00 per hour for a period of one year in an amount not to exceed \$5,000.00, for specified services beginning May 16, 2016 provided all Pay to Play documents have been completed and indicates no violations.

2. That this Professional Services Agreement is awarded without competitive bidding in accordance with NJSA 40 A: 11 – 5 (1)(a) of the Local Public Contracts Law because said services to be rendered or performed require knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction distinguished from general academic instruction or apprenticeship and training.
3. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with the Resolution.
4. That a notice of this action shall be printed once in the daily Journal.

Adopted:

President of Council

ATTEST:

City Clerk

REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)



MAY 9, 2010
(DATE)

Service (detailed description): PROVIDE NJDCA REQUIRED UCC INSPECTIONS AS NEEDED.

2. Amount to be Awarded: \$ 40 PER HOUR AS NEEDED

- Encumber Total Award
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 5,000.⁰⁰

4. Budgeted: By Ordinance No. 2010 BUDGET ORDINANCE
Or Grant: Title & Year _____

5. **Account Number to be Charged: 001-0-27-10-1004-0-5011001

6. Contract Period: MAY 11, 2010 TO MAY 10, 2017

7. Date To Be Awarded: MAY 10, 2010

8. Recommended Vendor and Address: HC LEARY ENT, LLC

215 MAIN ST. MILLVILLE, NJ 08332 HERBERT LEARY
(850-982-0060)

9. Justification for Vendor Recommendation:(attach additional information for Council review)
VENDOR IS EXPERIENCED AND LICENSED TO PERFORM UCC
INSPECTIONS. VENDOR CAN BEGIN PROVIDING SERVICE IMMEDIATELY
TO COVER OUTSTANDING AND PENDING INSPECTIONS NECESSITATED
BY STAFF SHORTAGES.

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: N/A

11. Approved by: PATRICK FINLEY 
DIRECTOR OF L&I

12. Attachments:

- Awarding Proposal
 Other: CITY COUNCIL RESOLUTION

- Send copies to:
Purchasing Division
Business Administration

** If more than one account #, provide break down

H.C. LEARY ENTERPRISE

215 E MAIN STREET

MILLVILLE NJ 08332

(856)-982-6066

H.C.LEARY ENTERPRISE the following proposal will be to perform NJDCA required UCC sub code inspections for Building and Fire and other related services, as needed at a rate of \$40.00 per hour.

Duration and utilization of the service agreement to be at the City of Vineland Discretion.

Sincerely

Herbert Leary