

RESOLUTION NO. 2018- 189

A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE VINELAND BOARD OF EDUCATION FOR INFLUENZA VACCINES FOR THE 2018-19 SCHOOL YEAR.

WHEREAS, beginning September 2008, an amendment approved by the New Jersey Department of Health required additional vaccines for school age children; and

WHEREAS, the City of Vineland Department of Health has agreed to assist the Vineland Board of Education in providing free influenza vaccines to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs to help meet the State requirements; now, therefore,

BE IT RESOLVED by the City Council of the City of Vineland, as follows:

1. THAT, pursuant to the provisions of N.J.S.A. 40A:65-4 et seq., the Mayor and City Clerk are hereby authorized to execute a Shared Services Agreement between the City of Vineland (the "Lead Agency") and the Vineland Board of Education for influenza vaccinations for eligible pre-school students for the school year 2018-19.

2. THAT the Lead Agency entering into contracts on behalf of the parties shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Adopted:

President of Council

ATTEST:

City Clerk

AGREEMENT

THIS AGREEMENT, made by and between the CITY OF VINELAND, hereinafter referred to as "City," and the VINELAND BOARD OF EDUCATION;

W I T N E S S E T H :

WHEREAS, N.J.S.A. 40A:65-4, et seq. permits any local unit of the State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, beginning September 2008, an amendment approved by the New Jersey Department of Health required additional vaccines for school age children; and

WHEREAS, the City of Vineland Department of Health has agreed to assist the Vineland Board of Education in providing free influenza vaccines to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs to help meet the State requirements;

NOW, THEREFORE, in consideration of the mutual covenants and terms contained herein, the parties hereto agree as follows:

1. The City shall provide the Vineland Board of Education with administration and associated costs of influenza vaccine as supply is available, to eligible pre-school students enrolled in the Vineland Public Schools Pre-School Programs, including vaccines, syringes, gloves and staff time for the school year 2018-19. In consideration of said services, the Vineland Board of Education agrees to reimburse the City for its actual costs not to exceed the sum of \$10,000.00.

2. This agreement shall be conditioned upon approval of authorizing resolutions being passed by the City of Vineland and the Vineland Board of Education.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and year written below.

CITY OF VINELAND

Date: _____

BY: _____
Mayor

ATTEST:

City Clerk

VINELAND BOARD OF EDUCATION

Date: _____

BY: _____

ATTEST:

memo



Handwritten initials "BT" in blue ink, located to the right of the "To:" field.

To: Bob Dickenson, City of Vineland Business Administrator
From: Pearl Thompson RN.
Public Health Nurse Supervisor
Ext. 4256

Date: 4/12/18

Re: **REQUEST FOR 2018-19 MUNICIPAL AGREEMENT and ADOPTED
RESOLUTION FOR BOE ABBOTT PROGRAM SERVICES**

Comments:

Hi Bobby,

It's time again for the Public Health Nursing Division to renew its contract with the Vineland Board of Ed. (BOE) for Fall Influenza Immunizations of the Vineland Abbott Student. As customary, I'm requesting both a Municipal Agreement, and an Adopted Resolution for 2018-2019 services signed by Mayor Fanucci, Council Pres. Spinelli, and Vineland Clerk Keith Petrosky.

I would like to request a municipal agreement and an adopted resolution for services be submitted to City Council on the May 8, 2018 Agenda. The cost expenditure amount should reflect a \$10,000.00 cap. Please Contact me at Ext. 4256 for questions. I've included a Request for Resolution for Contract Awards Form, and Helen Haley's, Vineland BOE Business Administrator's Letter of Intent to Contract for Services.

Thanks. /PT 

REQUEST FOR RESOLUTION
FOR COOPERATIVE CONTRACT AWARDS
UNDER 40A:11-12, N.J.A.C. 5:34-7.29 & LFN 2012-10
(REQUIRED FOR PURCHASES OVER \$17,500.00)



April 12, 2018
(DATE)

1. Goods or Services (detailed description): Interlocal Service Agreement between the City of Vineland Health Department and the Vineland Board of Education

2. Amount to be Awarded: \$ 10,000.00

- Encumber Total Award
 Encumber by Supplemental Release

3. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

4. **Account Number to be Charged: _____

5. Contract Period (if applicable): School Year 2018-19

6. Date to be Awarded: _____

7. Recommended Vendor and Address: Vineland Board of Education, Abbott Pre-School Program

8. Justification for Vendor Recommendation:(attach add'l information for Council review)
Annual ABBOTT Pre-School Influenza Immunization Program. See 2018-19 Vineland Board of Education Letter of Intent to Contract for Services.

Type of Contract: State National City County

Vendor's Cooperative Contract #2901

9. Evaluation Performed by: Deane M. Thompson
PHN Supervisor

10. Approved by: _____

11. Attachments:
 Awarding Proposal
 Other: _____

- Send copies to: **Purchasing Department
Business Administration**

****If more than one account #, provide break down**

April 12, 2018

Helen Haley, Business Administrator
Vineland Board of Education
61 W Landis Ave,
Vineland, NJ 08360

RE: LETTER OF INTENT TO CONTRACT INFLUENZA VACCINATION SERVICES FOR THE CITY OF VINELAND BOARD OF EDUCATION ABBOTT STUDENTS DURING THE 2018-19 SCHOOL SEASON

Dear Ms. Haley,

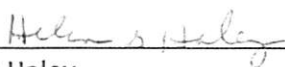
In order for the City of Vineland to pre-book Abbott student flu vaccines as customary, I am reaching out to you for a written letter of intent to contract with the City of Vineland Health Department for services in the 2018-19 school season. Per our e-mail communication on March 28, 2018 \$10,000.00 has been allocated for Abbott Student Influenza immunizations during the 2018-19 school season. Your signature of this letter below will serve as a written notice of intent to contract services with the Vineland Health Department for the upcoming school season. Should you determine the agreement cannot be carried out as planned, please notify me at pthompson@vinelandcity.org, or Macleod Carre City of Vineland Department of Health Director at mcarr@vinelandcity.org. Please sign and return this letter NLT Thursday 4/25/2018. Thank you.



Pearl M. Thompson RN, BSN, MSA.
Public Health Nursing Supervisor

STATEMENT:

As the City of Vineland Board of Education Business Administrator, I attest inclusion of \$10,000.00 in the 2018-19 City of Vineland School Budget for vaccination of the Abbott Pre-school students against Influenza.



Helen Haley
Business Administrator



Date

