

RESOLUTION NO. 2016 - 440

A RESOLUTION AUTHORIZING AWARD OF A CONTRACT TO ACCELA, INC., SAN RAMON, CA, FOR PURCHASE OF ADDITIONAL INTERFACE TO THE NEW HEALTH DEPARTMENT SOFTWARE SYSTEM TO ADD CONNECTIVITY TO THE INNOPRISE FINANCIAL MANAGEMENT SOFTWARE, IN AN AMOUNT NOT TO EXCEED \$36,855.00.

WHEREAS, there exists a need for additional software for the interface of the new Health Department Software System (Accela's Envision) to add connectivity to the City's Innoprise Financial Management Software; and

WHEREAS, Management Personnel of the Health Department has recommended that a contract be awarded to Accela, Inc., San Ramon, CA to provide the above services, for a period of one year from date of award, in an amount not to exceed 36,855.00; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Vineland that:

1. This contract is awarded without competitive bidding in accordance with 40A:11-5(1)(dd) of the Local Public Contracts Law for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or to acquire or update non-proprietary software.
2. The Purchasing Agent be and the same is hereby authorized to issue contract to Accela, Inc., San Ramon, CA, to provide the additional software for the interface of the new Health Department Software System (Accela's Envision) to add connectivity to the City's Innoprise Financial Management Software in an amount not to exceed \$36,855.00 for a period of one year from date of award.
3. Notice of this action shall be printed once in the Daily Journal.

Adopted:

President of Council

ATTEST:

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**



12/6/2016
(DATE)

1. Service (detailed description): Additional interface to new Health Department software system to add connectivity to Innoprise Financials.

2. Amount to be Awarded: \$ 36,855

- Encumber Total Award
 Encumber by Supplemental Release

3. Amount Budgeted: \$ 36,855

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year Maintaining FDA Stds: Taking Care of Vineland 2015

5. **Account Number to be Charged: 025-0-00-50-5001-2-6090250

6. Contract Period: 1 year

7. Date To Be Awarded: 12/27/16

8. Recommended Vendor and Address: ACCELA
2633 Camino Ramon, San Ramon, Ca. 94583

9. Justification for Vendor Recommendation: (attach additional information for Council review)
This is a sole source purchase that requires the interconnection of two software systems. ACCELA's Envision software will be interfaced with the City's financial management software. (As authorized by N.J.S.A. 40A:11-5(1)(dd) for Proprietary computer hardware and software.)

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: Jeanne Garbarino

11. Approved by: *Dale Jones*
Dale K. Jones, Director

12. Attachments:

- Awarding Proposal
 Other: _____

- Send copies to:
Purchasing Division
Business Administration *JR*

** If more than one account #, provide break down

FROM THE DESK OF MIGUEL A. MERCADO



December 9, 2016

Handwritten initials "BM" in blue ink, located to the right of the memorandum heading.


MEMORANDUM TO BUSINESS ADMINISTRATION:

RE: Resolution Request for Purchase of Accela Software

I respectfully request a resolution for the December 27, 2016 meeting to purchase additional interface to new Health Department Software system to add connectivity to Innoprise Financials. Accela's Envision software will be interfaced with the City's Financial Management Software. Purchase authorized by N.J.S.A. 40A:11-5(1)(dd) for Propriety Computer Hardware and Software as initial Acquisition of Environmental Health Software for the Health Department was awarded to Accela Inc. by Resolution No. 2015-519.

Please contact me if you have any questions or need additional information.

Sincerely,


Miguel A. Mercado, QPA
Purchasing Agent



Better government through civic engagement

12/1/16

Jeanne Garbarino
Vineland Health Department
640 E. Wood St., P.O. Box 1508
Vineland, NJ 08362-1508

Dear Jeanne:

This Price Proposal presents the necessary investment by the Vineland Health Department (Client), to bridge financial activities between EnvisionConnect and the Vineland Health Department financial systems. The preference is to not use our existing BPI for payment import and provide an on-demand integrated solution if possible. Vineland Health Department will need to export daily financial activity out of EnvisionConnect for import into their financial system (general ledger).

Subsequent to Accela's receipt of a Deliverable Order, Accela will schedule staff to complete the financial integration.

This quote is valid for sixty days. Please communicate your acceptance of this proposal by providing a Deliverable Order and faxing it to the attention of Contracts Administration at 925-407-2722 then mail original "wet signature" to Contracts Administration at 2633 Camino Ramon, Suite 500, San Ramon, CA 94583. Should you have any questions, please call me at 406-407-5123 or email me at cmarshall@accela.com

Sincerely,

Christine Marshall

Christine Marshall
Manager of Project Management Delivery
Accela, Inc.
Attn: Contracts Administration
2633 Camino Ramon, Suite 500
San Ramon, CA 94583

Attachment A – Key Deliverables

The following will be delivered to Client

System Deliverables

- Create new RESTful financial web service (API)
- Provide options for both dual column and single (signed) column output for daily activity export.
- All GL fund/account numbers expected to be configured in the FinFee AKA fields.
- Describe AKA field usage in web service configuration.
- Provide optional AKA to third-party value translation table in web service configuration where AKA field cannot accommodate third-party fund/account numbers over fifteen characters in length.
- Design service as "off-the-shelf" companion to EnvisionConnect with a maintenance cycle. The maintenance price will be worked up as a separate change order if Vineland purchases the integrated solution.
- Create Windows Installer for easy deployment.

Professional Services Fees

One-time Professional Service Fees	Amount
Bridge Financial Activities Add On	\$36,855.00
Total	\$36,855.00

Payment Schedule

Payment	Service Description	Milestone	Amount
50%	Bridge Financial Activities Add On	Upon Contract Signing	\$18,427.50
50%	Bridge Financial Activities Add On	Upon Completion of Service	\$18,427.50

Payment is due and payable within thirty days of completion of service. Maintenance price to be determined if Vineland purchases the integrated solution.

Proposal Acceptance

Your signature on the Proposal Acceptance indicates that you have read and agree with the prices and payment schedule listed in the Price Proposal for the Report Writing.

This Proposal Acceptance replaces all other prior proposals, orally or in writing, relating to the subject matter contained herein. This Proposal Acceptance can only be modified in writing as approved by authorized signatories of both parties.

This Proposal Acceptance is binding upon and shall inure to the benefit of the legal successors and assigns of the parties.

The person signing this Proposal Acceptance on behalf of Client warrants that they have read and understand all the terms and conditions contained herein, are authorized to sign on behalf of Client, and accept personal responsibility for damages if they are not so authorized.

Proposal must be accepted and signed within 60 days of the date on the cover page or Proposal shall expire.

After Signature, fax this *Proposal Acceptance* to Contracts Administration at 925-407-2722.

Client Representative Signature
Mayor of City of Vineland

Date