

RESOLUTION NO. 2017-17

A RESOLUTION TO AMEND AND SUPPLEMENT  
RESOLUTION NO. 2016-166, AUTHORIZING  
PROFESSIONAL SERVICES FOR LICENSED UCC  
INSPECTION SERVICES ON AN AS-NEEDED BASIS, IN  
THE AMOUNT OF \$7,000.00

WHEREAS, the City Council of the City of Vineland, on May 10, 2016, adopted Resolution No. 2016-166, entitled "RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH H.C. LEARY LLC MILLVILLE, NEW JERSEY FOR LICENSED UCC INSPECTION SERVICES ON AN AS-NEEDED BASIS"; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to H.C. Leary LLC, Millville, NJ, for Licensed UCC Inspection Services on an as needed basis, as authorized by Resolution No. 2016-166; by change order to Contract No. C16-0043, to provide for additional services/inspections through December 31, 2016; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2016-166, entitled "RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH H.C. LEARY LLC MILLVILLE, NEW JERSEY FOR LICENSED UCC INSPECTION SERVICES ON AN AS-NEEDED BASIS"; be and the same is hereby amended and supplemented to increase maximum amount of the contract by \$7,000.00.

2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order #1 to Contract No. C16-0043, in the amount of \$7,000.00.

Adopted:

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President of Council

ATTEST:

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City Clerk



January 3, 2017

REPORT

TO: THE MAYOR AND COUNCIL

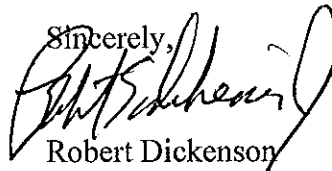
RE: Amendatory Supplemental Change Order No. 1  
Contract No. C16-0043  
Licensed UCC Inspection Services on an as needed basis  
H.C. Leary LLC, Millville, NJ

Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C16-0043, issued to H.C. Leary LLC, Millville, NJ, for Licensed UCC Inspection Services on an as needed basis. This contract was authorized by Resolution No. 2016-166, adopted by City Council on May 16, 2016.

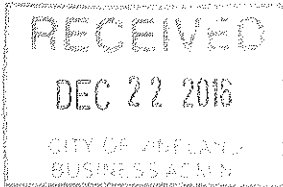
The change order requested in the amount of \$7,000.00 provides for additional services/inspections through December 31, 2016. This change order will increase the original contract amount from \$5,000.00 to \$12,000.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:34-4.1 et seq.

Sincerely,  


Robert Dickenson  
Assistant Business Administrator

RD/wr



REQUEST FOR CHANGE ORDER

FOR:

Licensed UCC Inspection Services On An As-Needed Basis  
PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Licenses & Inspections FROM: \_\_\_\_\_

This is a request for change order # 1 to Contract # C16-0043 for: RES 2016-166

Project Name Licensed UCC Inspection Services On An As-Needed Basis

Name/Address of Contractor: H.C. Leary Enterprise  
215 E. Main Street  
Millville, NJ 08330

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach \*documentation to support the necessity of this change order.

\*(Documentation from contractor, engineer, etc.)

Cover additional service/inspections through the end of December 2016.

Original Contract Amount: \$ 5,000.00

Amount of this change order: \$ 7,000.00

Previous Change Orders: \$ N/A

Total Revised Amount: \$ 12,000.00

APPROVED BY: Awilda Harro  
Print/type

Awilda Harro  
Signature

**NOTE:**  
**CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT**

Please provide the account number that the change order will be charged to:

Account # \_\_\_\_\_

CC: Purchasing Division