

RESOLUTION NO. 2017-49

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH O.R. COLAN ASSOC., LLC, UNION, NJ, FOR RIGHT OF WAY ACQUISITION SERVICES (GARDEN & MILL INTERSECTION).

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Services for Right of Way Acquisition Services (Garden & Mill Intersection); and

WHEREAS, the Request was published on the City of Vineland's official newspaper; and

WHEREAS, one (1) proposal was received and referred to the City Engineer for evaluation and recommendation; and

WHEREAS, it has been recommended that a contract for the required services be awarded to O.R. Colan Assoc., LLC, Union, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$219,610.00 for specified services, for a contract period not exceed one year from date of award; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Services for Right of Way Acquisition Services (Garden & Mill Intersection), be awarded to O.R. Colan Assoc., LLC, Union, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$219,610.00 for a contract period not exceed one year from date of award.

Adopted:

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President of Council

ATTEST:

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City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**



1/3/17  
(DATE)

1. Service (detailed description): Right of Way Acquisition Services

2. Amount to be Awarded: \$ 219,610.00

- Encumber Total Award
- Encumber by Supplemental Release

3. Amount Budgeted: \$ \_\_\_\_\_

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: 021-0-00-00-0000-2-5518615

6. Contract Period: 1 year


7. Date To Be Awarded: 1/24/17

8. Recommended Vendor and Address: OR Colan Associates  
1435 Morris Avenue, Union, NJ

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
After advertising this work, OR Colan was the lone respondent. Reviewing their proposal, it was evident that they are fully qualified to perform this work, and that their cost proposal was reasonable.

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: David J. Maillet, PE

11. Approved by:   
Brian Myers, City Engineer

12. Attachments:

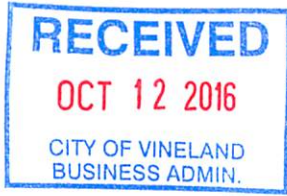
- Awarding Proposal
- Other: \_\_\_\_\_

- **Send copies to:**  
**Purchasing Division**  
**Business Administration**



**\*\* If more than one account #, provide break down**

**REQUEST FOR PROPOSALS**  
**PROFESSIONAL SERVICES**  
**FOR**  
**RIGHT OF WAY ACQUISITION SERVICES ( GARDEN & MILL INTER.)**  
**OCTOBER 12, 2016**



|                                      |   |
|--------------------------------------|---|
|                                      | O.R. Colan Assoc., LLC<br>1435 Morris Ave.<br>Union, NJ |
| Acknowledgment of Receipt of Addenda | YES   |
| Non-Collusion Affidavit              | YES   |
| Stock Disclosure Statement           | YES   |
| Affirmative Action                   | YES   |
| Business Registration Certificate    | YES   |
| Disclosure Investment - Iran         | YES   |
| Cost Proposal                        | <b>\$219,610.00</b>                                     |

- RFP ALSO SENT TO:**  
 Interstate Acquisition Services  
 Universal Field Services Inc.  
 Right of Way Prof. LLC  
 Coates Field Services Inc.  
 Onvia  
 Fralinger  
 Pinae Vendor.com  
 Control Point Assoc. Inc.  
 Van Note-Harvey assoc. P.C.

15-009 RFP For Right of Way Acquisition Services for Garden Mill Intersection

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

| CATEGORY   | Technical Approach (33%) | Firm Qualifications (33%) | Staff Qualifications (33%) | Final Score |
|------------|--------------------------|---------------------------|----------------------------|-------------|
| FIRM       |                          |                           |                            |             |
| O.R. Colan | 8                        | 8                         | 8                          | 7.92        |

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff. Location Scores provided by David Maillet

15-009 RFP For Right of Way Acquisition Services for Garden Mill Intersection

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

| CATEGORY   | Technical Approach (33%) | Firm Qualifications (33%) | Staff Qualifications (33%) | Final Score |
|------------|--------------------------|---------------------------|----------------------------|-------------|
| FIRM       |                          |                           |                            |             |
| O.R. Colan | 8                        | 7                         | 7                          | 7.3         |

TECHNICAL APPROACH: Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

FIRM QUALIFICATIONS: Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services.

STAFF QUALIFICATIONS: Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff. Location Scores provided by Rick Caudill