

RESOLUTION NO. 2017- 142

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE VINELAND BOARD OF EDUCATION FOR INFLUENZA VACCINES FOR THE 2017-18 SCHOOL YEAR.

WHEREAS, beginning September 2008, an amendment approved by the New Jersey Department of Health required additional vaccines for school age children; and

WHEREAS, the City of Vineland Department of Health has agreed to assist the Vineland Board of Education in providing free influenza vaccines to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs to help meet the State requirements; now, therefore,

BE IT RESOLVED by the City Council of the City of Vineland, as follows:

1. THAT, pursuant to the provisions of N.J.S.A. 40A:65-4 et seq., the Mayor and City Clerk are hereby authorized to execute a Shared Services Agreement between the City of Vineland (the "Lead Agency") and the Vineland Board of Education for influenza vaccinations for eligible pre-school students for the school year 2017-18.

2. THAT the Lead Agency entering into contracts on behalf of the parties shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Adopted:

President of Council

ATTEST:

City Clerk

AGREEMENT

THIS AGREEMENT, made by and between the CITY OF VINELAND, hereinafter referred to as "City;" and the VINELAND BOARD OF EDUCATION;

WITNESSETH:

WHEREAS, N.J.S.A. 40A:65-4, et seq. permits any local unit of the State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, beginning September 2008, an amendment approved by the New Jersey Department of Health required additional vaccines for school age children; and

WHEREAS, the City of Vineland Department of Health has agreed to assist the Vineland Board of Education in providing free influenza vaccines to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs to help meet the State requirements;

NOW, THEREFORE, in consideration of the mutual covenants and terms contained herein, the parties hereto agree as follows:

1. The City shall provide the Vineland Board of Education with administration and associated costs of influenza vaccine as supply is available, to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs, including vaccines, syringes, gloves and staff time for the school year 2017-18. In consideration of said services, the Vineland Board of Education agrees to reimburse the City for its actual costs not to exceed the sum of \$9,000.00.

2. This agreement shall be conditioned upon approval of authorizing resolutions being passed by the City of Vineland and the Vineland Board of Education.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and year written below.

CITY OF VINELAND

Date: _____

BY: _____
Mayor

ATTEST:

City Clerk

VINELAND BOARD OF EDUCATION

Date: _____

BY: _____

ATTEST:

REQUEST FOR RESOLUTION FOR CONTRACT AWARDS
UNDER 40A:11-5 EXCEPTIONS
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)



March 1, 2017

(DATE)

1. Service (detailed description): Interlocal Service Agreement between the City of Vineland Health Department and the Vineland Board of Education

2. Amount to be Awarded: \$ 9,000.00

- Encumber Total Award
- Encumber by Supplemental Release

3. Amount Budgeted: \$ 9,000.00

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: _____

6. Contract Period: School Year 2017-18

7. Date To Be Awarded: _____

8. Recommended Vendor and Address: Vineland Board of Education/Abbott Pre-School Programs

9. Justification for Vendor Recommendation:(attach additional information for Council review)
Annual ABBOTT PROGRAM Preschool Influenza Immunizations-See 2017-18 Vineland Board of Ed. Letter of Intent to Contract for Services

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? _____

10. Evaluation Performed by: Debra M. Thompson PHN Super. 3/1/2017

11. Approved by: _____

12. Attachments:

- Awarding Proposal
- Other: _____

- Send copies to:
Purchasing Division
Business Administration

** If more than one account #, provide break down



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Fax: (856) 362-8986

February 28, 2017

RECEIVED
FEB 28 2017

SCHOOL BUSINESS
ADMINISTRATOR

Helen Haley, Business Administrator
Vineland Board of Education
625 E. Plum St.
Vineland, NJ. 08360-1508

RE: LETTER OF INTENT TO CONTRACT INFLUENZA VACCINATION SERVICES FOR THE CITY OF VINELAND BOARD OF EDUCATION ABBOTT STUDENTS DURING THE 2017-18 SCHOOL SEASON

Dear Ms. Haley,

In order for the City of Vineland to pre-book Abbott student flu vaccines at the very lowest price, as customary, I am reaching out to you for a written letter of intent to contract with the City of Vineland Health Department for services in the 2017-18 school season. I communicated with Dr. Mary Guccio Vineland Superintendent of Schools on January 25, 2017. At that time she indicated \$9,000.00 would be included in the 2017-18 budget.

Your signature of this letter below will serve as a written notice of intent to contract services with the Vineland Health Department for the upcoming school season. Should you determine the agreement cannot be carried out as discussed, please notify myself pthompson@vineandcity.org, or Dale Jones, City of Vineland Health Department Director djones@vinelandcity.org. Please sign and return this letter NLT Thursday 3/16/17. Thank you.

Pearl M. Thompson RN, BSN, MSA.
Public Health Nursing Supervisor

STATEMENT:

As the City of Vineland Board of Education Business Administrator, I attest inclusion of \$9,000.00 in the 2017-18 City of Vineland School Budget for vaccination of the Abbott Pre-school students against Influenza.

Helen Haley
Business Administrator

3/1/17

Date



Special arrangements for persons with disabilities may be made if requested in advance by contacting the Business Administrator's office at 856-794-4144.

RECEIVED
MAR 03 2017
VINELAND HEALTH DEPT.