

RESOLUTION NO. 2019-23

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN OPEN-ENDED CONTRACT TO W.B. MASON COMPANY, INC., EGG HARBOR TOWNSHIP, NJ FOR SUPPLYING AND DELIVERING OFFICE FURNITURE AND ELECTRONICS EQUIPMENT THROUGH THE CUMBERLAND COUNTY COOPERATIVE PRICING SYSTEM.

WHEREAS, the City of Vineland is a participant in the Cumberland County Cooperative Pricing System, pursuant to Resolution No. 96-534, adopted August 13, 1996; and

WHEREAS, the County of Cumberland, as the Lead Agency, has advertised for bids and received bids on behalf of all participating contracting units in the Cooperative Pricing System for Supplying and Delivering Office Furniture and Electronics Equipment; and

WHEREAS, the County of Cumberland has reviewed said bids and has made an award to the lowest responsive, responsible bidder, W.B. Mason Company, Inc., Egg Harbor Township, NJ, for the contract period January 1, 2019 through December 31, 2020, with option to renew for one (1) additional one (1) year term; and

WHEREAS, the City of Vineland desires to enter into an agreement with W.B. Mason Company, Inc., for Supplying and Delivering Office Furniture and Electronics Equipment under the cooperative pricing system contract awarded by the County of Cumberland for the contract period January 1, 2019 through December 31, 2020, with option to renew for one (1) additional one (1) year term, based upon the quoted Discount Rates as follows:

|                                |                                 |
|--------------------------------|---------------------------------|
| <u>Furniture Discount Rate</u> | <u>Electronic Discount Rate</u> |
| 50.2%                          | 35.2%; and                      |

WHEREAS, the Chief Financial Officer has certified the availability of funds for the contract to be awarded herein;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VINELAND, as follows:

1. THAT the Mayor and City Clerk are hereby authorized to execute an agreement with W.B. Mason Company, Inc., for Supplying and Delivering Office Furniture and Electronics Equipment for the contract period January 1, 2019 through December 31, 2020, with option to renew for one (1) additional one (1) year term, based upon the open-end contract award by the County of Cumberland cooperative pricing system.

2. THAT the Purchasing Agent be and the same is hereby authorized and directed to issue a purchase order contract to W.B. Mason Company, Inc., for Supplying and Delivering Office Furniture and Electronics Equipment, as stated above.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

REQUEST FOR RESOLUTION  
FOR COOPERATIVE CONTRACT AWARDS  
UNDER 40A:11-12, N.J.A.C. 5:34-7.29 & LFN 2012-10  
(REQUIRED FOR PURCHASES OVER \$17,500.00)



1/2/19  
(DATE)

1. Goods or Services (detailed description): Supplying and Delivering Office Furniture and Electronics Equipment for the County of Cumberland and for Participating Members of the Cumberland County Cooperative Contract Pricing System Identifier #181-CCCCPS.  
2. Amount to be Awarded: \$ N/A

- Encumber Total Award  
 Encumber by Supplemental Release

3. Budgeted: By Ordinance No. \_\_\_\_\_  
Or Grant: Title & Year \_\_\_\_\_

4. \*\*Account Number to be Charged: \_\_\_\_\_

5. Contract Period (if applicable): Jan 1, 2019 to Dec 31, 2020 with option to renew for one (1) additional one (1) year term.

6. Date to be Awarded: 1/22/19

7. Recommended Vendor and Address: WB Mason Co. Inc.  
350 Commerce Drive  
Egg Harbor Township, NJ 08234

8. Justification for Vendor Recommendation: (attach add'l information for Council review)  
County Coop Bid #18-73

Type of Contract:  State  National  Regional  County

Vendor's Cooperative Contract # N/A

9. Evaluation Performed by: Miguel A. Mercado

10. Approved by: Miguel A. Mercado

11. Attachments:  
 Awarding Proposal  
 Other: \_\_\_\_\_

• Send copies to: **Purchasing Department  
Business Administration**

\*\*If more than one account #, provide break down

**Cumberland County Purchasing Office**  
164 W. Broad Street  
Bridgeton, New Jersey 08302  
(856) 453-2132 Fax (856) 451-0967

RECEIVED  
DEC 24 2018  
CITY OF VINELAND  
BUSINESS ADMIN

**MEMORANDUM**

RECEIVED  
DEC 26 2018  
CITY OF VINELAND  
PURCHASING DEPT.

**To: All Municipal/City Administrators/Clerks  
All School Board Administrators/Board Secretaries  
All Authority/Board Executive Directors**

**From: David C. DeWoody, Cumberland County Purchasing Agent**

**Date: December 19, 2018**

**Re: Cooperative Contract Award for the County of Cumberland and the  
Cumberland County Cooperative Contract Pricing System Identifier #181-  
CCCCPS.**

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The County of Cumberland renewed the contract for the below listed services for itself and for the Cumberland County Cooperative Contract Purchasing System, Identifier Number 64-CCCCPS, as authorized by N.J.S.A. 40 A:11-11(6) and regulated by N.J.A.C. 5:34-7.1.

This legislation permits government entities within the geographic boundaries of Cumberland County to utilize any contract made by the County provided that the successful bidder to the County is awarded a contract and has elected to extend their prices, and the terms and conditions of the County contract, to those government entities.

On December 18, 2018 the Cumberland County Board of Chosen Freeholders adopted a resolution to award a contract to provide these services and/or materials.

All terms and conditions of the contract awarded by the County would apply to any contract extension made with this firm.

**Contract information, including specific item pricing is available at the Cumberland County Bid Portal (<http://cumberlandprocure.org>) under Voluntary Co-Op's.**

Please contact me at (856) 453-2132 if you have any questions regarding the contracts.

**Bid 18-73; Supplying and Delivering Office Furniture and Electronics Equipment for the County of Cumberland and for Participating Members of the Cumberland County Cooperative Contract Pricing System Identifier #181-CCCCPS.**

**Bids Solicited:** November 2, 2018

**Awarded to:** W.B. Mason Company, Inc.

**Awarding Resolution:** 2018-725

**Contract Period:** January 1, 2019 - December 31, 2020. The county has the option to renew the contract for one (1) additional one (1) year term.

**Contact:** Sam Siniavsky – Office # 800.242.5892, ext. 5979

Thank you.

cc: Bid #18-73



**Cumberland County  
Board of Chosen Freeholders**

164 West Broad Street  
Bridgeton, NJ 08302



ADOPTED

**RESOLUTION 2018-725**

Meeting: December 18, 2018 6:00 PM

**RESOLUTION AWARDING CONTRACT FOR SUPPLYING AND  
DELIVERING OFFICE FURNITURE AND ELECTRONICS  
EQUIPMENT FOR THE COUNTY OF CUMBERLAND AND THE  
CUMBERLAND COUNTY COOPERATIVE CONTRACT PURCHASING  
SYSTEM IDENTIFIER # 181-CCCCPS; BID #18-73 (W.B. MASON  
COMPANY, INC.) (\$72,480.00)**

WHEREAS, this Board duly received and opened bids for Supplying and Delivering Office Furniture and Electronics Equipment for the County of Cumberland and the Cumberland County Cooperative Contract Purchasing System Identifier # 181-CCCCPS to the Purchasing Department and;

WHEREAS, bids were received as follows:

|                          | <u>Furniture Discount Rate</u> | <u>Electronics Discount Rate</u> |
|--------------------------|--------------------------------|----------------------------------|
| W.B. Mason; Brockton, MA | 50.2%                          | 35.2%                            |

; and

WHEREAS, the Director of Purchasing has reported that W.B. Mason Company, Inc. 59 Centre Street, Brockton, MA, 02303 was the lowest responsive, responsible bidder; and

WHEREAS, the maximum contract award amount is \$72,480.00; and

WHEREAS, no amount will be encumbered until such time as good or services are ordered; and

WHEREAS, the Purchasing Agent and/or CFO/Treasurer upon approving the release of a purchase order shall ascertain that there are available sufficient uncommitted appropriations to provide payment; and

WHEREAS, the purchase order will encumber appropriate account numbers as

determined by the CFO/Treasurer at the time the purchase order is created in an amount(s) not to exceed the maximum contract award of \$72,480.00 in the aggregate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF CUMBERLAND, as follows:

1. That this Board hereby recommends a contract be awarded to W.B. Mason Company, Inc., in accordance with the specifications and the bid of the contractor in the maximum amount of \$72,480.00 for the contract period of January 1, 2019, through December 31, 2020. The County shall have the option to renew the contract for one (1) additional one (1) year term.
2. That, additionally, W.B. Mason Company, Inc. shall be declared the winning bidder for the Cumberland County Cooperative contract Purchasing System identifier #181-CCCCPS.
3. That the proper officers of this Board are hereby authorized and directed to execute the contract hereby awarded.
4. That the maximum amount of \$72,480.00 shall be contingent upon appropriation of sufficient funds in the 2019 and 2020 temporary and/or permanent Budgets.

Passed and adopted at a regular meeting of the Board of Chosen Freeholders held at the Cumberland County Administration Building, 164 West Broad Street in Bridgeton, New Jersey on Tuesday, December 18, 2018 at 6:00 p.m., prevailing time.

|                  |                                                   |
|------------------|---------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [6 TO 0]</b>                           |
| <b>MOVER:</b>    | Darlene Barber, Deputy Director                   |
| <b>SECONDER:</b> | Joseph V. Sparacio, Freeholder                    |
| <b>AYES:</b>     | Musso, Quinn, Sparacio, Surrency, Barber, Derella |
| <b>EXCUSED:</b>  | George Castellini                                 |