

RESOLUTION NO. 2017- 364

A RESOLUTION AWARDING A CONTRACT TO SPECIALTY GRAPHICS LLC, CHERRY HILL, NJ FOR THE FURNISHING AND DELIVERY OF UNIFORMS FOR PUBLIC WORKS EMPLOYEES, IN THE AMOUNT OF \$29,528.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing and delivery of Uniforms for Public Works Employees for a period of one year, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on July 25, 2017, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of August 15, 2017 submitted a written report and tabulation of the bids received and has recommended that a contract for the furnishing and delivery of Uniforms for Public Works Employees, be awarded to Specialty Graphics LLC, Cherry Hill, NJ, in the amount of \$29,528.00, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the furnishing and delivery of Uniforms for Public Works Employees for a period of one year, with option for an additional year, be and the same is awarded to Specialty Graphics LLC, Cherry Hill, NJ, on their bid in the amount of \$29,528.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the Chief Financial Officer has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



August 15, 2017

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 7/25/17

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on July 25, 2017.

FURNISHING AND DELIVERY OF UNIFORMS FOR PUBLIC WORKS EMPLOYEES FOR
A PERIOD OF ONE YEAR, WITH OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Director of Public Works, which has the concurrence of the Purchasing Agent and Business Administrator that a contract be awarded to the only bidder, Specialty Graphics LLC, Cherry Hill, NJ, in the amount of \$29,528.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over a horizontal line.

Robert E. Dickenson, Jr.
Business Administrator

RD/wr



BID EVALUATION FORM

DEPARTMENT Public Works

Date: 7/26/17

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Unifoms for Public Works

2. Amount to be Awarded: \$29,528.00

Encumber Total Award

Encumber by Supplemental Release

3. Engineer's Estimate: \$40,000

4. Amount Budget: \$ 40,000

5. Account Number to be Charged: 001-0-16-30-3001-5023033

6. Date Bids Received: 7/25/17

7. Date to be Awarded: 8/22/17

8. Recommended Vendor: Specialty Graphics

9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No

10. Comments/Special Instructions: Only Bidder The same bidder the last 2 years

11. Evaluation Performed by: Mark Guglielmi

12. Approved By: [Signature]

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:

Purchasing Division

Business Administration

[Signature]

TABULATION OF BIDS
UNIFORMS FOR PUBLIC WORKS EMPLOYEES
JULY 25, 2017

Engineers Estimate \$40,000.00



	Specialty Graphics LLC 1950 Old Cuthbert Rd. Unit H Cherry Hill, NJ 08034
Stock Disclosure	YES
Affirm. Action	YES
Non Collusion	YES
Addenda	YES
Check List	YES
Proposal	YES
Discl. Iran	YES
Submittals	YES
TOTAL BID	\$29,528.00

Specifications also sent to the following:

- Aramark Uniforms Services
- Landsman Uniforms
- Red The Uniform Tailor
- Unifirst Corp.

(B)