

RESOLUTION NO. 2019- 81

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMENDATORY SUPPLEMENTAL CHANGE ORDER NO. 1 TO CONTRACT NO. C18-0037, ISSUED TO REMINGTON & VERNICK ENGINEERS, HADDONFIELD, NJ, IN THE AMOUNT OF \$42,850.00.

WHEREAS, the City Council of the City of Vineland, on February 27, 2018 adopted Resolution No. 2018-86, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS, HADDONFIELD, NJ, FOR THE TRAFFIC SIGNALS REDESIGN - LANDIS AVENUE & MILL ROAD AND LANDIS AVENUE & ORCHARD ROAD, IN THE AMOUNT NOT TO EXCEED \$74,150.00"; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to Remington & Vernick Engineers, Haddonfield, NJ, for the Traffic Signals Redesign - Landis Avenue & Mill Road and Landis Avenue & Orchard Road, as authorized by Resolution No. 2018-86; by change order to Contract No. C18-0037, to provide for additional scope of services for replacement and upgrades to said traffic signals; and

WHEREAS, the Chief Financial Officer has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2018-86, entitled "A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH REMINGTON & VERNICK ENGINEERS, HADDONFIELD, NJ, FOR THE TRAFFIC SIGNALS REDESIGN - LANDIS AVENUE & MILL ROAD AND LANDIS AVENUE & ORCHARD ROAD, IN THE AMOUNT NOT TO EXCEED \$74,150.00"; be and the same is hereby amended and supplemented to increase maximum amount of the contract by \$42,850.00.

2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order #1 to Contract No. C18-0037, in the amount of \$42,850.00.

Adopted:

President of Council

ATTEST:

City Clerk



February 19, 2019

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1
Contract No. C18-0037
Traffic Signals Redesign - Landis Ave. & Mill Rd. and Landis Ave. & Orchard Rd.
Remington & Vernick Engineers, Haddonfield, NJ

Dear Mayor and Member of Council:

We are requesting an amendatory supplemental change order to Contract No. C18-0037, issued to Remington & Vernick Engineers, Haddonfield, NJ, for the Traffic Signals Redesign - Landis Avenue & Mill Road and Landis Avenue & Orchard Road. This contract was authorized by Resolution No. 2018-86, adopted by City Council on February 27, 2018.

The change order requested in the amount of \$42,850.00 will provide additional scope of services for replacement and upgrades to said traffic signals, as more particularly described in the attached request. This change order will increase the original contract amount from \$74,150.00 to \$117,000.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:34-4.1 et seq.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Dickenson", is written over the typed name and title.

Robert Dickenson
Business Administrator

RD/wr

17-022

REQUEST FOR CHANGE ORDER

FOR:

TRAFFIC SIGNALS REDESIGN (LANDIS AVE & MILL ROAD AND LANDIS AVE & ORG

PROJECT NAME

TO: BUSINESS ADMINISTRATION

DEPARTMENT: ADMIN / CITY ENG.

FROM: DAVID J. MAILLET

This is a request for change order # 1 to Contract # ~~18002624~~ - C18-0037 for:

Project Name

Name/Address of

Contractor: REMINGTON & VERNICK ENGINEERS

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach *documentation to support the necessity of this change order.

*(Documentation from contractor, engineer, etc.)

SEE ATTACHED

Original Contract Amount:	\$ 74,150.00
Amount of this change order:	\$ 42,850.00
Previous Change Orders:	\$ 0
Total Revised Amount:	\$ 117,000.00

APPROVED BY: DAVID J. MAILLET

Print/type

[Handwritten Signature]

Signature

NOTE:

CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT

Please provide the account number that the change order will be charged to:

Account # C0400000175478631

CC: Purchasing Division



[Handwritten mark]

TRAFFIC SIGNALS REDESIGN
(LANDIS AVE & MILL RD AND LANDIS AVE & ORCHARD RD)

CHANGE ORDER 1 JUSTIFICATION

The consultant on the project, Remington & Vernick Engineers, presented the City Engineer's office with a Traffic Report for the project that included different design options for the replacement and upgrades of the traffic signals at the intersections of Landis Avenue with Mill Road and with Orchard Road.

A result of that report, and subsequent meeting with the consultant, was the decision to pursue improving the traffic through these signals by adding dedicated left turn lanes from Landis Avenue onto the minor streets of Mill and Orchard Roads. In order to effect these improvements, higher levels of design and permitting are required.

The consultant's February 7, 2019 correspondence, included in this change order request, is a revision to the original change of scope letter and outlines the additional scope of services for this work. We feel that this change order is reasonable and necessary for the satisfactory completion of the project work.



**REMINGTON
& VERNICK
ENGINEERS**

11 Woodfield Road, Suite 260
Cherry Hill, NJ 08002
Office: (856) 795-9595
Fax: (856) 616-0135

February 7, 2019

City of Vineland
Division of Engineering and Planning
640 East Wood Street
Vineland, NJ 08362-1508

Attn: Michael Russo

Re: Additional Scope of Services
Landis Avenue Phase 5 Signals Redesign
Landis Avenue/Mill Road & Landis Avenue/Orchard Road
City of Vineland, Cumberland County, New Jersey
RVE Project No. 0614T017

Dear Mr. Russo:

We are writing to provide you with our additional scope and fee for engineering services related to the widening and addition of left-turn lanes on Landis Avenue at the intersections of Orchard Road and Mill Road. As you know, our current scope of services for this project does not include these services. Upon review of our traffic report, you directed us to provide these additional services at the October 17, 2018 progress meeting.

Accordingly, our additional specific scope of services will include the following items:

1. Re-design of intersections, including widening of Landis Avenue to accommodate left-turn lanes. This includes evaluation of vehicle turning radii, grading and drainage revisions, and driveway adjustments.
2. Stormwater analysis, design and preparation of a stormwater management report.
3. NJDEP Flood Hazard Area field verification.
4. Attendance at a NJDEP Pre-Application meeting and preparation of the following additional permit applications including necessary reports and public notifications:

<u>Permit</u>	<u>New Permit Fee</u>	<u>Original Permit Fee</u>
Wetlands Transition Area Waiver	\$1,100	n/a
Wetlands General Permit 1	\$1,000	n/a
Flood Hazard Area Individual Permit	\$7,500	n/a
Stormwater Review	\$5,500	n/a

Cumberland-Salem Soil Conservation District Certification	\$1,725	\$625
Wetlands General Permit 10B	\$1,000	\$1,000
FHA Verification Fee	\$1,000	n/a

Total Additional Permit Application Fees: \$17,200

5. Coordination of approximately 21 utility pole and 2 water hydrant relocations, including one office and one field meeting to discuss impacts and potential solutions. A listing of anticipated poles to be relocated are attached to this proposal.

The following labor tasks have been supplemented as a result of the additional scope:

Task	Original Hours	New hours	Difference
3 - Design	342	496	154
4 - Permitting or Approvals	28	194	166

Our fee for this contract will continue to be billed on a cost-plus basis with a maximum not-to-exceed figure. Our existing not-to-exceed figure of \$74,150.00 will increase by \$42,850.00 to a total of \$117,000.00, which includes the direct expense permit application fees listed above. We have attached a person hour spreadsheet showing the increase of \$42,850.

If you have any questions, please feel free to contact us.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.



Justin DiBiase, P.E., P.T.O.E.
Project Manager

Enclosure

Cc: Mr. David Maillet (via email)
Mr. Brian Myers (via email)

