

RESOLUTION NO. 2017-66

A RESOLUTION AUTHORIZING AN AGREEMENT FOR
HEALTH INSURANCE BROKER OF RECORD SERVICES
FOR THE CITY OF VINELAND.

WHEREAS, a Request for Qualifications was issued by the City of Vineland for Health Insurance Broker of Record Services, and the responses to said Request have been reviewed and evaluated by the City; and

WHEREAS, it is considered to be in the best interest of the City of Vineland that Allen Associates, Vineland, NJ be appointed as Health Insurance Broker of Record for the City; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Vineland that Allen Associates, Vineland, NJ be appointed as Health Insurance Broker of Record for the period beginning February 1, 2017 through January 31, 2018.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute an Agreement in a form to be approved by the City Solicitor.

Adopted:

President of Council

ATTEST:

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

1/18/2017

(DATE)

1. Service (detailed description): Health Insurance Broker/Consultant Services

2. Amount to be Awarded: \$ _____
 Encumber Total Award
 Encumber by Supplemental Release

3. Amount Budgeted: \$ _____

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: _____

6. Contract Period: February 1, 2017-January 31, 2018

7. Date To Be Awarded: _____

8. Recommended Vendor and Address: Allen Associates, 630 S. Brewster Road
Building C, Vineland, NJ 08361

9. Justification for Vendor Recommendation:(attach additional information for Council review)
Incumbent vendor that has over 20 years experience with the City. They are our
current broker who has an excellent working relationship with our current and
retired employees.

- Non-Fair & Open (Pay-to-Play documents required)
 Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: Mayor/Asst. Business Adm

11. Approved by: Robert E. Dickenson, Jr.
Asst. Business Administrator

12. Attachments:
 Awarding Proposal
 Other: _____

- Send copies to:
Purchasing Division
Business Administration
- ** If more than one account #, provide break down**