

**CITY OF VINELAND**  
**DEPARTMENTAL REQUEST FOR PUBLIC BIDDING**

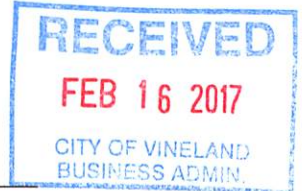
1. NATURE OF REQUEST: Meter Pits & Fittings

2. ENGINEER'S ESTIMATE: \$ 75,000.00  
*(If Engineer's Estimate has been prepared by anyone other than the person signing this form, please attach a copy of said Engineer's Estimate.)*

3. AMOUNT BUDGETED FOR THIS REQUESTED ITEM: \$ \_\_\_\_\_

4. BUDGETED ITEM: YES  NO   
*(If no, is it an ordinance authorized material, service or supply?)*

YES  NO  ORDINANCE NO.: \_\_\_\_\_



(B) Please identify the page number and line item appropriation sub-account:

Budget Page No. \_\_\_\_\_ Account No. 003-0-00-00-0000-2-1550000

5. Check here if:

Federal Funds

State Funds

UEZ Funds

Davis Bacon Requirements

*(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)*

6. Date to be Advertised: March 14, 2017

7. Date to be Received: April 11, 2017

8. Date to be Awarded: May 9, 2017

9. Special Conditions or Instructions: 1 year contract w/option for 2nd year,  
Material only contract for warehouse inventoried items

10. The following must be attached:

Summary of Project

Specifications

Plans (if applicable)

Bidders Mailing List (with emails of the vendor)

11. Specifications Prepared by: David Garcia, Storekeeper x4754 *David Garcia*  
(NAME, TITLE AND EXTENSION NUMBER)

12. Approved by: *John Lelle*  
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

Send copies to:  
Purchasing Department  
Business Administration