

RESOLUTION NO. 2016-425

A RESOLUTION AUTHORIZING A GRANT AGREEMENT
WITH THE VINELAND DEVELOPMENT CORPORATION
FOR ADMINISTRATION OF THE CITY ECONOMIC
DEVELOPMENT DIVISION FOR C.Y. 2017.

WHEREAS, the City of Vineland desires to utilize funding from the Vineland Development Corporation to cover a portion of the salaries and wages of its Economic Development Division for Calendar Year 2017; and

WHEREAS, the Corporation agrees to provide funding through a grant award in the amount of \$16,500.00 to the City to cover a portion of the salaries and wages of the Economic Development Division for the period January 1, 2017 through December 31, 2017; and

WHEREAS, the City agrees to utilize the funding provided to process the Corporation's payroll based upon the Corporation's budget for said employee(s) and other related costs such as taxes and pension benefits;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that the Mayor and City Clerk are hereby authorized and directed to execute an agreement with the Vineland Development Corporation accepting funding through a grant award in the amount of \$16,500.00 to the City to cover the salaries and wages and associated fringe benefits of employee(s) of the Corporation for the period January 1, 2017 through December 31, 2017.

Adopted:

President of Council

ATTEST:

City Clerk

CONTRACT AGREEMENT

BY AND BETWEEN
THE CITY OF VINELAND
AND
VINELAND DEVELOPMENT CORPORATION

THIS AGREEMENT, entered into as of this _____ day of _____, 2016, by and between the CITY OF VINELAND, NEW JERSEY, hereinafter sometimes called "City", and the VINELAND DEVELOPMENT CORPORATION, hereinafter sometimes called "Corporation;"

WITNESSETH THAT:

WHEREAS, the parties desire to enter into an agreement providing for the funding of expenses of the Economic Development Division of the City of Vineland, effective January 1, 2017; and

WHEREAS, the funding as identified in this Agreement is for the specific purpose of meeting budgeted items of expense as identified on Exhibit "A " attached hereto and made a part hereof;

NOW, THEREFORE, THE PARTIES TO THE CONTRACT DO MUTUALLY AGREE TO THE FOLLOWING:

1. The Corporation agrees to provide funding through a grant award in the amount of \$16,500.00 to the City to cover a portion of the salaries and wages and other expenses of the Economic Development Division for the period January 1, 2017 through December 31, 2017, as shown on Exhibit "A" attached hereto.
2. Upon the expiration of this agreement, the City shall transfer to the Corporation any funds on hand at the time of expiration and any accounts receivable attributable to the use of the funds granted hereunder.
3. Notices pursuant to this Agreement shall be given in writing by ordinary mail to the parties at the following addresses:

A. If to the City, c/o:

Robert E. Dickenson, Jr., Assistant Business Administrator
City of Vineland
City Hall
P. O. Box 1508
640 E. Wood Street
Vineland, New Jersey 08360-1508

B. If to the Corporation, c/o:

Sandy Forosisky, Economic Development Director
City of Vineland
City Hall
P. O. Box 1508
640 E. Wood Street
Vineland, New Jersey 08360-1508

- C. Or to such other address as the parties may hereafter designate by notice given in accordance with the terms and conditions of this Section.

IN WITNESS WHEREOF, the City of Vineland and the Corporation have executed this Agreement as of the date and year first above written.

CITY OF VINELAND

By _____
Mayor

ATTEST:

City Clerk

VINELAND DEVELOPMENT
CORPORATION

By _____

ATTEST:

Exhibit "A"

CY 2017 Budget: Dept. of Economic Development

| Salaries & Wages | CY 2016 Appropriation | CY 2017 Budget | UEZ Funds | VDC Funds |
|--|--------------------------|-----------------------|----------------------|---------------------|
| <i>Dept. of Economic Development</i> | | | | |
| Sandra Forosisky, Dir. of Eco. Dev. | \$ 94,495.00 | \$ 100,526.00 | \$ 98,026.00 | \$ 2,500.00 |
| Frank DiGiorgio, Asst. Dir. of Eco. Dev. | \$ 87,296.00 | \$ 92,101.00 | \$ 89,601.00 | \$ 2,500.00 |
| Carmen Valentin, Mgt. Assistant | \$ 65,152.00 | \$ 69,921.00 | \$ 65,921.00 | \$ 4,000.00 |
| Rebecca Bard, Accountant | \$ 55,958.00 | \$ 62,453.00 | \$ 54,953.00 | \$ 7,500.00 |
| Sub-Total | \$ 302,901.00 | \$ 325,001.00 | \$ 308,501.00 | \$ 16,500.00 |
| Fringe Benefits | | | | |
| Economic Development | \$ 145,476.00 | \$ 154,534.21 | \$ 133,840.21 | \$ - |
| Less: Employee Healthcare Contribution | \$ (17,775.00) | \$ (20,694.00) | | \$ - |
| Total: Fringe Benefits | \$ 127,701.00 | \$ 133,840.21 | \$ 133,840.21 | \$ - |
| Contingency | \$ 23,000.00 | | \$ - | \$ - |
| Total: Salaries & Wages and Fringe Benefits | \$ 453,602.00 | \$ 458,841.21 | \$ 442,341.21 | \$ 16,500.00 |

| Other Expenses | Present Appropriation | CY2017 Budget | UEZ Funds | VDC Funds |
|--------------------------------------|--------------------------|----------------------|----------------------|---------------------|
| <i>Dept. of Economic Development</i> | | | | |
| Advertising | \$ 15,000.00 | \$ 15,000.00 | \$ 15,000.00 | |
| Audit Services | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | |
| Consultants/Professional Services | \$ 50,000.00 | \$ 50,000.00 | \$ 50,000.00 | |
| Computer Software | \$ 4,500.00 | \$ 4,500.00 | \$ 4,500.00 | |
| Equipment: Copier | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | |
| Fixed Assets | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | |
| Legal Services | \$ 40,000.00 | \$ 70,000.00 | \$ 70,000.00 | |
| Memberships | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | |
| Miscellaneous | \$ 6,000.00 | \$ 10,000.00 | \$ 10,000.00 | |
| Office Supplies | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | |
| Postage | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | |
| Special Events Coordinator | \$ 6,000.00 | \$ 6,000.00 | \$ 6,000.00 | |
| Subscriptions | \$ 1,000.00 | \$ 2,000.00 | \$ 2,000.00 | |
| Support Services | \$ 36,000.00 | \$ 36,000.00 | \$ 36,000.00 | |
| Telephone | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 | |
| Training | \$ 1,500.00 | \$ 1,500.00 | \$ 1,500.00 | |
| Travel | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | |
| Total - Other Expenses | \$ 204,000.00 | \$ 239,000.00 | \$ 239,000.00 | |
| Total Expenses | \$ 657,602.00 | \$ 697,841.21 | \$ 681,341.21 | \$ 16,500.00 |

