

RESOLUTION NO. 2013- 349

A RESOLUTION AUTHORIZING A CONTRACT WITH GENERAL CODE LLC, ROCHESTER, NY, FOR THE CODIFICATION REQUIREMENTS OF THE CITY OF VINELAND.

WHEREAS, there exists a need for the Codification Requirements of the City of Vineland; and

WHEREAS, it is the desire of the municipality to retain the recodified ordinance code books in current status; and

WHEREAS, the City of Vineland Municipal Clerk has recommended that a contract be awarded to General Code LLC, Rochester, NY, for services required in connection with the annual Codification of ordinances of the City of Vineland, covering the period January 1, 2013 to December 31, 2013, in the amount not to exceed \$10,600.00; and

WHEREAS, the availability of funds for said contract to be awarded herein have been certified by the City Comptroller; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland as follows:

1. THAT this contract is awarded by the governing body without public advertising for bids and bidding therefor in accordance with 40A:11-5(1)(x) of the Local Public Contracts Law providing an exception for the printing of municipal ordinances or other services necessarily incurred in connection with the revision and codification of municipal ordinances.

2. THAT the Purchasing Agent be and the same is hereby authorized and directed to execute an agreement with General Code LLC, Rochester, NY, for services required in connection with the annual Codification of ordinances of the City of Vineland, covering the period January 1, 2013 to December 31, 2013, in the amount of \$10,600.00.

3. THAT a notice of this action shall be printed once in the Daily Journal.

Adopted:

President of Council

ATTEST:

City Clerk

NOTICE OF CONTRACT AWARDED

The City of Vineland has awarded a contract without competitive bidding pursuant to N.J.S.A. 40A:11-2(39). This contract and the resolution authorizing it, Resolution No. _____, are available for public inspection in the office of the City Clerk.

Awarded to: General Code LLC, Rochester, NY

Services: For services required in connection with the Codification of ordinances of the City of Vineland, covering the period January 1, 2013 to December 31, 2013

Cost: Not to exceed \$10,600.00

BY ORDER OF THE CITY COUNCIL OF
CITY OF VINELAND

KEITH PETROSKY, CITY CLERK

CITY OF VINELAND

August 6, 2013

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Roxanne Tosto, City Comptroller of the City of Vineland, do hereby certify, to the best of my knowledge and belief, that there now exists adequate funds to award a contract to General Code LLC, Rochester, NY, for services required in connection with the Codification of ordinances of the City of Vineland, covering the period January 1, 2013 to December 31, 2013, in the amount of \$10,600.00. Such funds for contract to be awarded herein are available in the Calendar Year 2013 Budget of the City of Vineland.

Roxanne Tosto
City Comptroller

Account No(s): 001-0-12-10-2001-0-5023044	\$7,950.00
002-0-54-90-9007-2-7023053 (E921)	\$1,590.00
003-0-43-80-8014-2-5023015	\$1,060.00

Check one & initial

Encumber

Supplement

REQUEST FOR RESOLUTION FOR CONTRACT AWARDS

(professional service, EUS, software maintenance, etc.)

July 22, 2013

(DATE)

1. Service (detailed description): For the Annual Codification Requirements of the City of Vineland for the period January 1, 2013 to December 31, 2013

2. Amount to be Awarded: \$ 10,600.00

- Encumber Total Award
- Encumber by Supplemental Release



3. Amount Budgeted: \$10,600.00

4. Approved: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: 001-1003-502.30-44 = \$7,950.00
002-9494-702.30-53 (E921) = \$1590.00
003-8502-802.30-15 = \$1060.00

6. Contract Period: January 1, 2013 to December 31, 2013


7. Date To Be Awarded: January 1, 2013

8. Recommended Vendor and Address: General Code Publishers Corp.
72 Hinchey Road, Rochester, NY 14624-9933

9. Justification for Vendor Recommendation:(attach any add'l information for Council review)
Recently completed recodification with this company

10. Non-Fair & Open
 Fair & Open: How was RFP advertised? _____
Date RFP's received _____

11. Evaluation Performed by: Keith Petrosky, RMC

12. Approved by: Keith Petrosky, RMC 
Municipal Clerk

13. Attachments:
 Awarding Proposal
 Other: _____

- Send copies to:
Purchasing Department
Business Administration
Finance

** If more than one account #, provide break down