

RESOLUTION NO. 2016-288

A RESOLUTION AWARDED A CONTRACT TO CRAFT OIL CORP. d/b/a PETROCHOICE, AVOCA, PA, FOR THE FURNISHING AND DELIVERY OF TRENT 60 LUBRICATING OIL & COOLANT FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, IN THE AMOUNT OF \$40,404.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing and delivery of Trent 60 Lubricating Oil & Coolant for the Vineland Municipal Electric Utility – Generation Division, for a period of one year from date of award, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on August 9, 2016 bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of September 6, 2016 submitted a written report and tabulation of the bids received and has recommended that a contract for the furnishing and delivery of Trent 60 Lubricating Oil & Coolant for the Vineland Municipal Electric Utility – Generation Division, be awarded to Craft Oil Corp. d/b/a PetroChoice, Avoca, PA, in the amount of \$40,404.00, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the furnishing and delivery of Trent 60 Lubricating Oil & Coolant for the Vineland Municipal Electric Utility – Generation Division, for a period of one year from date of award, be and the same is awarded to Craft Oil Corp. d/b/a PetroChoice, Avoca, PA, on their bid in the amount of \$40,404.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



September 6, 2016

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 8/9/16

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on August 9, 2016.

FURNISHING AND DELIVERY OF TRENT 60 LUBRICATING OIL & COOLANT FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, FOR A PERIOD OF ONE YEAR FROM DATE OF AWARD

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Assistant Business Administrator that an open-end contract be awarded to the only bidder, Craft Oil Corp. d/b/a PetroChoice, Avoca, PA, in the amount of \$40,404.00.

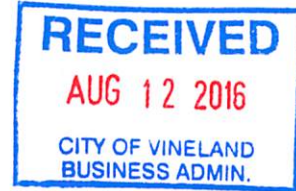
We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over the typed name below.

Robert E. Dickenson, Jr.
Assistant Business Administrator

RD/wr



BID EVALUATION FORM

DEPARTMENT Electric Utility

Date: August 10, 2016

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Lubricating Oil and Coolant
2. Amount to be Awarded: \$40,404
 Encumber Total Award
 Encumber by Supplemental Release
3. Engineer's Estimate: \$38,000
4. Amount Budget: \$ 44,000
5. Account Number to be Charged: 002-0-54-90-9001-2-7023315 *E554X E554C*
6. Date Bids Received: August 10, 2016
7. Date to be Awarded: September 13, 2016
8. Recommended Vendor: Craft Oil Corp. d/b/a PetroChoice
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions:
11. Evaluation Performed by: Joseph L. Colla *JLC 8/9/16* *Shute 8/10/16*
12. Approved By: *Joseph L. Colla*
13. Attached: (Check-Off List)
 Tabulation of Bids
 Justification for Vendor Recommendation (if applicable)
 Evaluation Data (if applicable)

Send copies to:
Purchasing Division
Business Administration *(initials)*

TABULATION OF BIDS
TRENT 60 LUBRICATING OIL & COOLANT
AUGUST 9, 2016

Engineer's Estimate - \$38,000.00

	Craft Oil Corp. d/b/a Petro Choice 837 Cherry Street Avoco, PA 18641
BB, CAC, CEC	BB 10%
Surety	YES
Stock Discl.	YES
Affir. Action	YES
Check List	YES
Proposal	YES
Iran Invest.	YES
Req. of Sec. V	**
TOTAL	\$160,073.00
Corrected Total	\$40,404.00

** to be evaluated by VMEU personnel

Specifications & Notices also received by the following:

Reit Lubricants Co.
Tilley Chemical Co.
Lane Lubrications LLC
Consolidated Motor Oil Inc.
Onvia
David Weber Oil Co.

Contract for Lubricating Oil and Coolant

On July 12, 2016 a request for proposals was issued for lubricating oil and glycol coolant to be used on the Unit 11 and Clayville combustion turbines. The deadline for receipt of proposals was August 9, 2016. A proposal from Craft Oil Corp. d/b/a PetroChoice was the only response to the request. The last contract VMERU had for the supply of lubricating oil and glycol coolant was with Craft Oil Corp. d/b/a PetroChoice. The proposed contract period is for one year from date of award.

The specification requests unit prices for two Mobil lubricating oils and Sierra propylene glycol. These brands are recommended by Rolls Royce and used on both the Unit 11 and Clayville combustion turbines. Potential mixing problems associated with use of a different brand were also a concern. Total annual cost for lubricating oil and glycol coolant is determined based on the estimated quantities listed in the specification and unit prices in the PetroChoice proposal. Total estimated annual cost based on PetroChoice's unit prices is \$40,404. The amounts budgeted and previously estimated for lubricating oil and glycol are \$44,000 and \$38,000 respectively. The previously estimated amount was determined using unit prices paid by VMEU when Unit 11 began commercial operation four years ago.

Based on proposed unit prices, compliance with the specification, and past performance an award to PetroChoice is recommended.