

RESOLUTION NO. 2018-431

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 2 TO CONTRACT NO. C17-0086, ISSUED TO RST SECURITY & INVESTIGATIONS, LLC, VINELAND.

WHEREAS, the City Council of the City of Vineland, on August 8, 2017 adopted Resolution No. 2017-343, entitled "A RESOLUTION AWARDED AN OPEN-END CONTRACT TO RST SECURITY & INVESTIGATIONS, LLC, VINELAND, NJ FOR THE FURNISHING OF SECURITY GUARD SERVICES, IN THE AMOUNT OF \$34,100.00"; and

WHEREAS, N.J.A.C. 5:30-11.1, et seq., sets forth the requirements for the processing of change orders; and

WHEREAS, the Purchasing Agent has requested that an amendment be made to contract awarded to RST Security & Investigations, LLC, Vineland, NJ for furnishing of Security Guard Services, as authorized by Resolution No. 2017-343, said amendment is made necessary to provide for a \$0.50 per hour increase for the second year option due to the Governor's Paid Sick Leave Law and annual cost of living increase; Note, there should be no change in the revised estimated contract amount of \$47,000, if Option Year Two (2) total hours do not exceed Year One total hours; and

WHEREAS, the City of Vineland desires to comply with said requirements of N.J.A.C. 5:30-11.1, et seq., and to that end herewith files with the governing body a report stating the facts involved and indicating that the proposed change order may be allowed under these regulations; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said amendatory supplemental change order #2 to Contract No. C17-0086, issued to RST Security & Investigations, LLC, Vineland, NJ, as stated above, be and the same is hereby ratified and approved.

Adopted:

President of Council

ATTEST:

City Clerk



November 5, 2018

REPORT

TO: THE MAYOR AND COUNCIL

Amendatory Supplemental Change Order No. 2
Contract No. C17-0086
Furnishing of Security Guard Services
RST Security & Investigations, LLC, Vineland, NJ

We are requesting that an amendatory supplemental change order be issued to Contract No.C17-0086, issued to RST Security & Investigations, LLC, Vineland, NJ for furnishing of Security Guard Services. This contract was authorized by Resolution No. 2017-343, adopted by City Council on August 8, 2017.

The change order requested will provide for a \$0.50 per hour increase for the second year option due to the Governor's Paid Sick Leave Law and annual cost of living increase. Note, there should be no change in the revised estimated contract amount of \$47,000, if Option Year two (2) total hours do not exceed Year One total hours.

Change Order No. 1 increased the original contract amount from \$34,100 to \$47,000.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:30-11.1 et seq.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over the typed name and title. The signature is fluid and includes a large loop at the end.

Robert E. Dickenson, Jr.
Business Administrator

RD/wr
Encl.

REQUEST FOR CHANGE ORDER

FOR:

SECURITY GUARD SERVICES

PROJECT NAME



TO: BUSINESS ADMINISTRATION

DEPARTMENT: Purchasing FROM: Miguel A. Mercado

This is a request for change order # 2 to Contract # C17-0086 for:

Project Name Security Guard Services

Name/Address of Contractor: RST Security & Investigations, LLC
629 E Wood St., Ste 210, Vineland, NJ 08360

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.
*(Documentation from contractor, engineer, etc.)

Original hourly rate award was \$15.50. RST is requesting a .50 cent per hour increase for 2nd Year Option due to Governor's new Paid Sick Law and annual cost of living.

Original Contract Amount: \$ 34,100.00
Amount of this change order: \$ φ
Previous Change Orders: \$ 12,900.00
Total Revised Amount: \$ 47,000.00

* NOTE: No change to Revised amount of \$47,000 estimated contract amount if Year 2 option total hours do not exceed year one total hours.

APPROVED BY: Miguel A. Mercado
Print/type

Miguel A. Mercado
Signature

NOTE:
CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # _____

CC: Purchasing Division

SM

RST Security & Investigations, LLC
629 E. Wood Street, Suite #210
Vineland, NJ 086360
rstsecurity@comcast.net

Mr. Miguel Mercado, QPA
Purchasing Agent
Vineland City Hall
Vineland, NJ 08360

August 27, 2018

Sir,

Due to the new Paid Sick Leave law passed by Governor Murphy in May of 2018 which takes effect October 29, 2018, we are forced to increase our billable rates to cover the added costs. We were also due for our annual cost of living increase on September 1, 2018. Therefore, effective the billing cycle starting November 3, 2018, we will increase our rate to **\$16.00 per hour**. This will incorporate both the added costs due to the Paid Sick Leave Law and our annual increase. We appreciate your business and look forward to continuing to provide you with outstanding security services as we forward.

Respectfully,

Chris



Christopher Reahm / Ramon Ortiz
RST Security & Investigations, LLC
629 E. Wood Street, Suite #210
Vineland, NJ 08360

