

RESOLUTION NO. 2018-506

A RESOLUTION AUTHORIZING EXTRAORDINARY, UNSPECIFIABLE SERVICES AGREEMENTS FOR HEALTH BENEFIT COVERAGES FOR EMPLOYEES OF THE CITY OF VINELAND (VISION).

WHEREAS, there exists a need for the placement of a Vision Benefits for employees of the City of Vineland; and

WHEREAS, the City of Vineland has a need to acquire such services as a Non-Fair and Open Contract pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of said services will exceed \$17,500.00; and

WHEREAS, Allen Associates, Vineland, NJ, has submitted a proposal indicating the services to be rendered by the provider stated below; and

WHEREAS, Allen Associates has completed and submitted a Business Entity Disclosure Certification for Non-Fair and Open Contract which certifies that Allen Associates has not made any reportable contributions to a political or candidate committee in the City of Vineland in the previous one year and that the contract will prohibit Allen Associates from making any reportable contributions through the term of the contract to a political or candidate committee in the City of Vineland; and

WHEREAS, the availability of funds for said contract has been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Business Administrator has certified that this meets the statute and regulations governing the award of said contract;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VINELAND, as follows:

1. That the Mayor and Clerk are hereby authorized and directed to execute a Non-Fair and Open Agreement and other related documents on behalf of the City of Vineland pursuant to N.J.S.A. 19:44A-20.5.
2. That the Business Disclosure Entity Certification, the Political Contribution Disclosure Form and the Determination of Value be placed on file with this Resolution.
3. THAT the Purchasing Agent be and the same is hereby authorized and directed to issue a purchase order contract for placement of a Vision Plan, as follows:

<u>Coverage/Item</u>	<u>Broker</u>	<u>Provider</u>	<u>Estimated Cost (based on current enrollment)</u>
1. Vision	Allen Associates	National Vision Administrators, L.L.C.	<b><u>\$ 246,172.32</u></b>

**Total for 4 year contract period-January 1, 2019 through December 31, 2022 (\$61,543.08 per yr.)**

4. The contract is awarded in accordance with N.J.S.A. 40A:11-5(1)(m) of the Local Public Contracts Law which permits the award of a contract without public advertising for bids and bidding thereof if the subject matter thereof consists of insurance, including the purchase of insurance coverage and consultant services, which exception shall be in accordance with the requirements for extraordinary, unspecifiable services.

5. A notice of this action shall be printed once in the Daily Journal.

Adopted:

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President of Council

ATTEST:

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City Clerk

**STANDARD CERTIFICATION DECLARATION FOR AND  
EXTRAORDINARY UNSPECIFIABLE SERVICE (EUS)**

To: Members of the Governing Body

From: Robert E. Dickenson, Jr., Business Administrator

Date: December 18, 2018

Subject: This is a contract for **Health Benefits Coverages for Employees of the City of Vineland - Vision**

This is to request your approval of a resolution authorizing contracts to be executed as follows:

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service (N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)). I do hereby certify to the following:

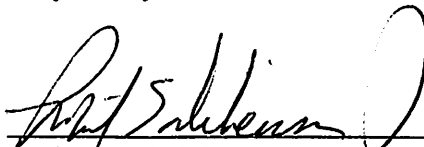
1. Provide a clear description of the nature of the work to be done:  
**Purchase of Vision coverages, in accordance with N.J.S.A. 40A:11-6.1(b).**
2. Describe in detail why the contract meets the provisions of the statute and rules:  
**Insurance is exempted by virtue of N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m).**
3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:  
**Professional evaluation of various insurance products demand specific training and experiences in industry.**
4. Describe the informal solicitation of quotations:  
**Quotations are continually solicited by the broker for varying Health Benefits coverages needed by the City from numerous providers:**

<u>Coverage/Item</u>	<u>Broker</u>	<u>Provider</u>	<u>Estimated Cost (based on current enrollment)</u>
2. Vision	Allen Associates	National Vision Administrators, L.L.C.	<u>\$ 246,172.32</u>

**Total for 4 year contract period-January 1, 2019 through December 31, 2022 (\$61,543.08 per yr.)**

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. And certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,

  
\_\_\_\_\_  
Business Administrator

Contract Starting 1-1-19  
Through Allen Assoc.

**National Vision Administrators, LLC - City of Vineland**

**NVA - Vision Plan**

Group Level	Lives	Premium	12-month	Total
Single	156	\$3.41	12	\$6,383.52
Parent/Ch	44	\$11.47	12	\$6,056.16
Couple	124	\$6.82	12	\$10,148.16
Family & P/Children	241	\$13.47	12	\$38,955.24
				\$61,543.08

## Reid Wanda

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**To:** Susan Dortu  
**Subject:** RE: City of Vineland Vision Plan

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**From:** Susan Dortu [mailto:[Susan@allenassoc.com](mailto:Susan@allenassoc.com)]  
**Sent:** Tuesday, December 18, 2018 4:31 PM  
**To:** Reid Wanda <[wreid@vinelandcity.org](mailto:wreid@vinelandcity.org)>; Dickenson Bob <[bdickenson@vinelandcity.org](mailto:bdickenson@vinelandcity.org)>; Dina Murray <[dina@allenassoc.com](mailto:dina@allenassoc.com)>  
**Subject:** RE: City of Vineland Vision Plan

Correct. The contracted rates will be effective 1/1/19 – 12/31/22. With a renewal date of 1/1/2023

*Thank you,*

*Susan*

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**Susan Dortu** | *Group Account Executive*  
**Allen Associates | The Commons At Brewster**  
630 S. Brewster Road | Vineland, NJ 08361  
P: 856-692-2250 | F: 856-794-1106  
[susan@allenassoc.com](mailto:susan@allenassoc.com)

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**From:** Susan Dortu [mailto:[Susan@allenassoc.com](mailto:Susan@allenassoc.com)]  
**Sent:** Tuesday, December 18, 2018 4:23 PM  
**To:** Dickenson Bob <[bdickenson@vinelandcity.org](mailto:bdickenson@vinelandcity.org)>; Dina Murray <[dina@allenassoc.com](mailto:dina@allenassoc.com)>  
**Cc:** Reid Wanda <[wreid@vinelandcity.org](mailto:wreid@vinelandcity.org)>  
**Subject:** RE: City of Vineland Vision Plan

Hi Bob

Yes the Option 2 plan with a 48 month rate guarantee with the rates as follows:

Employee Only: \$3.41  
Employee + Spouse: \$6.82  
Employee + Child(ren): \$11.47  
Family [employee + spouse + child(ren)]: \$13.47

Should you need any additional information, please do not hesitate to contact us.

*Thank you,*