

RESOLUTION NO. 2017-322

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL DESIGN SERVICES WITH REMINGTON & VERNICK ENGINEERS, HADDONFIELD, NJ, FOR RESURFACING OF LANDIS AVENUE, PHASE 5.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Design Services for Resurfacing of Landis Avenue, Phase 5; and

WHEREAS, the Requests was published on the City of Vineland's official website and in the City's official newspaper; and

WHEREAS, four (4) proposals were received and referred to the City Engineer for evaluation and recommendation; and

WHEREAS, it has recommended that a contract for the required services be awarded to Remington & Vernick Engineers, Haddonfield, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$89,904.03 for specified services, for a contract period of one year from notice to proceed; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Design Services for Resurfacing of Landis Avenue, Phase 5, be awarded to Remington & Vernick Engineers, Haddonfield, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$89,904.03 for specified services for a contract period of one year from notice to proceed.

Adopted:

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President of Council

ATTEST:

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City Clerk

**REQUEST FOR RESOLUTION FOR CONTRACT AWARDS  
UNDER 40A:11-5 EXCEPTIONS  
(PROFESSIONAL SERVICES, EUS, SOFTWARE MAINTENANCE, ETC)**

7/14/17

(DATE)

1. Service (detailed description): Professional Design Services for Resurfacing of Landis Avenue Phase 5

2. Amount to be Awarded: \$ 89,904.03

- Encumber Total Award  
 Encumber by Supplemental Release

3. Amount Budgeted: \$ \_\_\_\_\_

4. Budgeted: By Ordinance No. 2016-38  
Or Grant: Title & Year \_\_\_\_\_

5. \*\*Account Number to be Charged: 021-0-00-00-0000-2-5518615

6. Contract Period: 1 year


7. Date To Be Awarded: 7/25/17

8. Recommended Vendor and Address: Remington & Vernick Engineers

9. Justification for Vendor Recommendation:(attach additional information for Council review)  
See attached

- Non-Fair & Open (Pay-to-Play documents required)  
 Fair & Open: How was RFP advertised? \_\_\_\_\_

10. Evaluation Performed by: D. Maillet, M. Russo, R. Caudill

11. Approved by:   
Brian N. Myers, City Engineer

12. Attachments:

- Awarding Proposal  
 Other: \_\_\_\_\_

- Send copies to:  
**Purchasing Division  
Business Administration**

\*\* If more than one account #, provide break down



15-020 RFP For CONSTRUCTION INSPECTION SERVICES

for

LANDIS AVENUE RESURFACING PHASE 2

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
RVE	8.7	8.6	8.1	10	8.725
T&M	7.85	8.05	9	10	8.500
CES	8.45	8.75	8.45	10	8.743
ARH	8.55	8.5	8.25	10	8.683

**TECHNICAL APPROACH:** Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

**FIRM QUALIFICATIONS:** Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services. Location of the office that will be performing the work.

**STAFF QUALIFICATIONS:** Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff.

**DBE UTILIZATION:** This is a 1 or a 10. They meet the goal or they don't.

Scores provided by Rick Caudill

*RC*  
7/5/2017

17-014 RFP For PROFESSIONAL DESIGN SERVICES

for

LANDIS AVENUE RESURFACING PHASE 5

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
RVE	9	9	8	10	8.9
T&M	9	9	7	10	8.65
CES	7	9	9	10	8.35
ARH	8	7	10	10	8.6

**TECHNICAL APPROACH:** Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

**FIRM QUALIFICATIONS:** Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services. Location of the office that will be performing the work.

**STAFF QUALIFICATIONS:** Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff.

**DBE UTILIZATION:** This is a 1 or a 10. They meet the goal or they don't.

Scores provided by Mike Russo

MR  
2/2/17

17-014 RFP For PROFESSIONAL DESIGN SERVICES

for

LANDIS AVENUE RESURFACING PHASE 5

FOR EACH FIRM, GIVE A RATING OF 1-10 FOR EACH CATEGORY.

CATEGORY	Technical Approach (40%)	Firm Qualifications (20%)	Staff Qualifications (25%)	DBE/ESBE Utilization (15%)	Final Score
FIRM					
RVE	8	8	8	10	8.3
T&M	8	8	8	10	8.3
CES	7	8	8	10	7.9
ARH	7	8	8	10	7.9

**TECHNICAL APPROACH:** Understanding of the effort required. Shall address (1) discussion of approaches to resolving any problems, and (2) community involvement process.

**FIRM QUALIFICATIONS:** Shall provide list of similar work including contact info for clients, full description of services provided by the firm, organizational chart and description of firm, and how subcontractors are used to supplement services. Location of the office that will be performing the work.

**STAFF QUALIFICATIONS:** Qualifications, experience and office address of firms and any subcontractor's staff. Resumes of the professional staff.

**DBE UTILIZATION:** This is a 1 or a 10. They meet the goal or they don't.

Scores provided by David Maillet

DM  
7/7/17

## Award Justification

### **PROFESSIONAL DESIGN SERVICES FOR LANDIS AVENUE RESURFACING PHASE 5**

Upon review of all four (4) proposals, it was determined that Remington & Vernick Engineers (RVE) was the most qualified firm to complete the project. Technical review rating forms are attached for review.

After ranking the proposals based on technical proficiency, the highest ranked bidder's cost proposal was opened and a meeting was scheduled to discuss the scope of work and the cost proposal.

(Take note that, in this Federal process, the only cost proposal opened is that of the highest ranked proposer from a technical standpoint. )

On July 12, 2017, Brian Myers and David Maillet met with representatives of RVE. During that meeting, the scope of the project was reviewed. At the request of the City, the scope was slightly expanded to include additional deliverables, design of sidewalk on both sides of the street, and the inclusion of a small amount of time for Consultation during construction.

On July 13, 2017, RVE emailed a revised cost proposal for the work of this project. It reflected the additional work noted above and reflects a revised overhead rate for the subcontractor, GTS Consultants.

It is the opinion of the City Engineer that Remington & Vernick is very well qualified to perform the work of this project and that they have worked in good faith to provide the City of Vineland with a fair and reasonable price for the services to be rendered.

**REMINGTON & VERNICK ENGINEERS  
COST PROPOSAL**

Client: City of Vineland, NJ  
Project: Resurfacing of Landis Avenue Phase 5

2017 Labor Rate	\$ 48.00		\$ 45.00		\$ 44.00		\$ 39.00		\$ 26.00		\$ 25.00		
Task Description	Project Manager		Senior Highway Engineer		Environmental Engineer		CAD Designer		Engineers Aide		Technical Writer		TOTAL
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Task A - Pre-Design	12	\$ 576.00	40	\$ 1,800.00	8	\$ 352.00	16	\$ 624.00	16	\$ 416.00	0	\$ -	\$ 3,768.00
Task B - Survey & Mapping	4	\$ 192.00	16	\$ 720.00	0	\$ -	16	\$ 624.00	16	\$ 416.00	0	\$ -	\$ 1,952.00
Task C - Design	40	\$ 1,920.00	160	\$ 7,200.00	0	\$ -	88	\$ 3,432.00	88	\$ 2,288.00	12	\$ 300.00	\$ 15,140.00
Task D - Necessary Permitting and/or Approvals Task	16	\$ 768.00	8	\$ 360.00	52	\$ 2,288.00	8	\$ 312.00	16	\$ 416.00	8	\$ 200.00	\$ 4,344.00
D1- Cumberland-Salem Soil Conservation District Certification	8	\$ 384.00	8	\$ 360.00	32	\$ 1,408.00	8	\$ 312.00	8	\$ 208.00	4	\$ 100.00	\$ 2,772.00
D2- NJDEP Freshwater Wetlands General Permit 10A	4	\$ 192.00	0	\$ -	12	\$ 528.00	0	\$ -	8	\$ 208.00	2	\$ 50.00	\$ 978.00
D3- Flood Hazard Area Permit-By-Rule 22	4	\$ 192.00	0	\$ -	8	\$ 352.00	0	\$ -	0	\$ -	2	\$ 50.00	\$ 594.00
Task E - Construction Consultation	6	\$ 288.00	14	\$ 630.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 918.00
<b>Direct Labor</b>	<b>78</b>	<b>\$ 3,744.00</b>	<b>238</b>	<b>\$ 10,710.00</b>	<b>60</b>	<b>\$ 2,640.00</b>	<b>128</b>	<b>\$ 4,992.00</b>	<b>136</b>	<b>\$ 3,536.00</b>	<b>20</b>	<b>\$ 500.00</b>	<b>\$26,122.00</b>
<b>Remington &amp; Vernick Engineers Overhead (107.66%)</b>		<b>\$ 4,030.79</b>		<b>\$ 11,530.39</b>		<b>\$ 2,842.22</b>		<b>\$ 5,374.39</b>		<b>\$ 3,806.86</b>		<b>\$ 538.30</b>	<b>\$28,122.95</b>
<b>Profit (Fixed Fee) 10%</b>		<b>\$ 777.48</b>		<b>\$ 2,224.04</b>		<b>\$ 548.22</b>		<b>\$ 1,036.64</b>		<b>\$ 734.29</b>		<b>\$ 103.83</b>	<b>\$5,424.49</b>
<b>R&amp;V Direct Expenses</b>													
MPT for Coring/Augering (Moving Operation with 2 Trucks)													\$ 4,000.00
Police Traffic Directors (12 hours X \$100)													\$ 1,200.00
Mileage													\$ 324.83
Reproductions													\$ 500.00
Soil Erosion Conservation District Application Fee													\$ 625.00
Freshwater Wetlands General Permit 10A													\$ 1,000.00
<b>TOTAL for Remington &amp; Vernick Engineers</b>													<b>\$ 66,319.27</b>
<b>TOTAL for GTS Consultants (DBE) See attached.</b>													<b>\$ 23,584.76</b>
<b>TOTAL COST</b>													<b>\$ 89,904.03</b>
<b>Hours Proposed</b>													
RV	660	DBE Goal											12.49%
GTS Consultants	238	Calculated DBE Percentage (See attached DBE Cost Proposals)											26.23%
<b>Total</b>	<b>898</b>												

GTS CONSULTANTS, INC.

City of Vineland: Resurfacing of Landis Avenue, Phase 5

Labor & Cost Estimate

Tasks	Project Manager	Project Surveyor	Crew Chief	Instrument Operator	CADD Operator	Total Hours
<b>Survey &amp; Mapping</b>						
Establish survey control (with baseline ties)	2	4	12	12	8	38
Road Cross-sections (50-foot intervals)	2	4	22	22		50
General Topographic Survey	2	4	18	18		42
Deed, Map, and Ownership Research	2	4			8	14
Recover and locate limited ROW evidence	2	4	8	8		22
Develop preliminary existing right of way	2	6			8	16
Develop Project Base Map	2	4			40	46
Develop Right of Way Documentation Deliverable	2	4			4	10
Estimated Hours	16	34	60	60	68	238
Direct Labor Rates	\$65	\$56	\$30	\$25	\$30	
Estimated Direct Labor	\$1,040	\$1,904	\$1,800	\$1,500	\$2,040	

Total Direct Labor	\$8,284.00
Overhead @ 150.59%	\$12,474.88
Subtotal DL + OH	\$20,758.88
Fee 10% x (DL+OH)	\$2,075.89
Total Burdened Labor	\$22,834.76
Direct Expense Deed Search Service	\$750.00
<b>Project Total</b>	<b>\$23,584.76</b>

Prepared by GTS Consultants, Inc.  
July 12, 2017

