

RESOLUTION NO. 2017- 264

A RESOLUTION AWARDED A CONTRACT TO TRIAD ASSOCIATES, VINELAND, NJ FOR GRANT WRITING AND CONSULTANT SERVICES.

WHEREAS, the City of Vineland has heretofore advertised for request for qualifications for Grant Writing and Consultant Services; and

WHEREAS, the Requests were sent to several vendors, published in the City's official newspaper; and

WHEREAS, qualifications were reviewed by the Business Administrator and it has been recommended that a contract for the required services be awarded to Triad Associates, Vineland, NJ based upon the qualification received, pursuant to a fair and open process; and

WHEREAS, this contract is awarded in the amount not to exceed \$20,000.00 at an hourly rate of \$140.00 for specified services, for a contract period of two (2) years beginning July 1, 2017 through July 30, 2019 with the option to extend for one additional two (2) year term; and

WHEREAS, the availability of funds for said Contract to be awarded herein have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract to provide for Grant Writing and Consultant Services, be awarded to Triad Associates, Vineland, NJ, based upon the qualification received, pursuant to a fair and open process, in the amount not to exceed \$20,000.00 at an hourly rate of \$140.00 for a contract period of two (2) years beginning July 1, 2017 through July 30, 2019 with the option to extend for one additional two (2) year term.

Adopted:

---

President of Council

ATTEST:

---

City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

5/22/17  
(DATE)

1. Service (detailed description): Grant Writing + Consultant Services

2. Amount to be Awarded: \$ Hourly rate of \$40.00

- Encumber Total Award
- Encumber by Supplemental Release

3. Amount Budgeted: \$20,000.00

4. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: 001-0-1271-1101-0-5023044

6. Contract Period: 2yr w/ 2yr option 7/1/17 - 6/30/19

7. Date To Be Awarded: \_\_\_\_\_

8. Recommended Vendor and Address: Triad Associates  
1301 W. Forest Grove Rd., Vineland, NJ

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
Local Company with over 20yrs experience w/ Grant writing and Consultant services with the City. Their expertise + staff are what a proven track record of implementation, strategies + carrying out plans for grant services.

- Non-Fair & Open (Pay-to-Play documents required)
- Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: Bob Dickenson

11. Approved by: [Signature] BA.

12. Attachments:  
 Awarding Proposal  
 Other: \_\_\_\_\_

- Send copies to:  
Purchasing Division  
Business Administration

\*\* If more than one account #, provide break down

2 proposals