

CITY OF VINELAND
DEPARTMENTAL REQUEST FOR PUBLIC BIDDING

1. NATURE OF REQUEST: Sale of Scrap Aluminum Wire

2. ENGINEER'S ESTIMATE: \$ _____
(If Engineer's Estimate has been prepared by anyone other than the person signing this form, please attach a copy of said Engineer's Estimate.)

3. AMOUNT BUDGETED FOR THIS REQUESTED ITEM: \$ _____

4. BUDGETED ITEM: YES NO
(If no, is it an ordinance authorized material, service or supply?)

YES NO ORDINANCE NO.: _____

(B) Please identify the page number and line item appropriation sub-account:

Budget Page No. _____ Account No. _____



5. Check here if:

Federal Funds State Funds
UEZ Funds Davis Bacon Requirements

(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)

6. Date to be Advertised: June 28, 2016

7. Date to be Received: July 12, 2016

8. Date to be Awarded: July 26, 2016

9. Special Conditions or Instructions: _____

10. The following must be attached:

Summary of Project
Specifications
Plans (if applicable)
Bidders Mailing List (with emails of the vendor)

11. Specifications Prepared by: [Signature]
(NAME, TITLE AND EXTENSION NUMBER)

12. Approved by: [Signature]
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

Send copies to:
Purchasing Department
Business Administration