

RESOLUTION NO. 2017-368

A RESOLUTION AWARDING A CONTRACT TO PRAC OF SOUTHERN NEW JERSEY, VINELAND, NJ TO PROVIDE TRAINING AND HR CONSULTANTS FOR DIVERSITY TRAINING.

WHEREAS, the City of Vineland has heretofore advertised for Qualifications for Training and HR Consultants for Diversity Training; and

WHEREAS, the Requests were sent to several vendors, published on the City's official website and in the City's official newspaper; and

WHEREAS, two (2) proposals were received and reviewed by Purchasing Agent; and

WHEREAS, it has recommended that a contract for the required services be awarded to PRAC of Southern New Jersey, Vineland, NJ based upon the proposal received, pursuant to a fair and open process; and

WHEREAS, this contract is awarded in an amount not to exceed \$16,989.00 for specified services, for a contract period of one year from date of award; and

WHEREAS, the availability of funds for said Contract to be awarded herein have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract to provide Training and HR Consultants for Diversity Training, be awarded to PRAC of Southern New Jersey, Vineland, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$16,989.00.

Adopted:

President of Council

ATTEST:

City Clerk

FROM THE DESK OF MIGUEL A. MERCADO



July 31, 2017

MEMORANDUM TO BUSINESS ADMINISTRATION:

Request for Qualifications for Diversity Training were received and opened in my office on Friday, July 28th at 1:00 pm. Proposals were received from PRAC of Southern New Jersey and Major Ben's Consulting LLC. Both vendors provided all the mandatory documents. I reviewed both proposals and I offer the following:

- a. Both vendors have over 25 years of experience and with the information provided it appears that both can provide the services as requested.
- b. PRAC provided a cost of \$16,989.00 for training of ALL City Employees. Major Ben provided various costs depending on number of trainees. Using the estimated 700 employees their cost is \$51,190.90 which includes incidentals (hotel, mileage, etc.) in the amount of \$16,690.90.
- c. PRAC has an office on 275 N. Delsea Dr., Vineland and Major Ben's office is located in Collegetown, PA. which is reason for the incidental costs.

With the information provided above and all factors considered I would recommend award to PRAC as their cost proposal heavily outweighs that of Major Ben's.

Sincerely,


Miguel A. Mercado, QPA
Purchasing Agent