

RESOLUTION NO. 2017- 523

A RESOLUTION AWARDDING CONTRACT TO DM MEDICAL BILLINGS, LLC, GIBBSBORO, NJ FOR THE FURNISHING OF EMS BILLING SERVICES FOR THE VINELAND DEPARTMENT OF HEALTH, EMS DIVISION.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing of EMS Billing Services for the Vineland Department of Health, EMS Division, for a period of two years beginning January 1, 2018, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on November 14, 2017, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of December 5, 2017, submitted a written report and tabulation of the bids received and has recommended that contract for the furnishing of EMS Billing Services for the Vineland Department of Health, EMS Division, be awarded to DM Medical Billings, LLC, Gibbsboro, NJ, in the amount of 4.95% of Amount Collected (by the City of Vineland for Claims billed by vendor), said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the furnishing of EMS Billing Services for the Vineland Department of Health, EMS Division, for a period of two years beginning January 1, 2018, be and the same is awarded to DM Medical Billings, LLC, Gibbsboro, NJ, on their bid in the amount of 4.95% of Amount Collected (by the City of Vineland for Claims billed by vendor), said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk

CITY OF VINELAND

December 1, 2017

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 11/14/17

Dear Mayor and Members of Council:

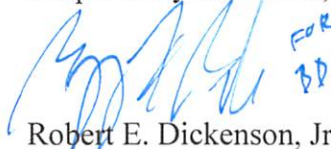
Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on November 14, 2017.

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VINELAND DEPARTMENT OF HEALTH, EMS DIVISION

It is the recommendation of the Director of Health – EMS Division, which has the concurrence of the Purchasing Agent and the Business Administrator that a contract be awarded to the low bidder, DM Medical Billings, LLC, Gibbsboro, NJ, in the amount of 4.95% of amount collected (by the City of Vineland for Claims billed by vendor).

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,



Robert E. Dickenson, Jr.
Business Administrator

RD/rl

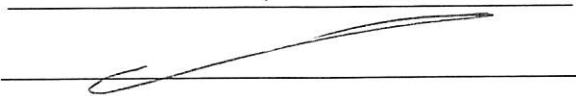


BID EVALUATION FORM

DEPARTMENT Health, EMS Division

Date: 10/15/2017

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: EMS Billing Service
2. Amount to be Awarded: 4.95%
 Encumber Total Award
 Encumber by Supplemental Release
3. Engineer's Estimate: 6%
4. Amount Budget: \$ \$130,000
5. Account Number to be Charged: 001-0-29-35-3503-1-5023038
6. Date Bids Received: 11-14-2017
7. Date to be Awarded: 11-28-2017
8. Recommended Vendor: DM Medical Billings, LLC
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions:
11. Evaluation Performed by: Chief Alfred Lincks
12. Approved By: Chief Alfred Lincks

13. Attached: (Check-Off List)
 Tabulation of Bids
 Justification for Vendor Recommendation (if applicable)
 Evaluation Data (if applicable)

Send copies to:
Purchasing Division
Business Administration

TABULATION OF BIDS
EMS BILLING SERVICE
NOVEMBER 14, 2017

Engineers Estimate 6%

	DM MEDICAL BILLINGS, LLC 88 LAKEVIEW DRIVE GIBBSBORO, NJ 08023	CAPE PROFESSIONAL BILLING INC. PO BOX 670, CAPE MAY CRT. HOUSE, NJ 08210
Ownership Discl.	YES	YES
Affir. Action	YES	YES
Addenda	YES	YES
Check List	YES	YES
Proposal	YES	YES
Non Collusion	YES	YES
Discl. Iran	YES	YES
Doc. Experience	TO BE EVALUATED BY EMS	TO BE EVALUATED BY EMS
References	TO BE EVALUATED BY EMS	TO BE EVALUATED BY EMS
% Amount Collected	4.95%	5.24%



Specifications e-mailed to the following:

- AMSPPlus, Inc.
- ARC Medical Billing
- Healthcare Billing Corp.
- ARS Ambulance Reimbursement Sys. Inc.
- Ambubill