

**CITY OF VINELAND**  
**DEPARTMENTAL REQUEST FOR PUBLIC BIDDING**

1. NATURE OF REQUEST: Resurfacing of City Hall Drive Thru

2. ENGINEER'S ESTIMATE: \$ 34,541.77  
*(If Engineer's Estimate has been prepared by anyone other than the person signing this form, please attach a copy of said Engineer's Estimate.)*

3. AMOUNT BUDGETED FOR THIS REQUESTED ITEM: \$ 35,000

4. BUDGETED ITEM: YES  NO   
*(If no, is it an ordinance authorized material, service or supply?)*

YES  NO  ORDINANCE NO.: \_\_\_\_\_



(B) Please identify the page number and line item appropriation sub-account:

Budget Page No. \_\_\_\_\_ Account No. 002-0-54-90-9007-2-7023053-E921 (\$28,000)  
§ 001-0-0-16-31-3101-0-5023018 (Not to Ex.c. \$7,000)

5. Check here if:

Federal Funds  State Funds   
UEZ Funds  Davis Bacon Requirements

*(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)*

6. Date to be Advertised: May 24, 2016

7. Date to be Received: June 28, 2016

8. Date to be Awarded: July 26, 2016

9. Special Conditions or Instructions: Maintenance bond at completion of project is required.

10. The following must be attached:

Summary of Project   
Specifications   
Plans (if applicable)   
Bidders Mailing List (with emails of the vendor)

11. Specifications Prepared by: Mike Russo, Assistant Engineer, Civil. ext 4092  
(NAME, TITLE AND EXTENSION NUMBER)

12. Approved by:   
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

Send copies to:  
Purchasing Department  
Business Administration



**Resurfacing of City Hall Drive Thru**  
(City Hall)

**PROJECT SUMMARY**

This project will provide for the milling and resurfacing of the drive thru at City Hall. It is anticipated to close the drive thru for 1 predetermined week (Saturday to Sunday) to complete construction of the drive thru. The shutdown has been determined and will be completed between the week of Saturday September 10, 2016 thru Sunday September 18, 2016. The following base bid items are construction activities in logical order of commencement:

- Shut down the drive thru using barricades w/signs, drums & cones.
- Mill all of the asphalt at a depth of 6 inches.
- Form and construct a 6 inch thick reinforced concrete pad in front of the service windows approximately 10 feet wide by 70 feet long.
- Form and construct a 6 inch thick reinforced concrete pad in front of the delivery bay.
- Repair any sub-base that potentially could fail and create low points or potholes. This item will be completed by excavating any "soft" spots and replacing with compacted DGA (crushed concrete).
- Place 4 inches thick HMA (hot mix asphalt) Base course
- Place 2 inches thick HMA surface course.

The total asphalt thickness of 6 inches will create a heavy duty riding surface and reduce asphalt fatigue.

Total estimated cost for the base bid including 10% contingency and 10% time constraint up-charge is \$34,250.13