

RESOLUTION NO. 2017-522

A RESOLUTION AWARDED AN OPEN-END CONTRACT TO UNIVAR USA INC., MIDDLETOWN, PA FOR THE FURNISHING AND DELIVERY OF SCR REAGENT QUALITY AMMONIA FOR UNIT 11 AND CLAYVILLE 1 FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, IN THE AMOUNT OF \$36,300.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, for the Vineland Municipal Electric Utility Generation Division, for a period of one year beginning February 1, 2018 and ending January 31, 2019, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on November 14, 2017, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of December 12, 2017 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, for the Vineland Municipal Electric Utility Generation Division, be awarded to Univar USA Inc., Middletown, PA in the amount of \$36,300.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing and delivery of SCR Reagent Quality Ammonia for Unit 11 and Clayville 1, for the Vineland Municipal Electric Utility Generation Division, for a period of one year beginning February 1, 2018 through January 31, 2019, with option for an additional year, be and the same is awarded to Univar USA Inc., Middletown, PA, on their bid in the amount of \$36,300.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



December 12, 2017

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 11/14/17

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on November 14, 2017.

FURNISHING AND DELIVERY OF SCR REAGENT QUALITY AMMONIA FOR UNIT 11
AND CLAYVILLE 1 FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY –
GENERATION DIVISION

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and the Business Administrator that an open-end contract be awarded to the low bidder, Univar USA Inc., Middletown, PA in the amount of \$36,300.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

Robert E. Dickenson, Jr.
Business Administrator

RD/wr

Reid Wanda

From: Puri Mohan
Sent: Friday, December 8, 2017 11:03 AM
To: Reid Wanda; Mercado Miguel
Cc: Dickenson Bob; Lillie John; Spinelli Paul; Petrosky Keith; Hill Yolanda; Baldosaro Susan M; Tonetta Richard; Foster Gustav; Miller John; Dunmore Thomas
Subject: RE: Resolution awarding contract for SCR Reagent Quality Ammonia for Unit 11 and Clayville 1
Attachments: Tanner withdrawal.pdf

Wanda,

This is to confirm that I have requested that the above referenced contract be awarded to Univar USA Inc., in place of Tanner Industries due to Tanner's withdrawal of their bid (see attached) because of a misunderstanding concerning our delivery procedure.

Thank you

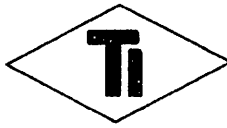
Mohan L. Puri
Principal Engineer
Vineland Municipal Electric Utility
211 N. West Avenue . P.O. Box 1508
Vineland NJ 08362-1508
Phone 856-794-4230 x4249
Fax: 856-405-4625

From: Reid Wanda
Sent: Friday, December 08, 2017 10:23 AM
To: Puri Mohan <mpuri@vinelandcity.org>; Mercado Miguel <mmercado@vinelandcity.org>
Cc: Dickenson Bob <bdickenson@vinelandcity.org>; Lillie John <jlillie@vinelandcity.org>; Spinelli Paul <pspinelli@vinelandcity.org>; Petrosky Keith <kpetrosky@vinelandcity.org>; Hill Yolanda <ysalas@vinelandcity.org>; Baldosaro Susan M <sbaldosaro@vinelandcity.org>; Tonetta Richard <rtonetta@vinelandcity.org>
Subject: Resolution awarding contract for SCR Reagent Quality Ammonia for Unit 11 and Clayville 1

Mohan,

Please confirm that you have requested that the vendor for the above referenced contract award be change from Tanner Industries to Univar USA Inc., due to Tanner's withdrawal of their bid (see attached), because of a misunderstanding of the delivery request.

*Wanda Reid
Administrative Secretary
Business Administration
856-794-4000 ext. 4140*



TANNER INDUSTRIES, INC.

735 DAVISVILLE ROAD, THIRD FLOOR
SOUTHAMPTON, PA 18966-3200
215-322-1238 FAX 215-322-7725
www.tannerind.com

December 7, 2017

Mr. Mohan Puri
Principal Engineer
Vineland Municipal Electric Utility
211 N. West Avenue. P.O. Box 1508
Vineland NJ 08362-1508

Via email: mpuri@vinelandcity.org

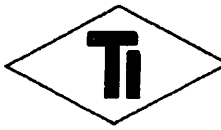
Mr. Puri,

To confirm our telephone conversation, Tanner Industries, Inc. respectfully requests to withdrawal our bid dated November 7, 2017, for the supply of Ammonium Hydroxide to your facilities in Vineland, NJ. This letter supersedes the letter sent on November 22, 2017.

We appreciate the opportunity to submit a proposal. If we may be of any further service, please do not hesitate to contact us.

Sincerely,
Tanner Industries, Inc.

Matt Tanner
Sales Administrator



TANNER INDUSTRIES, INC.

735 DAVISVILLE ROAD, THIRD FLOOR
SOUTHAMPTON, PA 18966-3200
215-322-1238 FAX 215-322-7725
www.tannerind.com

Mr. Mohan Puri
Principal Engineer
Vineland Municipal Electric Utility
211 N. West Avenue . P.O. Box 1508
Vineland NJ 08362-1508

Via email: mpuri@vinelandcity.org

Mr. Puri,

To confirm our telephone conversation, Tanner Industries, Inc. agrees to proceed with the current bid pricing of \$.4925 per pound of contained ammonia to be delivered to each facility on one delivery trip. We agree in the hopes that we can come to a solution to providing each facility the 35,000 pounds on separate deliveries.

We appreciate the opportunity to submit a proposal. If we may be of any further service, please do not hesitate to contact us.

Sincerely,
Tanner Industries, Inc.

Matt Tanner
Sales Administrator



2017-522



BID EVALUATION FORM

DEPARTMENT Electric Utility - Generation

Date: November 22, 2017

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: SCR Reagent Quality Ammonia for Unit 11 & Clayville 1 (Open End)
2. Amount to be Awarded: ~~29,550.00~~ 36,300.00
 - Encumber Total Award
 - Encumber by Supplemental Release
3. Engineer's Estimate: \$39,000.00
4. Amount Budget: \$ \$40,000.00
5. Account Number to be Charged: 002-0-54-90-9001-2-7023201, E 547 X, E 547 C
6. Date Bids Received: November 14, 2017
7. Date to be Awarded: December 12, 2017
8. Recommended Vendor: Tanner-Industries, Inc. *UNIVAR USA INC. 532 E. EMAUS ST. MIDDLE TOWN, PA 17057*
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No *- Low Bidder (Tanner) had requested to withdraw Bid due to error in cost caused by misunderstanding of delivery reqs*
10. Comments/Special Instructions: Open-ended contract to start Feb. 1, 2018.
11. Evaluation Performed by: M. Puri, Principal Engr. Ext. 4249 *M. Puri 11/22/17* *John Reynolds 11/24/17*
12. Approved By: *John Lellu - 11-27-17*

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)
- VENDOR CONFIRMATION OF DELIVERY PROCEDURE

Send copies to:
Purchasing Division
Business Administration

TABULATION OF BIDS
SCR REAGENT QUALITY AMMONIA
FOR UNIT 11 & CLAYVILLE 1
NOVEMBER 14, 2017

Engineers Estimate- \$39,000.00

	TANNER INDUSTRIES, INC. 735 DAVISVILLE ROAD SOUTHAMPTON, PA 18966	UNIVAR USA INC. 532 E. EMAUS ST. MIDDLETOWN, PA 17057
Ownership Discl.	YES	YES
Affir. Action Plan	YES	YES
Non- Collusion	YES	YES
Addenda	YES	YES
Check List	YES	YES
Proposal	YES	YES
Iran Disclosure	YES	YES
TOTAL	\$29,550.00	\$36,300.00

Specifications also sent to the following:
AirGas Specialty Products