

RESOLUTION NO. 2013-~~371~~

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO CONTRACT NO. RES11-358, ISSUED TO FELLON-McCORD, LOUISVILLE, KY.

WHEREAS, the City Council of the City of Vineland, on August 23, 2011, adopted Resolution No. 2011-358, entitled "A RESOLUTION AWARDED A CONTRACT TO FELLON McCORD, LOUISVILLE, KY, FOR NATURAL GAS MANAGEMENT SERVICES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY"; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, it has been requested that an amendment be made to contract awarded to Fellon-McCord, Louisville, KY for Natural Gas Management Services for the Vineland Municipal Electric Utility, as authorized by Resolution No. 2011-358; said amendment is made necessary to perform and manage the Request for Proposal process for a Natural Gas Supplier for certain City buildings; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the City Comptroller has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$2,500.00; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order to Contract No. RES11-358, issued to Fellon-McCord, Louisville, NJ, in the amount of \$2,500.00, be and the same is hereby ratified and approved.

Adopted:

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President of Council

ATTEST:

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City Clerk

August 20, 2013

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1  
Contract No. RES11-358  
Natural Gas Management Services - Vineland Municipal Electric Utility  
Fellon-McCord, Louisville, KY

Dear Mayor and Members of Council:

We are requesting that an amendatory supplemental change order be issued for Contract No. RES11-358, issued to Fellon-McCord, Louisville, KY for Natural Gas Management Services for the Vineland Municipal Electric Utility. This contract was authorized by Resolution No. 2011-358, adopted by City Council on August 23, 2011.

Because of Fellon-McCord's experience and expertise in the natural gas industry, it would be advantageous for the City to obtain their services to perform and manage the Request for Proposal process for a Natural Gas Supplier for certain City buildings.

The change order requested, in the amount of \$2,500.00, represents an increase of approximately .064103% over the original contract amount of \$39,000.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,

Denise Monaco  
Business Administrator

DM/wr  
Encl.

## CITY OF VINELAND

August 20, 2013

### CERTIFICATION OF AVAILABILITY OF FUNDS

We, the undersigned officials of the City of Vineland, do hereby certify, to the best of our knowledge and belief that there now exists adequate funds to issue amendatory supplemental change order #1 to Contract No. RES11-358, issued to Fellon-McCord, Louisville, KY for Natural Gas Management Services for the Vineland Municipal Electric Utility, in the amount of \$2,500.00. Such funds for change order to said contract are available in the Calendar Year 2013 Budget of the City of Vineland.

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Roxanne Tosto  
City Comptroller

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Susan Baldosaro  
Principal Accountant

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Joseph Isabella  
Director of Municipal Utilities

Account No(s): 002-0-54-90-9006-2-7023416, E923

Check one & initial

Encumber

Supplement