

RESOLUTION NO. 2016- 439

A RESOLUTION AWARDING AN OPEN-END CONTRACT TO FD PACE LLC d/b/a PACE ENVIRONMENTAL, WHITEHALL, PA FOR THE FURNISHING AND DELIVERY OF STACK EMISSIONS AND RATA TESTING SERVICES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, IN THE AMOUNT OF \$290,399.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing and delivery of Stack Emissions and RATA Testing Services for the Vineland Municipal Electric Utility – Generation Division, for the contract period January 1, 2017 through December 31, 2017, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on November 22, 2016, bids were received, duly opened and read aloud, being referred to the Assistant Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Assistant Business Administrator has, under date of December 20, 2016 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing and delivery of Stack Emissions and RATA Testing Services for the Vineland Municipal Electric Utility – Generation Division, be awarded to FD Pace LLC d/b/a Pace Environmental, Whitehall, PA, in the amount of \$290,399.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing and delivery of Stack Emissions and RATA Testing Services for the Vineland Municipal Electric Utility – Generation Division, for the contract period January 1, 2017 through December 31, 2017, with option for an additional year, be and the same is awarded to FD Pace LLC d/b/a Pace Environmental, Whitehall, PA, on their bid in the amount of \$290,399.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



December 20, 2016

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 11/22/16

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on November 22, 2016.

FURNISHING AND DELIVERY OF STACK EMISSIONS AND RATA TESTING SERVICES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, FOR THE CONTRACT PERIOD JANUARY 1, 2017 THROUGH DECEMBER 31, 2017, WITH OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Assistant Business Administrator that an open-end contract be awarded to the low bidder, FD Pace LLC d/b/a Pace Environmental, Whitehall, PA, in the amount of \$290,399.00. Further explanation for the above recommendation is attached.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over the typed name.

Robert E. Dickenson, Jr.
Assistant Business Administrator

RD/wr



BID EVALUATION FORM

DEPARTMENT Electric Utility

Date: December 5, 2016

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Open Ended Stack Emissions and RATA Testing Services

2. Amount to be Awarded: \$290,399

- Encumber Total Award
- Encumber by Supplemental Release

3. Engineer's Estimate: \$125,000

4. Amount Budget: \$ 112,000 002-0-54-90-9001-2-7023342 E553C

5. Account Number to be Charged: 002-0-54-90-9001-2-7023342 E553X

5. Account Number to be Charged: 002-0-54-90-9001-2-7023342 E553

6. Date Bids Received: November 22, 2016

7. Date to be Awarded: December 27, 2016

8. Recommended Vendor: Pace Environmental

9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No

10. Comments/Special Instructions: The amount of the award will be spread over two years.


11. Evaluation Performed by: Joseph L. Colla and Lisa A. Fleming

12. Approved By: *[Signature]*

JLC
[Signature]
[Signature]
12/9/17
[Signature]
12/9/16

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:
 Purchasing Division
 Business Administration 

Contract Award for Stack Emissions and RATA Testing Services

A request for proposals for stack emissions and RATA testing was issued on October 25, 2016. The deadline for receipt of proposals was November 22, 2016. Proposals were received from Pace Environmental and Air Nova. The current contract is held by Air Nova and expires on December 31, 2016.

The specification requests unit prices for 13 different stack emission categories, three different RATA tests, and various miscellaneous tests and related activities including visual observations. The total number of annual emission and RATA tests along with visual observations required during the 12 month period beginning on January 1, 2017 is unknown. If all of the various emission tests and visual observations are performed for which unit prices were requested, the total aggregate amounts would be \$290,399 and \$307,230 for Pace Environmental and Air Nova respectively. Please be advised that the number of emission tests and observations required during the contract period is unknown and will likely be considerably less than the number of tests for which unit prices were specified. Total expenditures for stack emissions and RATA testing during 2015 and year to date were \$85,030 and \$56,520 respectively.

The initial contract will extend through December 31, 2017. The contract will automatically renew for an additional year. Either party shall have the right to terminate the contract at the end of the initial contract period.

Based on compliance with the specification and lower proposal price it is the considered opinion of Lisa Fleming and Joe Colla that an open ended contract be awarded to Pace Environmental for the initial 12 month contract ending on December 31, 2017 with an automatic renewal for an additional 12 months.

J. L. Colla *Jim* *Lisa* *Lisa Fleming*