

RESOLUTION NO. 2018-434

A RESOLUTION AWARDED A CONTRACT TO EXTRA DUTY SOLUTIONS, TRUMBULL, CT FOR THE ADMINISTRATION OF EXTRA DUTY DETAILS FOR THE POLICE DEPARTMENT,

WHEREAS, the City of Vineland has heretofore advertised for proposals for the Administration of Extra Duty Details for the Police Department; and

WHEREAS, the Request was published in the City's official newspaper and on the City's official website; and

WHEREAS, one proposal was received and reviewed by the Police Department and the Purchasing Agent; and

WHEREAS, it has been recommended that a contract for the required services be awarded to Extra Duty Solutions, Trumbull, CT based upon the proposal received, pursuant to a fair and open process; and

WHEREAS, this contract is awarded for the specified services, for a contract period from January 1, 2019 through December 31, 2019 with option for three (3) one year terms; and

WHEREAS, Extra Duty Solutions will invoice and collect payments from clients; Invoicing will include vendor fee of an additional 7%; Vendor will deposit to a bank of the City's choosing, the Officer's payments and any City administrative fees.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that said contract to provide for the Administration of Extra Duty Details for the Police Department, be awarded to Extra Duty Solutions, Trumbull, CT, based upon the proposal received, pursuant to a fair and open process, for a contract period from January 1, 2019 through December 31, 2019 with option for three (3) one year terms.

Adopted:

President of Council

ATTEST:

City Clerk

REQUEST FOR RESOLUTION FOR CONTRACT AWARDS

(professional service, EUS, software maintenance, etc.)

October 19, 2018

(DATE)

1. Service (detailed description): Administration of extra duty details for the Police Department

2. Amount to be Awarded: See invoicing information below
 Encumber Total Award
 Encumber by Supplemental Release

3. Amount Budgeted: \$ N/A

4. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

5. **Account Number to be Charged: N/A

6. Contract Period: Per M. Mercado and RFP: 1/1/19 through 12/31/19
with 3 additional one year terms *OR*
7. Date To Be Awarded: November 13, 2018

8. Recommended Vendor and Address: Extra Duty Solutions
101 Merritt Blvd Suite 21 Trumbull, CT 06611

9. Justification for Vendor Recommendation:(attach add'l information for Council review)
Only proposal received.
Per M. Mercado: Vendor will invoice and collect payments from clients. Invoicing will include vendor's fee of an additional 7%. The vendor will deposit to a bank account of the City's choosing, the Officer's payments and any City administrative fees. *OR*

10. Non-Fair & Open
 Fair & Open: How was RFP advertised? Newspaper *OR*

11. Evaluation Performed by: Sgt. Christopher Fulcher

12. Approved by: *OR*
Chief Rudy Beu

13. Attachments:
 Awarding Proposal
 Other: _____

* Copy Purchasing Agent

** If more than one account #, provide break down