

RESOLUTION NO. 2018-_____

A RESOLUTION AWARDDING A PROFESSIONAL SERVICES AGREEMENT TO FORD, SCOTT & ASSOCIATES, LLC., OCEAN CITY, NJ TO PERFORM THE DUTIES OF AUDITOR AND OTHER RELATED ACCOUNTING SERVICES, IN AN AMOUNT NOT TO EXCEED \$84,700.00.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Services for Municipal Auditing Services; and

WHEREAS, the Requests were published on the City of Vineland's official newspaper and official website; and

WHEREAS, on proposals were received and referred to the Chief Financial Officer for evaluation and recommendation; and

WHEREAS, it has been recommended that a contract for the required services be awarded to Ford, Scott & Associates, LLC, Ocean City, NJ, for Municipal Auditing Services and related Accounting Services on behalf of the City of Vineland covering Calendar Year ending December 31, 2017, in an amount not to exceed \$84,700.00 based upon the proposal received, pursuant to a fair and open process; and

WHEREAS, the Auditor and City acknowledge that should the City request performance of additional services not contemplated by the engagement letter, the parties would discuss the scope and cost of the additional services which would be billed in accordance with the schedule of compensation work rates submitted; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Services for Municipal Auditing Services and other related Accounting Services, be awarded to Ford, Scott & Associates, LLC, Ocean City, NJ, based upon the proposal received, pursuant to a fair and open process, in the amount not to exceed \$84,700.00 for a contract period beginning February 1, 2017 through January 31, 2018;

BE IT FURTHER RESOLVED that additional Services out of the normal scope of the Audit engagement letter will be agreed upon in advance and be billed separately according to the submitted billing rate schedule and amount determined before services are rendered.

Adopted:

President of Council

ATTEST:

City Clerk

NOTICE OF CONTRACT AWARDED

The City of Vineland has awarded a contract as a Professional Service pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.5.

This contract and the resolution authorizing it, Resolution No. _____, are available for public inspection in the office of the City Clerk.

Awarded to: Ford, Scott & Associates, LLC, Ocean City, NJ

Services: Professional Municipal Auditing Services and related Accounting Services on behalf of the City of Vineland covering Calendar Year ending December 31, 2017

Cost: Not to exceed \$84,700.00, for a contract period beginning February 1, 2017 through January 31, 2018

BY ORDER OF THE CITY COUNCIL OF THE

CITY OF VINELAND

KEITH PETROSKY, CITY CLERK

CITY OF VINELAND

January 23, 2018

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Susan Baldosaro, Chief Financial Officer of the City of Vineland, do hereby certify, to the best of my knowledge and belief, that there now exists adequate funds to award a Professional Services contract to Ford, Scott & Associates, LLC, Ocean City, NJ, for a contract period beginning February 1, 2017 through January 31, 2018, for Municipal Auditing Services and related Accounting Services on behalf of the City of Vineland covering Calendar Year ending December 31, 2017, in an amount not to exceed \$84,700.00, based upon the proposal received, pursuant to a fair and open process, in an amount not to exceed, for a period of one year from the date of award. Such funds for the contract to be awarded herein are valid only to the amount available in the C.Y. 2018 temporary Budget of the City of Vineland. The full amount is contingent upon necessary funds being appropriated by the governing for calendar year 2018.

Susan Baldosaro
Chief Financial Officer

Account No(s):	001-0-12-12-1202-0-5023048	47.40% - \$40,147.80
	002-0-54-90-9006-2-7023048, E923	29.40% - \$24,901.80
	003-0-43-80-8013-2-8023048	14.40% - \$12,196.80
	004-0-65-70-7007-2-5023038	5% - \$ 4,235.00
	005-0-00-75-7543-2-5721471	3.80% - \$ 3,218.60

Check one & initial:

Encumber

Supplement