

RESOLUTION NO. 2018-231

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO CONTRACT NO. C17-0009, ISSUED TO CLEAN RENTAL SERVICES, INC., PHILADELPHIA, PA, IN THE AMOUNT OF \$2,740.43.

WHEREAS, the City Council of the City of Vineland, on January 10, 2017, adopted Resolution No. 2017-18, entitled "A RESOLUTION AWARDING AN OPEN-END CONTRACT FOR UNIFORM RENTAL/LAUNDRY SERVICES FOR THE CITY OF VINELAND ELECTRIC UTILITY, TO CLEAN RENTAL SERVICES, INC., PHILADELPHIA, PA"; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the management personnel of has requested that an amendment be made to contract awarded to Clean Rental Services, Inc., Philadelphia, PA for Uniform Rental/Laundry Services for the City of Vineland Electric Utility as authorized by Resolution No. 2017-18: said amendment is made necessary because the estimated quantities were exceeded due to additional uniform replacements needed through the end of the contract year; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the amendatory supplemental change order for which authorization is requested in the amount of \$2,740.43; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order to Contract No. C17-0009, issued to Clean Rental Services, Inc., Philadelphia, PA, in the amount of \$2,740.43, be and the same is hereby ratified and approved.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



June 4, 2018

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 1  
Contract No. C17-0009  
Uniform Rental/Laundry Services for the City of Vineland Electric Utility  
Clean Rental Services, Inc., Philadelphia, PA

We are requesting that an amendatory supplemental change order be issued to Contract No. C17-0009, issued to Clean Rental Services, Inc., Philadelphia, PA, for Uniform Rental/Laundry Services for the City of Vineland Electric Utility. This contract was authorized by Resolution No. 2017-18, adopted by City Council on January 10, 2017

The change order requested, in the amount of \$2,740.43, is necessary because the estimated quantities were exceeded due to additional uniform replacements needed through the end of the contract year. This change order represents, an increase of approximately 6.0593% over the original contract amount of \$45,227.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over the typed name and title.

Robert E. Dickenson, Jr.  
Business Administrator

RD/wr  
Encl.



REQUEST FOR CHANGE ORDER

FOR:

Uniform Rental/Laundry Services - Open Ended Contract

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: Electric Utility

FROM: W. Jenison & M. Puri

WP 5/11/2018  
448 5/11/18

This is a request for change order # 1 to Contract # C17-0009 for:

Project Name Uniform Rental/Laundry Services - Open Ended Contract

Name/Address of

Contractor: Clean Rental Services Inc. 4352 N American St. Philadelphia PA

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach \*documentation to support the necessity of this change order.  
\*(Documentation from contractor, engineer, etc.)

Exceeded estimated quantities due to additional uniform replacements needed through the end of the contract year.

Original Contract Amount:	\$ <u>45,227.00</u>
Amount of this change order:	\$ <u>2,740.43</u>
Previous Change Orders:	\$ <u>0.00</u>
Total Revised Amount:	\$ <u>47,967.43</u>

WP 5/11/18  
5/11/18  
Jim 5/11/18  
JL 5-10-18

APPROVED BY: John Boyle  
Print/type

Signature [Signature]

**NOTE:**  
**CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT**

Please provide the account number that the change order will be charged to:  
Account # 002-0-54-90-9003-2-7023322 Project E588 (\$2,056.23)  
002-0-54-90-9001-2-7023322 Project E549 (\$684.20)  
CC: Purchasing Division

[Signature]