

CITY OF VINELAND
DEPARTMENTAL REQUEST FOR PUBLIC BIDDING

1. NATURE OF REQUEST: Open Ended Contract for Uniform Rental/Laundry Services

2. ENGINEER'S ESTIMATE: \$ Generation -\$16,000/ Distribution - \$40,000.
(If Engineer's Estimate has been prepared by anyone other than the person signing this form, please attach a copy of said Engineer's Estimate.)

3. AMOUNT BUDGETED FOR THIS REQUESTED ITEM: \$ Generation: \$16,000 / Distribution: \$40,000

4. BUDGETED ITEM: YES NO
(If no, is it an ordinance authorized material, service or supply?)

YES NO ORDINANCE NO.: _____



(B) Please identify the page number and line item appropriation sub-account:

Budget Page No. _____ Account No. Generation. 002-0-54-90-9001-2-7023322,E549

Distribution 002-0-54-90-9003-2-7023322, E588

5. Check here if:

Federal Funds State Funds

UEZ Funds Davis Bacon Requirements

(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)

6. Date to be Advertised: October 25, 2016

7. Date to be Received: December 13, 2016

8. Date to be Awarded: January 10, 2017

9. Special Conditions or Instructions: _____

10. The following must be attached:

Summary of Project

Specifications

Plans (if applicable)

Bidders Mailing List (with emails of the vendor)

11. Specifications Prepared by: Mohan L. Puri (#4249) & William Jenison (#4399)
(NAME, TITLE AND EXTENSION NUMBER)

12. Approved by:

[Signature]
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

Send copies to:
Purchasing Department
Business Administration

[Signature]

Handwritten notes:
OK
Puri
Jenison
10/5/16
10/5/16

October 5, 2016

Summary of Project

Specification for
Uniform Rental and Laundry Services – Open Ended

To: Council Members

From: Mohan L. Puri(Generation) & William Jenison(Distribution)

This project covers Uniform Rental and Laundry Services for uniforms required by the Electric Utility for its employees at the Generation and Distribution Divisions. The project specifications details the requirements for the type of clothing, fabrics to be used, fire hazard ratings and frequency of laundering etc. The initial period of the open-ended contract is for a period of three (3) years with an option for extension of the contract for an additional period of two (2) years subject to the acceptance of the extension by the Utility and the contractor.