

RESOLUTION NO. 2018-_____

A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP, TEANECK, NJ FOR PUBLIC POWER ATTORNEY SERVICES FOR THE CITY OF VINELAND.

WHEREAS, the City of Vineland has heretofore advertised for proposals for Professional Services for Public Power Attorney Services for the City of Vineland; and

WHEREAS, the Requests were published in the City's official newspaper and the City's website; and

WHEREAS, a proposal was received and referred to the City Solicitor for evaluation and recommendation; and

WHEREAS, it has been recommended that a contract for the required services be awarded to DeCotiis, Fitzpatrick, Cole & Giblin, LLP, Teaneck, NJ, for a contract period beginning February 1, 2018 through January 31, 2019, based upon the proposal received, pursuant to a fair and open process; and

WHEREAS this contract is awarded in an amount not to exceed \$175.00 per hour for all services performed by attorneys, including attendance at required meetings. All services performed by law clerks to be billed at a rate of \$125.00 per hour. All legal services provided by paralegals and legal assistant to be provided at a rate of \$95.00 per hour. Travel time during which legal work is being undertaken on behalf of the City to be billed at normal hourly rate(s) and other travel time to be billed at \$100.00 per hour; plus allowable reimbursable expenses; and

WHEREAS, the availability of funds for said Professional Services Contract to be awarded herein have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contract Law (N.J.S.A. 40A:11-1, et seq) requires that the Resolution authorizing the award of contract for Professional Services without competitive bidding and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract for Professional Services for Public Power Attorney Services for the City of Vineland, be awarded to DeCotiis, Fitzpatrick, Cole & Giblin, LLP, Teaneck, NJ, based upon the proposal received, pursuant to a fair and open process, at the rate stated above for a contract period beginning February 1, 2018 through January 31, 2019.

Adopted:

President of Council

ATTEST:

City Clerk

Cost Proposal

If selected for this engagement, we propose the following rate set forth below, we will, however, be more than willing to work with the City to arrive at a mutually agreeable fee arrangement.

Hourly Rate: We propose a blended hourly rate of One Hundred Seventy-Five Dollars (\$175.00) per hour for all services performed by attorneys, including attendance at required meetings. All services performed by law clerks will be billed at a rate of One Hundred Twenty-Five Dollars (\$125.00) per hour, and all legal services provided by paralegals and legal assistant will be provided at a rate of Ninety-Five Dollars (\$95.00) per hour.

Travel Time: Travel time during which legal work is being undertaken on behalf of the client will be billed at our normal hourly rate(s). Other travel time will be billed at One Hundred Dollars (\$100.00) per hour.

Mileage, Tolls and Parking: We propose that mileage will be reimbursed at the prevailing IRS reimbursement rate, and the cost of tolls and parking shall be reimbursed at cost.

Reimbursable Expenses:

Photocopies	\$.30 per page;	Faxes	\$.25 per page
Printing	\$.10 per page;	Color Copies	\$.65 per page
CD Copy	\$ 5.00;	DVD Copy	\$ 10.00

Any additional reimbursable expenses will be subject to the approval of the City.

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Invoices and Payment: Invoices are sent on a monthly basis and payment is due within 30 days thereafter.

Required Forms

Pursuant to the RFP, attached under Exhibit C please find the following required forms: (1) Proposal Checklist; (2) Statement of Ownership Disclosure; (3) Affirmative Action Compliance Notice; (4) Certificate of Employee Information Report; (5) Non-Collusion Affidavit; (6) Acknowledgment of Receipt of Addenda-Omitted-Addenda not issued; (7) Disclosure of Investment Activities in Iran; and (8) Business Registration Certificate.

CONCLUSION

Thank you again for the opportunity to submit our Proposal to the City of Vineland for Public Power Attorney. We would be honored to be appointed to serve the City in this capacity. Given our extensive experience representing public entities and the substantial number of attorneys at the City's disposal, we are confident that we will be able to meet the City's legal requirements in a timely fashion.

If you need any additional information, or if you would like us to meet with you or the members of the City's governing body to discuss our qualifications further, please feel free to contact our office.

Sincerely yours,