

RESOLUTION NO. 2016-_____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE NEW JERSEY DEPARTMENT OF TRANSPORTATION AND THE CITY OF VINELAND WITH RESPECT TO GARDEN ROAD & MILL ROAD TRAFFIC SIGNAL DESIGN.

WHEREAS, the New Jersey Department of Transportation has submitted to the City of Vineland a cost reimbursement agreement with respect to Garden Road & Mill Road Traffic Signal Design, under Federal Project No. HSP-1032 (102), copy of which is attached; and

WHEREAS, reimbursement to the City for total costs incurred under this agreement shall not exceed \$87,200.00; and

WHEREAS, said Agreement has been reviewed by the governing body and is considered to be in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the City Council of the City of Vineland, as follows:

1. THAT the Mayor and City Clerk are hereby authorized to execute the agreement between the New Jersey Department of Transportation and the City of Vineland with respect to Garden Road & Mill Road Traffic Signal Design, under Federal Project No. HSP-1032 (102).
2. THAT the City Engineer is designated as the City's representative responsible for project direction and management of said agreement.

Adopted:

President of Council

ATTEST:

City Clerk

October 21, 2016

MEMORANDUM TO:  Robert Dickenson, Assistant Business Administrator

FROM: David Maillet, Principal Engineer 

RE: Garden Road & Mill Road Traffic Signal Design
Federal Project No. HSP-1032 (102)
Agreement No. 16-DT-BLA-736
City Eng. File No.: 15-009

The Federal Highway Administration authorized funding up to an amount of \$87,200.00 for the above local lead project (see attached award letter). Enclosed is a copy of the Federal Aid agreement that requires a resolution authorizing execution.

As indicated in the award letter, our department requires four (4) originals of the agreement (pages 13, 16 & 20 of the agreement need to be signed **in blue ink**, and sealed, where required) and four (4) certified copies of the authorizing resolution for submission to NJDOT also signed **in blue ink**. Please note that the date on the first page is not required to be entered at this time.

Should you have any questions or comments feel free to contact this office.

c: Susan Baldosaro, CFO



RECEIVED

SEP 27 2016

Engineering Division



State of New Jersey

DEPARTMENT OF TRANSPORTATION

One Executive Campus

Route 70

Cherry Hill, New Jersey 08002



CHRIS CHRISTIE
Governor

RICHARD T. HAMMER
Commissioner

KIM GUADAGNO
Lt. Governor

September 22, 2016

Brian Myers, P.E.
City Engineer, Vineland City
Department of Engineering
640 E. Wood Street
Vineland, NJ 08362-1508

Re.: **LETTER OF AUTHORIZATION**
Garden Road & Mill Road Traffic Signalization
Location: Garden Road & Mill Road
City of Vineland, Cumberland County
Federal Project No. HSP-1032(102)
NJDOT Job No. 6014414
FAP-2015-Vineland City-02324

Dear Mr. Myers:

This is to inform you that on 9/19/2016, Federal Highway Administration authorized funding up to an amount of \$87,200.00, for the above captioned Federal Aid project in the City of Vineland, Cumberland County.

The following reflects a breakdown of authorized costs as submitted with the federal authorization request:

Description	Federally Participating	Federally Non-participating (Vineland City's share)
Design Costs	\$87,200.00	\$0.00
Construction Engineering/Inspection Costs	\$0.00	\$0.00
Construction Engineering/Inspection (Vineland City's Force Account) Costs	\$0.00	\$0.00
Material Testing Costs	\$0.00	\$0.00
Third Party Non-sharing Costs	\$0.00	\$0.00
Total Amount	\$87,200.00	\$0.00

Requirements for this project include, but are not limited to, the following:

Project Agreement

- FHWA requirements (<http://www.fhwa.dot.gov/federal-aidessentials/companionresources/45projreq.pdf>) state that the subaward (Project Agreement) agreement is contingent on the project agreement between the State DOT and FHWA. The subaward agreement makes Federal-aid available to the LPA, but any costs incurred prior to a subaward agreement are ineligible for reimbursement.

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"

New Jersey Is An Equal Opportunity Employer • Printed on Recycled and Recyclable Paper

LETTER OF AUTHORIZATION

Garden Road & Mill Road Traffic Signalization

Location: Garden Road & Mill Road

City of Vineland, Cumberland County

Federal Project No. HSP-1032(102)

NJDOT Job No. 6014414

FAP-2015-Vineland City-02324

Page 2

- Return four (4) original signed in blue ink and sealed copies of the agreement attaching (i) signed in blue ink/sealed Resolutions (authorizing the Officials to sign the agreement) (ii) Scope of Work (narrative or description of the project) and (iii) a cost estimate used for authorization purposes; for execution by the Department. You must also enter name/titles of officials in the agreement, where required, to expedite processing by this office.
- DO NOT enter the date on page 1.
- Signed copies of the agreement should be returned within 45 days of this letter.

Project Billing

- NJDOT must receive an initial billing (payment voucher) from the recipient for the construction project no later than 3 months after NJDOT has concurred in the award of the construction contract. NJDOT must receive subsequent billings (payment vouchers) on a monthly basis after the initial billing but no later than 3 months thereafter as stipulated in the project agreement. Failure to meet the billing requirements may result in the restriction of authorization of any future FHWA funding until such time as progress on timely billings is demonstrated.
- The project will be considered "Inactive" if Vineland City fails to submit an invoice within the durations described in 23 CFR 630.106. It is Vineland City's responsibility to ensure that the federal funding is not jeopardized for this project due to an "Inactive" project status.

Project Closeout

- Close-out documents shall be submitted by Vineland City to NJDOT within 6 months of receipt of acceptance by NJDOT.

Failure to meet the time requirements for project close-out may result in the restriction of authorization of future FHWA funding until such time as progress on close-out is demonstrated.

Vineland City may appeal decisions made by NJDOT regarding all above compliance issues on a case-by-case basis, but NJDOT reserves the right to make a final determination whether to continue funding the project or not. NJDOT will be reviewing the status of the federal-aid agreement and the issues associated with compliance on a monthly basis.

It is the NJDOT's desire to make the process of funding and oversight as reasonable as possible and at the same time satisfy FHWA requirements. Vineland City's cooperation will greatly facilitate this effort and assist in future funding.

Should you have any questions regarding the above, please contact Brian Wirtz at (856) 486-6779.

Sincerely,



Salim T. Mikhael
Manager
District 4 Local Aid

Enclosures
Ref# 2000, 2005