



**SOLICITATION FOR REQUEST
FOR PROPOSALS (RFP'S)
FAIR & OPEN PROCESS**

Date: 8/2/16 **Department** _____ **PW / City Engineer**

1. Service (detailed description): Right of Way Acquisition Services
2. Estimated amount for this project: \$ 75,000.00
3. AMOUNT BUDGETED FOR THIS RFP: \$ _____
4. BUDGETED ITEM: YES NO
(If no, is it an ordinance authorized material, service or supply?)
YES NO ORDINANCE NO.: _____

(B) Please identify the page number and line item appropriation sub-account:


Budget Page No. _____ Account No. 021-0-00-00-0000-2-5517301

5. Check here if:
Federal Funds State Funds
UEZ Funds Davis Bacon Requirements
(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)

6. Date you want to receive proposals by: October 12, 2016
7. Special conditions or instructions: DO NOT OPEN COST PROPOSALS WHEN RECEIVING PROPOSALS.

Attachments:

- Technical Requirements
- List of vendors

Send copies to:
Purchasing Division
Business Administration 

II. PROJECT DESCRIPTION

The City of Vineland and County of Cumberland have entered into an agreement resulting in the City being responsible for the construction of a traffic signal at the intersection of Garden Road (CR 674) and Mill Road. To that end, the City must coordinate the acquisition of additional Rights-Of-Way from property owners adjacent to the proposed construction project.

The current intersection is a four-legged un-signalized intersection with current STOP-sign control along Mill Road. The intersection serves as a gateway to the Vineland Industrial Park with a significant amount of heavy vehicle traffic. The current intersection is not wide enough to properly handle turning movements from tractor trailers and other large vehicles with encroachment into opposing travel lanes when executing a left or right-turning maneuver. Access to NJ Route 55 (limited access roadway) is provided along Garden Road, approximately 0.5-miles west of the Mill Road intersection.

Improvements at this intersection include traffic signalization and the installation of left-turn lanes along all approaches. The improved intersection has been designed to accommodate the WB-62 turning movement in every direction. Additionally, the intersection improvements will include installation of pedestrian amenities (i.e. push button, handicap ramps, etc) and associated widening required for sidewalks. While the signalization plans have been previously completed in 2007, revisions to that design are necessary to include pedestrian accommodations.

Based upon the initial design, approximately 1.58 acres of right-of-way are required along Garden Road representing 15 affected properties. Along Mill Road a total of six (6) properties will be impacted for a total of 2.05 acres. Impacts to additional properties may be required as part of the redesign of the intersection for pedestrian improvements. It is anticipated a design contract for the updating of the traffic signal plans will begin on or about September 2016, thus the work associated with this contract and the design contract will overlap and may require coordination between both firms.

The property previously determined to be acquired, based on the initial design, is detailed in the plan provided in Appendix 2.

The City is pursuing acquisition and construction funds from the Federal Highway Administration, so any and all Right-Of-Way acquisition must be in conformance with the FHWA & NJDOT Stewardship Agreement (December 2008), and all applicable portions of 23 CFR and 49 CFR.

III. SCOPE OF SERVICES

All work done on this project must meet all standards related to federally funded projects.

The selected Consultant will provide services to manage all aspects of the ROW acquisition process.

The Consultant will need to provide services that are all-inclusive to complete this project. This includes, but is not limited to, performing appraisals, negotiating with property owners, and filing of legal documents.

Any additional services that are believed to be necessary and are not included in this scope of work should be indicated in the proposal. A complete schedule of man-hour and cost breakdown of hourly rates is to be provided for each task and/or alternate. The proposal should contain a short narrative detailing the Consultant's approach to the project. The narrative should address any issues that the Consultant feels will have an impact on this project. **The Technical Proposal shall not include any cost information.**