

RESOLUTION NO. 2016-259

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO PURCHASE ORDER NO. 15-008326, ISSUED TO CRAIG TESTING LAB INC., MAYS LANDING, NJ FOR CONCRETE TESTING FOR THE LANDIS AVENUE PHASE 1 RESURFACING PROJECT, IN THE AMOUNT OF \$12,000.00.

WHEREAS, on December 8, 2015, the City of Vineland issued Purchase Order No. 15-008326 in the amount of \$16,640.00, to Craig Testing Lab Inc., Mays Landing, NJ, for Concrete Testing for Landis Avenue Phase 1, Resurfacing Project; and

WHEREAS, said Purchase Order was issued after the City Engineer's Office obtained quotations, in accordance with Local Public Contracts Law bid thresholds, and as such, no resolution award was required; and

WHEREAS, the City Engineer's Division has requested a Non-Fair and Open Change Order to Purchase Order No. 15-008326, for additional testing now required per the New Jersey Department of Transportation for greater testing frequency requirements to complete the above project; and

WHEREAS, the City Comptroller has certified the availability of funds for said change order for which authorization is requested in the amount of \$12,000.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said Non-Fair and Open Change Order to Purchase Order No. 15-008326, issued to Craig Testing Lab Inc., Mays Landing, NJ, in the amount of \$12,000.00, be and the same is hereby ratified and approved.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

**FROM THE DESK OF  
MIGUEL A. MERCADO**



July 21, 2016

MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request

Request a "Non-Fair and Open" Change Order award resolution as required by the "New Jersey Local Unit Pay-To-Play" Law, N.J.S.A. 19:44A-20.4 et seq. for Craig Testing Lab Inc. for the Concrete Testing for Landis Avenue Phase I from Myrtle to NE Boulevard project.

Purchase Order 15-008326 in the amount of \$16,640.00 was issued to Craig Testing Lab Inc. after securing quotations by the Engineering Department in accordance with Local Public Contracts Law bid thresholds, and as such, no resolution award was required.

Additional testing is now required per NJDOT for greater testing frequency requirements to complete the project. The additional testing will result in an increase of \$12,000.00 which would increase the Purchase Order to \$28,640.00. The new total cost for the project will now exceed the Pay-To-Play threshold of \$17,500.00 requiring a change order award by resolution. Non-Fair and Open Pay-To-Play documents have been emailed to Craig Testing Lab and when returned signed will be provided to attach to the resolution.

Sincerely,

  
Miguel A. Mercado, QPA  
Purchasing Agent

REQUEST FOR CHANGE ORDER

FOR:

Concrete Testing for Landis Avenue Phase I from Myrtle to NE Blvd

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Engineering

FROM: Brian Myers

This is a request for change order # 1 to Contract # PO 15-008326 for:

Project Name Concrete Testing for Landis Avenue Phase I from Myrtle to NE Blvd

Name/Address of

Contractor: Craig Testing Lab Inc., 5439 Harding highway, PO Box 427 mays Landing, NJ 08330

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach \*documentation to support the necessity of this change order.

\*(Documentation from contractor, engineer, etc.)

Additional testing is required. After Craig Testing was under contract,

NJDOT informed us of greater testing frequency requirements.

Original Contract Amount:	\$ <u>16,640.00</u>
Amount of this change order:	\$ <u>+12,000.00</u>
Previous Change Orders:	\$ <u>0.00</u>
Total Revised Amount:	\$ <u>28,640.00</u>

APPROVED BY: David J. Maillet  
Print/type

[Signature]  
Signature

**NOTE:**

**CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT**

Please provide the account number that the change order will be charged to:

Account # 021-0-00-00-0000-2-5518201

CC: Purchasing Division